

SONOMA VALLEY HEALTHCARE DISTRICT BOARD OF DIRECTORS REGULAR MEETING AGENDA

Thursday, October 2, 2014 5:00 p.m. Closed Session 6:00 p.m. Regular Session

Healing Here at Home

COMMUNITY MEETING ROOM

177 First Street West, Sonoma, CA

	AGENDA ITEM	RECOMMENDATION	
M	ISSION STATEMENT The mission of the SVHCD is to maintain, improve, and restore the health of everyone in our community.		
1.	CALL TO ORDER	Nevins	
2.	PUBLIC COMMENT ON CLOSED SESSION		
3.	CLOSED SESSION Calif. Government Code § 54957: Public Employment - Executive Employment Agreement with Chief Executive Officer	Nevins	
4.	REPORT OF CLOSED SESSION		
reco pres app	PUBLIC COMMENT SECTION his time, members of the public may comment on any item not appearing on the agenda. It is commended that you keep your comments to three minutes or less. Under State Law, matters sented under this item cannot be discussed or acted upon by the Board at this time. For items earing on the agenda, the public will be invited to make comments at the time the item comes up Board consideration. At all times please use the microphone.		
6.	CONSENT CALENDAR A. Regular Board Minutes 9.4.14 B. FC Minutes 8.26.14 C. QC Minutes 8.27.14 D. QC Policy and Procedures E. MEC Credentialing Report, 9.24.14	Nevins	Action
7.	PORTRAIT OF SONOMA COUNTY HUMAN DEVELOPMENT REPORT 2014	Beth Dadko, SCDHS	Inform
8.	SVH ANNUAL REPORT FY2015	Durrance	Inform
9.	ACHD MEMBERSHIP	Nevins	Inform/Action
10.	. CHIEF MEDICAL OFFICER QUARTERLY REPORT	Cohen	Inform
11.	FINANCIAL REPORT FOR AUGUST 2014	Jensen	Inform
12.	ADMINISTRATIVE REPORT FOR SEPTEMBER 2014	Mather	Inform
13.	Next Regular Board meeting, November 6, 2014	Nevins	

CONSENT CALENDAR



SONOMA VALLEY HEALTH CARE DISTRICT BOARD OF DIRECTORS

REGULAR MEETING MINUTES

Thursday, September 4, 2014

Community Meeting Room, 177 1st St W, Sonoma

Committee Members	Committee Members	Admin Staff	
Present	Absent/Excused	/Public/Other	
Sharon Nevins	Jane Hirsch	Kelly Mather	Vivian Woodall
Peter Hohorst		Ken Jensen	
Bill Boerum		Jeannette Tarver	
Kevin Carruth		Michelle Donaldson	
		Robert Cohen, MD	
		Joshua Rymer	
		Norman Gilroy	

	AGENDA ITEM	DISCUSSION	ACTION	FOLLOW-UP
1.	CALL TO ORDER	Nevins		
		6: 02 PM Ms. Hirsch was excused from the meeting.		
2.	PUBLIC COMMENT ON CLOSED SESSION	Nevins		
		None		
3.	CONSENT CALENDAR	Nevins	Action	
	 A. Regular Board Minutes 8.7.14 B. FC Minutes 7.29.14 C. QC Minutes 7.23.14 D. Revised AC and QC Charters E. Policies and Procedures F. MEC Credentialing Report, 8.27.14 		MOTION: by - Hohorst and 2 nd by Carruth. All in favor.	
4.	RESOLUTION No. 324-SETTING THE TAX RATE FOR FY2014-2015	Nevins	Action	
			MOTION: by - Hohorst and 2 nd by Carruth. All in favor.	
5.	HONORING NORMAN GILROY'S CONTRIBUTIONS	Hohorst	Inform	
		Mr. Hohorst read the proclamation honoring Norman Gilroy and setting September 8, 2014, as		Note: Mr. Boerum arrived at 6:09.

AGENDA ITEM	DISCUSSION	ACTION	FOLLOW-UP
	Miracle on 4 th St. Day.		
6. MGH-SVH AFFILIATION AGREEMENT	Nevins/Mather	Action	
V. MON-SVII ATTILIATION AGREEMENT	Ms. Mather said that the previous agreement with MGH and the recent agreement with Palm Drive did not work well regarding shared services. The MGH agreement for approval is for affiliation only and does not include any management or shared services. Priority affiliation projects would include: payer contracting; physician strategy; clinical integration; and regional planning. MGH is a 51% owner of Prima Medical Group. Mr. Boerum asked what the term "joint executive management team" referred to. Ms. Mather said it is the team that meets once a month on system issues. Ms. Nevins said this had been an ongoing issue during drafting of the agreement. Ms. Mather would be a member of the joint team on only three issues: capitation, regional planning, and Prima Medical Group. Two CEOs on the team were in a peer relationship. Mr. Boerum suggested it was important to define this in the agreement. Ms Mather said that was suggested by SVH but not agreed to by MGH. In response to Mr. Boerum's question about specific goals for the projects in Exhibit A, she would return to the Board at a later date with those goals. Mr. Boerum asked about item 3.b. where the MGH CEO may assign the SVH CEO tasks. Ms. Mather said the MGH CEO was in charge of this agreement and such had been the case for the last three years. Ms. Nevins said it would be appropriate for Ms. Mather to indicate any issues she may have with this item as they occur and for the Board to take action at that time. Mr. Boerum asked about dispute resolution. It should be noted that both districts share the exact same legal counsel. In the agreement there is no recourse to legal action because all disputes are referred to JAMS. Mr. Boerum said Ms. Mather and Ms. Nevins had done an excellent job of renegotiating the agreement.	MOTION: by - Carruth and 2 nd by Hohorst. All in favor.	
7. CEO PERFORMANCE EVALUATION	Hohorst	Inform	
	Mr. Hohorst said policy was followed by the		

AGENDA ITEM	DISCUSSION	ACTION	FOLLOW-UP
	Committee in conducting the performance evaluation. The ratings were extremely high, and Ms. Hirsch was very impressed by the willingness of the hospital staff to support the CEO. Mr. Hohorst read the CEO's list of accomplishments for FY2014, capped by the opening of the new ER and surgery wing, the raising of \$11 million in contributions to finish the new wing on time, and SVH being in the top 15 hospitals in the nation for safety.		
8. CEO EXECUTIVE COMPENSATION	Hohorst	Action	
	The Committee recommended to the Board that Ms. Mather's salary be increased to \$330K effective July 1, 2014. Mr. Hohorst said the bonus calculation came to \$25,037, and he recommended the Board approve both the salary increase and bonus. Mr. Boerum commented that the compensation was competitive with other CEOs in northern California. Ms. Nevins said the past year had been another step forward as far as agreement between the Board and hospital management. She thanked Ms. Mather for her service. The next step was to set guidelines for FY2015.	MOTION: by - Hohorst and 2 nd by Carruth. All in favor.	
9. ACHD MEMBERSHIP	Nevins/Boerum	Action	
	Ms. Nevins said that the AHA and CHA had both agreed to offer reduced annual dues to SVH for this year. ACHD had responded that they did not offer reduced dues. Mr. Boerum said he expected he might receive \$2K from serving on the ACHD Board (in addition to expense reimbursement), and he offered to give those funds to SVH or to ACHD for credit to SVH's account. He suggested they might be open to installment payments as well. Mr. Carruth said he was on the fence about ACHD membership. It was hard to imagine any organization more relevant on hospital issues than CHA. He agreed it was important to belong to hospital groups. Were he to support this, he would want to know where the gaps and alignments of membership were during the prior year. Mr. Hohorst agreed he was on the fence as well. He said he felt that Mr. Boerum's points for		No action, put forward to next month; Ms. Nevins and Mr. Hohorst to meet with ACHD.

AGENDA ITEM	DISCUSSION	ACTION	FOLLOW-UP
	membership were not those the hospital needed help with (e.g., Title 22 revisions). He was disappointed they did not offer reduced dues. Ms. Nevins was on the fence too. She discussed this with counsel, who felt ACHD was the only organization that fully dealt with district hospital issues. She suggested SVH pay quarterly for now and conduct further investigation into the helpfulness of the organization. She would talk with them regarding either full or partial annual membership (for a certain number of months). Norman Gilroy: Before the design-build legislation, the Board had a similar discussion on ACHD membership. SVH needed all the help it could get at the State level in the design-build legislation, and ACHD was very helpful in both the Senate and Assembly. SVH also received letters of support from ACHD in the legislation process. He thought SVH would have had a much more difficult time without ACHD support. Mr. Carruth said SVH had ridden on the back of the County's design-build statute. He was impressed that SVH had received design-build approval because it was a very difficult process.		
10. WEST COUNTY HAND AND PHYSICAL THERAPY SERVICE PROPOSAL AT PALM DRIVE HOSPITAL	Donaldson	Action	
	Ms. Nevins said this item had been stricken from the agenda by hospital administration due to some last-minute issues. If time was of the essence with regard to a decision, a special meeting would be called.	MOTION: by and 2 nd by All in favor.	No action.
11. FINANCIAL REPORT FOR JULY 2014	Jensen	Inform	
	Mr. Jensen presented the financials for July 2014. Hospital management would watch the payer mix which was undergoing changes. Ms. Nevins asked for separation of outpatient and inpatient payer data. Mr. Boerum said it was important to change the payer mix. Ms. Mather said commercial payers were going away and SVH was looking at capitation. Increasing commercial business was not going to be a possibility for SVH. Mr. Jensen agreed. Many employers had dropped insurance due to the ACA. SVH had marketing strategies to		

AGENDA ITEM	DISCUSSION	ACTION	FOLLOW-UP
	encourage employers to choose SVH plans.		
12. ADMINISTRATIVE REPORT AUGUST 2014 AND GROWTH TEAM EXECUTIVE SUMMARY	Mather	Inform	
	Ms. Mather reviewed the organization goals for FY2015. Because of high quality scores, SVH was receiving more Medicare reimbursement.		
13. OFFICER & COMMITTEE REPORTS	Board	Inform/Action	
A. Board Chair Report i.Board Retreat ii.Board Education B. Governance Committee i.Contracting Policy	 A. Ms. Nevins wanted to consider Board retreats and education and then turn them over to the Governance Committee. She mentioned the hospital's Healing Hospital Showcase on Sept. 22 and 23 and that it be the subject of a Board retreat. She proposed that retreat in November, perhaps at George Ranch. She also suggested a Board education outing; the AHA was holding a board leadership conference in Phoenix in February 2015. B. Mr. Hohorst said a copy of the Salinas Valley contracting policy had been received. 90% of SVH purchasing was done through a purchasing organization. The Salinas policy had a requirement to find out how the pricing had been achieved, and he thought this would be unproductive. Counsel agreed this was not necessary and recommended SVH continue present practices. No action was taken. 	MOTION: by and 2 nd by All in favor	No action required.
14. ADJOURN	Nevins Meeting adjourned at7:25 PM Next Regular Board meeting, October 2, 2014		



SONOMA VALLEY HEALTH CARE DISTRICT FINANCE COMMITTEE MEETING MINUTES

Tuesday, August 26, 2014

Schantz Conference Room

Voting	Members Present	Members Absent/Excused	Staff/ Public/Other	Staff Excused/Absent
1.	Phil Woodward	Dick Fogg	Kelly Mather	
2.	Peter Hohorst	S. Mishra, MD	Sam McCandless	
3.	Sharon Nevins		Jeannette Tarver	
4.	Steve Barclay		Michelle Donaldson	
5.	Mary Smith		Dawn Kuwahara	
6.	Shari Glago		Ken Jensen	
7.	Keith Chamberlin		Gigi Betta	
8.	Stephen Berezin			

AGENDA ITEM	DISCUSSION	ACTIONS	FOLLOW-UP
MISSION AND VISION STATEMENTS	The mission of the SVHCD is to maintain, improve and restore the health of everyone in our community. The vision of the SVHCD is that SVH will be a nationally recognized, compassionate place of healing known for excellence in clinical quality. We serve as the guide and indispensable link in our community members' health care journey.		
1. CALL TO ORDER/ANNOUNCEMENTS Glago Meeting called to order at 5:00PM. Mr. Jensen announced that Ms. Tarver's title has been changed from			
	Finance Director to Controller.		
	For the record, it was stated that it is the role of the Board Treasurer to report back to the Finance Committee when the Board of Directors does not approve a recommendation from the Finance Committee.		
2. PUBLIC COMMENT SECTION	Glago		
	None		
3. CONSENT CALENDAR	Glago	Action	
A. FC Minutes 07.29.14B. Revision to Board Minutes from 8.7.14		MOTION Smith to approve Consent and 2 nd by	Remove S. Berezin from the list of those present at 7.29.14 meeting.

AGENDA ITEM	DISCUSSION	ACTIONS	FOLLOW-UP
		Chamberlin. All in favor.	
4. JULY 2014 FINANCIALS	Jensen	Inform	
	Mr. Jensen presented the Financial Report for month ending July 31, 2014. Ms. Lovejoy explained why Surgery expenses are over budget and how this department issue has been addressed. Mr. Woodward requested that accounts payable and accrued expenses (page 25 of agenda package) be broken out into two line items.		
5. CASH FLOW & LONG TERM DEBT	Jensen	Inform	
	Mr. Jensen presented the Statement of Cash Flows for FY2015 which included sources of cash, uses of cash, cash balance at the end of each period and restricted receipts and payments. In addition, he reviewed the long term debt report (or maximum allowable debt calculation) with the Committee which calculates the Hospital's MADS ratio at 1.4 Cash flows such as the one presented at this meeting, will be part of every Finance Committee meeting going forward SVH did not suffer any damage from the 6.0 earthquake on August 24, 2014 and had a total of six patients in the ER with injuries related to the quake.		
6. 2 nd FIRE ALARM CAPITAL REQUEST	Nevins	Action	
7. WEST COUNTY HAND AND	Donaldson	MOTION by Nevins to approve and 2 nd by Woodward. All in favor. Action	
PHYSICAL THERAPY PROPOSAL FOR SERVICES			
	Ms. Donaldson and Ms. Kuwahara recommended that SVH invest in the operational management of the rehabilitation services at Palm Drive Hospital and further recommended that the capital for this project (\$350K) be covered by the existing line of credit. The Committee discussed whether or not the potential revenue enhancement of this proposal is viable and worth the risk. *The Finance	MOTION by to Chamberlain to approve project* and 2 nd by Woodward. All eight voting	

AGENDA ITEM	DISCUSSION	ACTIONS	FOLLOW-UP
	Committee recommends a maximum of \$350,000 be allocated to this start-up project and asked that Ms. Donaldson present to the Board other options and opportunities for sources of funding (other than the line of credit).	members (above) voted in favor of project.	
8. ADJOURN	Glago		
	Adjourned at 6:15PM Next meeting September 23, 2014		



POLICY AND PROCEDURE Approvals Signature Page

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Review and Approval Requirements

The SVH departmental/organizational policies and/or procedures on the attached list have been reviewed and approved by the following organizational leaders for meeting all of the following criteria. All of these policies and procedures are:

- Consistent with the Mission, Vision and Values of the Sonoma Valley Health Care District
- Consistent with all Board Policy, Hospital Policy and Hospital Procedures
- Meet all applicable law, regulation, and related accreditation standards
- · Consistent with prevailing standards of care
- Consistent with evidence-based practice

We recommend their acceptance by the Quality Committee and that the Quality Committee forward them to the Sonoma Valley Health Care District Board with a recommendation to approve.

Organizational: Pharmacy Policies 105-116	
APPROVED BY:	DATE:
Director of Pharmacy	12/18/2013
Director's/Manager's Signature	Printed Name Chris Kutza
Leslie Lovejoy, RN Chief Quality & Nursing Officer	9 - 11 - 14 Date
Robert Cohen, MD Chief Medical Informatics Officer	Date
D. Paul Amara, MD President of Medical Staff Chair, Pharmacy and Therapeutics Committee	Date
Kelly Mather Chief Executive Officer	Date
Sharon Nevins Chair, Board of Directors	Date

SONOMA VALLEY HOSPITAL

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Policy Submission Summary Sheet

Title of Document: Pharmacy Department

New document or revision written by: Chris Kutza, Director of Pharmacy

Type		Regulatory				
		□ CMS				
V Davisian VN D.1		☐ CDPH (for	merly DHS)			
X Revision X New Policy		☐ TJC (formerly JCHAO)				
		□ Other:				
VO.		X Departmen	ntal			
X Organizational: Clinical		☐ Interdepar				
(circle which type)		(List departme				
Please briefly state changes to existing	ng document/fo	rm or overview	of new document/form here:			
(include i	reason for chang	ge(s) or new docu	ument/form)			
MM8610-105 Management of Patien	it with Maligna	nt Hyperthermi	ia-Attachment A Edit revised 2013.10			
MIM8610-106 Administration of Med	lications—Upd	ated: added per	sonnel authorized to administer			
medications and defined window to a	administer med	ications per CM	IS .			
MM8610-107 Drug Regimen Review	for Skilled Nu	rsing Facility—1	Update to match regulations			
MIMI8610-109 Pharmaceutical Care (Consulting for S	Skilled Nursing	Facility—Update to match regulations			
MIMISO10-110 Piperacillin-Tazobacta	am Extended Ir	nfusion Dosing				
MM8610-111 Aminoglycoside Protoc	col—Updated					
MM8610-115 Self Administration of	Medications—	Updated				
MM8610-116 Patients Own Medicati	ions, Storage ar	nd Dispensation-	—Updated			
D ' 10						
Reviewed By	Date	Approved	Comment			
Chris Kutza	12/10/12	(Y/N)				
Pharmacy and Therapeutics	12/18/13	Yes				
Medical Executive Committee	09/11/14	Yes				
Board of Directors	10/02/14					
Dome of Directors	10/02/14					
	1	1				



POLICY AND PROCEDURE Approvals Signature Page

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We recommend their acceptance by the Quality Committee and that the Quality Committee forward them to the Sonoma Valley Health Care District Board with a recommendation to approve.

Organizational: LD8610-412 IV Pumps-Storage and Distribution		
PPROVED BY:	DATE: 9/03/14	
irector's/Manager's Signature	Printed Name	
Lalie Lauper	9-3-14	
Leslie Lovejoy, RN, PH.DU Chief Nursing Officer	Daté	
Douglas S Campbell, MD Chair Medicine Committee	Date	
	9/3/17	
Michael Brown, MD Chair Surgery Committee	Date	
D. Paul Amara, MD President of Medical Staff	Date	
Kelly Mather Chief Executive Officer	Date	
Sharon Nevins Chair, Board of Directors	Date	



SUBJECT: IV Pumps – Storage and Distribution POLICY # LD 8610-412

PAGE 1 OF 2

DEPARTMENT: Organizational EFFECTIVE: 02//13

APPROVED BY: CEO REVIEW/REVISED: 8/14

PURPOSE:

To outline a process that ensures a hospital wide supply of "clean" maintenance free IV pumps, their timely delivery to all units, and the implementation of consistent inspection, maintenance, and cleaning of "dirty" pumps on a daily basis.

POLICY:

It is the policy of Sonoma Valley Health Care District that Nursing Units, Environmental Services and Central Sterile will work together to ensure IV pumps are stored, distributed, and cleaned in a regulated and consistent manner.

PROCEDURE:

- 1. Clinical Administration to establish a par level of pumps for each floor. ED (9), MedSurg (12) SNF (4) ACU/PACU (2) ICU (8) OB (3).
- 2. Nursing will disconnect and appropriately dispose of all tubing and unused fluid bags from the dirty IV pumps before the room is called for a discharge. EVS will contact Nursing if IV pump has not been disposed of IV bags and tubing.
- 3. Environmental Services staff, trained in the proper cleaning techniques by Central Sterile Department staff, will clean the IV pumps and IV poles as part of the regular discharge cleaning. After cleaning, the pole and pump will be placed next to the patient bed in the room. Environmental Services staff will affix a green plastic tie to the pump's cord which indicates it has been cleaned. The tie will be affixed in such a way that it must be removed prior to use. NOTE: Only clean pumps will be tied with these tags.
- 4. Nursing Unit(s) will notify EVS of IV pumps in need of high level cleaning. Grossly soiled pumps will be taken off the IV pole and delivered to Central Sterile Department by EVS. After terminal cleaning, Central Sterile Technician will then deliver the clean pump to the Clean Equipment room (room #1221).



SUBJECT: IV Pumps – Storage and Distribution POLICY #LD 8610-412

PAGE 2 OF 2

DEPARTMENT: Organizational EFFECTIVE: 02//13

APPROVED BY: CEO REVIEW/REVISED: 8/14

5. If the floors need an extra pump they will call the House Supervisor at 732-3729 and have an additional pump brought to the unit. The pump may come from another unit.

6. Should the need arise to rent additional pumps due to high census, the Unit Clerk will call Materials Management X5224 during working hours and request a rental. If it is after hours or on a weekend, the House Supervisor or Unit Clerk will call the rental company directly.

Instructions for Calling the Rental Company:

Call Universal Hospital Services (UHS) at 510-232-5335. This is the Richmond facility that all of our equipment is shipped from. You will need to give the UHS customer service person the following information:

- a. Patient name
- b. Patient's room number
- c. Place in hospital that it should be delivered
- d. Name of person placing the order

REFERENCE:

CIHQ Accreditation Standard IC-08
CMS Conditions of Participation for Acute Care Hospitals – §482.42(a)
SVH P&P IC8610-104 Equipment Cleaning Policy



POLICY AND PROCEDURE Approvals Signature Page

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Review and Approval Requirements

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We recommend their acceptance by the Quality Committee and that the Quality Committee forward them to the Sonoma Valley Health Care District Board with a recommendation to approve.

Organizational: Multiple (refer to Summary Sheet)	August List
APPROVED BY	DATE:
Leslie Lovejoy, RN	8/28/14
Director's/Manager's Signature	Printed Name
Leslie Lovejoy, RN/ Chief Nursing Officer, CQO	9-2-14 Date
Robert Cohen, MD Chief Medical Officer	Date
D. Paul Amara, MD President of Medical Staff	Date
Kelly Mather Chief Executive Officer	Date
Sharon Nevins Chair, Board of Directors	Date

Policy Submission Summary Sheet			ry Sheet	
SONOMA VALLEY HOSPITAL SONOMA VALLEY REALTH CARE OSTRICT Healthing Rever on Home	Title of Document: Or	Title of Document: Organizational-Multiple Departments		
August List				
Policy			Notes	
LD8610-102 Analysis and M	anagement of Patient Flow		retire; not required	
LD8610-101 Assessing and M	Managing Patients at Risk for Suicide		reviewed; minor changes	
LD8610-417 California Depa	rtment of Public Health (CDPH) and S	onoma County E	B reviewed; no changes	
LD8610-404 Chain of Comm	and for Management of Patient Care	Concerns	reviewed; minor changes	
LD8610-203 Communication	with Hospital Personnel		reviewed; minor changes	
PC8610-140 Transfer Patien	ts from Acute Units to SNF or Long Te	erm Care Facilitie	reviewed; changed 'Discharge Planner' to Case Manager	
RC8610-100 Legal Health Re	ecord		revised; replaces RC8610-325 Medical Record Content	
RC8610-325 Medical Record	Content		retire; refer to RC8610-100 Legal Health Record	
-				
		-		
Reviewed By:		<u>Date</u>	Approved	
Policy & Procedure Team		08/28/2014	Yes	
Surgery Committee		09/03/2014	Mais yes	
Medicine Committee		09/11/2014		
Medical Executive Committe	ee	09/18/2014		
Board Quality Committee		09/24/2014		



POLICY AND PROCEDURE Approvals Signature Page

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Review and Approval Requirements

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We recommend their acceptance by the Quality Committee and that the Quality Committee forward them to the Sonoma Valley Health Care District Board with a recommendation to approve.

epartmental: The Birthplace	
PPROVED BY:	DATE: 8-29-14
rector's/Manager's Signature	Printed Name
Mil evelle.	Pauline Headley, RN MSN
),	Tadine Headicy, Mit Wish
Sele Korcejoij Leslie Lovejoy, RN, PH.D.	_ 8-29-14
Chief Nursing Officer	Date
·	
Douglas S Campbell, MD	
Chair Medicine Committee	Date
M	
Michael Brown, MD	Date
Chair Surgery Committee	
D. Paul Amara, MD	
President of Medical Staff	Date
Sharon Nevins	Date
Chair, Board of Directors	

Policy Submission Summary Sheet



Title of Document: Department-Birthplace Maternal Policies

Department Director Manager: Pauline Headley, RN MSN

Date: 8/29/14

Туре		Regulatory		
X Revision	n □ New Policy	□ CMS □ CDPH (formerly DHS)		
□ Organiz	zational: Clinical/Non-clinical (circle which type)	X Departmental ☐ Interdepartmental (List departments effected)		
Please brief	Please <u>briefly</u> state changes to existing document/form or overview of new document/form here: (include reason for change(s) or new document/form)			
reflect curre	reviewed and no major change was ent standard of practice according to Congress of Obstetricians and Gynec	made to any of these policies. They were updated to o the American Academy of Pediatrics (AAP) and the cologists (ACOG) guidelines.		
6171-100	Amniocentesis			
6171-101	Amniofusion with IUPC			
6171-102	Amniotomy			
6171-103	Attire and Traffic in the OB/Operating	Room		
6171-104	Bakri Balloon			
6171-105	Birth Certification			
6171-106	Bonding Between Parent and Newborn	n		
6171-107	Care of Labor Patient			
6171-108	Care of the Postpartum Patient after R	Recovery		
6171-109	Cesarean Birth, Admission of Support I			
6171-110	Cesarean Birth, Duties of Birthplace RN			
6171-111	Criteria for Admission to 3-South			
6171-113	Determining High Risk Obstetric Patien	nts		
6171-114	Discharging the Post Partum Patient			
6171-115	Electronic Fetal-Uterine Monitoring			
6171-116	Emergency Cesarean Section			
6171-117	Epidural Anesthesia			
6171-118	External Version			
6171-120	Fetal Distress, Signs and Interventions			
6171-121	Fetal Spiral Electrode Monitoring Appli			
6171-122	Group B Streptococcal (GBS) Culture, I			
6171-123	Infant Feeding			
6171-124	Infection Control-Perinatal Unit			
6171-126	Intrathecal Injection, Assisting with			
6171-127	Labor Check			
6171-128	Latex Sensitivity			

Policy Submission Summary Sheet



Title of Document: Department-Birthplace Maternal Policies

Department Director Manager: Pauline Headley, RN MSN

Date: 8/29/14

	1	
	6171-129	Limited Ultrasound Test by Labor and Delivery RNs
	6171-130	Magnesium Sulfate, Administration
	6171-131	Management of Labor and Delivery Operating Room
	6171-132	Management Postpartum Uterine Atony
	6171-133	Managing VBAC
	6171-135	Nitrazine Testing for Amniotic Fluid
	6171-136	No Prenatal Care
	6171-137	Non-Stress Test (NST)
	Chart	Obstetric Hemorrhage Care Guidelines Checklist
	6171-138	Oxytocin Contraction Stress test
	6171-139	Oxytocin for Induction-Augmentation
	6171-140	Paternity Opportunity Program
	6171-141	Placenta Disposition
	6171-142	Postpartum Hemorrhage
	Form	Postpartum Hemorrhage Orders
	6171-143	Postpartum Recovery, Immediate
	Test	Postpartum Hemorrhage Scenario
	6171-144	Pre-Eclampsia
	6171-145	Preterm Labor
	6171-146	Prostaglandin (PGE) Administration, Cervical Ripening
	6171-147	Recovery of Cesarean Section
	6171-148	RhoGam Administration
l	6171-149	Shoulder Dystocia
		Shoulder Dystocia Safety Checklist
	6171-150	Sterile Speculum Exam for OB Patients
	6171-151	Tocolytics, Use of
	6171-152	Transferring a Patient to a Level II or Level III Referral Facility
	6171-154	Triage of Pregnant Patient in Emergency Department
	6171-155	Vacuum Assisted Operative Delivery
	6171-157	Vaginal Examination
١	6171-158	Visiting in the Birthplace
	6171-159	Warm Water Birth

Reviewed By	Date	Approved (Y/N)	Comment
Pauline Headley, RN MSN	8/14/14	yes	
Surgery Committee	9/03/14	468	
Medicine Committee	9/11/14		
Medical Executive	9/18/14		
Board of Directors	10/02/14		



POLICIES/PROCEDURES MANUAL Department-Birthplace Maternal Policies TABLE OF CONTENTS

		Approved
6171-100	Amniocentesis	
6171-101	Amniofusion with IUPC	
6171-102	Amniotomy	
6171-103	Attire and Traffic in the OB/Operating Room	
6171-104	Bakri Balloon	
6171-105	Birth Certification	
6171-106	Bonding Between Parent and Newborn	
6171-107	Care of Labor Patient	
6171-108	Care of the Postpartum Patient after Recovery	
6171-109	Cesarean Birth, Admission of Support Person	
6171-110	Cesarean Birth, Duties of Birthplace RN	
6171-111	Criteria for Admission to 3-South	
6171-113	Determining High Risk Obstetric Patients	
6171-114	Discharging the Post Partum Patient	
6171-115	Electronic Fetal-Uterine Monitoring	
6171-116	Emergency Cesarean Section	
6171-117	Epidural Anesthesia	
6171-118	External Version	
6171-120	Fetal Distress, Signs and Interventions	
6171-121	Fetal Spiral Electrode Monitoring Application	
6171-122	Group B Streptococcal (GBS) Culture, Management in Labor	
6171-123	Infant Feeding	
6171-124	Infection Control-Perinatal Unit	
6171-126	Intrathecal Injection, Assisting with	
6171-127	Labor Check	
6171-128	Latex Sensitivity	
6171-129	Limited Ultrasound Test by Labor and Delivery RNs	<u> </u>
6171-130	Magnesium Sulfate, Administration	
6171-131	Management of Labor and Delivery Operating Room	
6171-132	Management Postpartum Uterine Atony	
6171-133	Managing VBAC	
6171-135	Nitrazine Testing for Amniotic Fluid	
6171-136	No Prenatal Care	
6171-137	Non-Stress Test (NST)	
6171-138	Oxytocin Contraction Stress test	
6171-139	Oxytocin for Induction-Augmentation	
6171-140	Paternity Opportunity Program	

6171-141	Placenta Disposition	<u> </u>
6171-142	Postpartum Hemorrhage	- 1
Chart	Obstetric Hemorrhage Care Guidelines Checklist	7
Form	Postpartum Hemorrhage Orders	
Test	Postpartum Hemorrhage Scenario	
6171-143	Postpartum Recovery, Immediate	7
6171-144	Pre-Eclampsia Pre-Eclampsia	
6171-145	Preterm Labor	Ţ,
6171-146	Prostaglandin (PGE) Administration, Cervical Ripening	· .
6171-147	Recovery of Cesarean Section	-
6171-148	RhoGam Administration	
6171-149	Shoulder Dystocia	
The second of th	Shoulder Dystocia Safety Checklist	
6171-150	Sterile Speculum Exam for OB Patients	 3
6171-151	Tocolytics, Use of	
6171-152	Transferring a Patient to a Level II or Level III Referral Facility	
6171-154	Triage of Pregnant Patient in Emergency Department	
6171-155	Vacuum Assisted Operative Delivery	
6171-157	Vaginal Examination	
6171-158	Visiting in the Birthplace	
6171-159	Warm Water Birth	
		- 4
		t
		
		-



POLICIES/PROCEDURES MANUAL Department-Birthplace Pediatric Policies TABLE OF CONTENTS

6171-160	Apgar Scoring in the Newborn	Approved
6171-161	Assisting with Umbilical Arterial Catheter (UAC)	
6171-162	BillCheck policy	
6171-163	Blood Pressure Monitoring of a Newborn	
6171-164	Blood Sampling from Umbilical Arterial Catheter (UAC)	
6171-165	Car Seat Safety Program	
6171-166	Cardiac Apnea Monitoring, Newborn	
6171-167	Care of Infant Being Circumcised	
6171-168	Cord Blood Collection	
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6171-170	Criteria for Admission of Newborn	
6171-171	Discharging the Newborn	
6171-172	Drug Exposed Infant or Other Newborns, Risk Assessment for	
6171-173	Fetal Death, Newborn Death	
6171-174	Gavage Feeding	
6171-175	Hep B Screening and Immunoprophylaxis of Newborn	
ECSEC8610-104	Infant/Pediatric Security-Code Pink & Purple Organizational Policy	
6171-177	Jaundice, Assessment in the Newborn	
6171-178	Jaundice, Treatment in the Newborn	
6171-179	Meconium Amniotic Fluid, Management of	
6171-180	Needle Aspiration of Pneumothorax	
6171-181	Neonatal Hypoglycemia	
6171-182	Newborn Abandonment	
PC8610-922	Safe Baby Surrender Organizational Policy	
	Newborn Family Medical History Questionnaire	
6171-183	Newborn Admission ad Routine Care	
6171-184	Newborn Discharge	
6171-185	Newborn Hearing Screen	
6171-186	Newborn Vitamin K and Eye Treatment Prophylaxis Administration	
6171-187	Notification of Infants Physician	
6171-188	Oxygen Administration for Neonates	
6171-189	Pain Assessment in Newborns	
6171-190	Phototherapy	
6171-191	Pulse Oximeter Assessment of the Newborn	
6171-192	Surfactant Administration	
6171-193	Urine Toxicology for Newborns with Drug Exposure	

SONOMA VALLEY HOSPITAL

Healing Here at Home

Policy Submission Summary Sheet

Title of Document: Department-Birthplace Pediatric Policies

Department Director Manager: Pauline Headley, RN MSN

Date: 8/29/14

Туре		Regulatory		
X Revision New Policy		☐ CMS ☐ CDPH (formerly DHS)		
		☐ TJC (formerly JCHAO)		
		☐ Other:		
□ Organiz	zational: Clinical/Non-clinical	X Departmental		
.	(circle which type)	☐ Interdepartmental (List departments effected)		
		(Еы шерағыненіз ејјесіей)		
Please <u>brief</u>	ly state changes to existing document (include reason for cl	hange(s) or new document/form)		
All noticies	and and and and and	i de la companya de l		
Au poucies	reviewea ana no major cnange wa cont standard of practice according	as made to any of these policies. They were updated to to the American Academy of Pediatrics guidelines.		
rejection.	em sumaira of practice according	to the American Academy of Feduirics guidelines.		
6171-160	Apgar Scoring in the Newborn			
6171-161	Assisting with Umbilical Arterial C	Catheter (UAC)		
6171-162	BillCheck policy			
6171-163	Blood Pressure Monitoring of a N	lewborn		
6171-164	Blood Sampling from Umbilical A			
6171-165	Car Seat Safety Program			
6171-166	Cardiac Apnea Monitoring, Newborn			
6171-167	Care of Infant Being Circumcised			
6171-168	Cord Blood Collection			
6171-169	Cord Blood Gas Collection			
6171-170	Criteria for Admission of Newborn	n		
6171-171	Discharging the Newborn	·		
6171-172	Drug Exposed Infant or Other Nev	wborns, Risk Assessment for		
6171-173	Fetal Death, Newborn Death			
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6171-177	Jaundice, Assessment in the Newl			
6171-178	Jaundice, Treatment in the Newborn			
6171-179	Meconium Amniotic Fluid, Management of			
6171-180	Needle Aspiration of Pneumothor	rax		
6171-181	Neonatal Hypoglycemia			
6171-182	Newborn Abandonment			
	Newborn Family Medical History (
6171-183	Newborn Admission ad Routine Ca	are		
6171-184	Newborn Discharge			
6171-185	Newborn Hearing Screen			



Policy Submission Summary Sheet

Title of Document: Department-Birthplace Pediatric Policies

Department Director Manager: Pauline Headley, RN MSN

Date: 8/29/14

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	6171-187	Notification of Infants Physician
l	6171-188	Oxygen Administration for Neonates
l	6171-189	Pain Assessment in Newborns
	6171-190	Phototherapy
l	6171-191	Pulse Oximeter Assessment of the Newborn
ĺ	6171-192	Surfactant Administration
	6171-193	Urine Toxicology for Newborns with Drug Exposure

Reviewed By	Date	Approved (Y/N)	Comment
Pauline Headley, RN MSN	8/14/14	yes	
Surgery Committee	9/03/14	4.68	
Medicine Committee	9/11/14		
Medical Executive	9/18/14		
Board of Directors	10/02/14		



SONOMA VALLEY HEALTH CARE DISTRICT QUALITY COMMITTEE REGULAR MEETING MINUTES

Wednesday, August 27, 2014

Healing Here at Home

	-	
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Schamz	Contere	nce koom
Condition	001110101	1100111

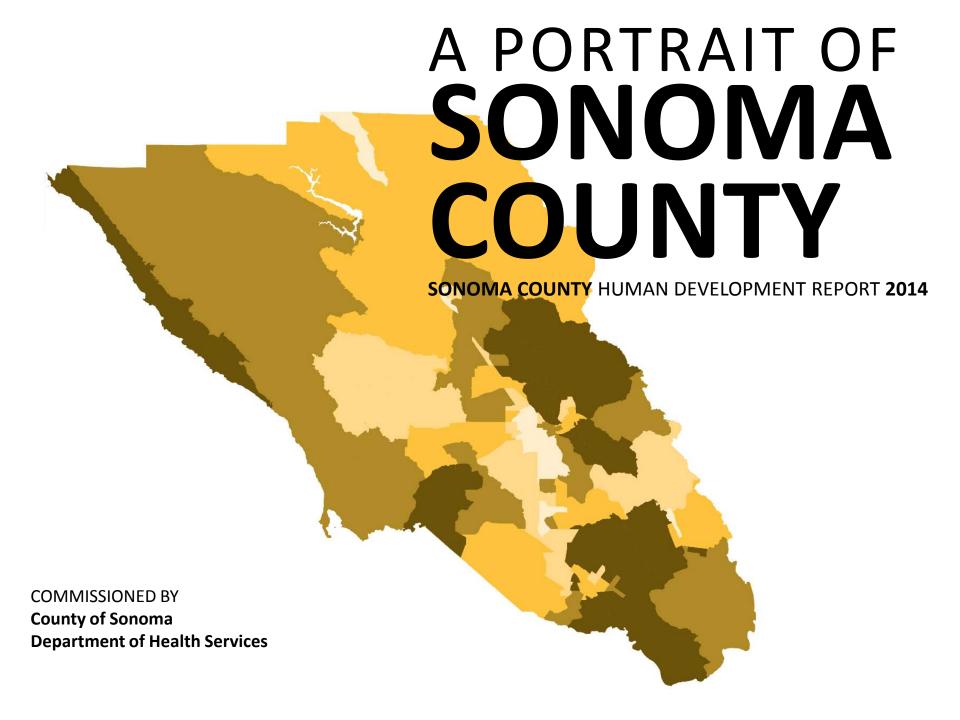
Committee Members	Committee Members	Committee Members	Admin Staff /Other
Present	Present cont.	Absent/Excused	
Jane Hirsch Susan Idell Ingrid Sheets Howard Eisenstark MD Cathy Webber Kelsey Woodward Kevin Carruth Carol Snyder		Michael Mainardi MD	Robert Cohen M.D. Gigi Betta Leslie Lovejoy D. Paul Amara, MD

AGENDA ITEM	DISCUSSION	ACTION	FOLLOW-UP
1. CALL TO ORDER	Hirsch		
	Meeting called to order at 5:01 PM		
2. PUBLIC COMMENT	Hirsch		
3. CONSENT CALENDAR	Hirsch/Lovejoy	Action	
A. Quality Committee Minutes, 07.23.14 B. Policy & Procedures for Case Mgmt. Dept. C. Policy & Procedures for June 2014 D. Policy & Procedures for July 2014		MOTION to approve Consent by Eisenstark and 2 nd by Idell All in favor.	
4. HIGH-RISK OB MANAGEMENT EDUCATION SESSION	Amara	Inform	
5. 2nd REVISED QC CHARTER	Hirsch	Action	
	Brought back after revision (to pages 4 and 5) and also reviewed Mr. Eisenstark. There were three additional minor corrections by Mr. Carruth and the QC Charter was approved as amended.	motion to approve revised Charter as amended by Idell and 2nd by Carruth All in favor.	Bring QC Charter to Board meeting on 9.4.13 for approval.
6. ANNUAL RISK MANAGEMENT REPORT	Lovejoy Brought forward from last meeting with revisions	Action	

AGENDA ITEM	DISCUSSION	ACTION	FOLLOW-UP
	and approved.		
		MOTION to approve by Eisenstark and 2 nd by Idell .All in favor.	
7. QUALITY REPORT JULY 2014 AND DASHBOARD 2Q2014	Lovejoy	Inform/Action	
	 Ms. Lovejoy reviewed August 2014 priorities: Transition to National Research Corporation (Picker) for Patient Satisfaction FY2015 Value Based Purchasing and Readmission Impacts Outpatient Physician Orders Team Case Management Department Policies Manual 	MOTION to approve by Sheets and 2 nd by Idell. All in favor.	Attachments for the Quality July 2014 report were not included in the package and therefore they will be presented at the next meeting.
8. CLOSING COMMENTS/ANNOUNCEMNTS	Hirsch		
	Next meeting will be on Rosh Hashana 9/24/14, and three voting members will not be present: Ms. Idell, Ms. Kelsey, and Mr. Eisenstark.		
9. ADJOURN	Hirsch		
	Regular Session adjourned at 6:00 PM		
10. UPON ADJOURNMENTOF REGULAR OPEN SESSION	Hirsch	Inform	
11. CLOSED SESSION	Amara	Action	
12. REPORT OF CLOSED SESSION	Hirsch	Inform	
10. ADVOVDV	Cl. 10 i li li cof DV		
13. ADJOURN	Closed Session adjourned at 6:05 PM		

7.

PORTRAIT OF SONOMA COUNTY





Pledge of Support

Action Network Council

Ag Innovations Network Alliance Medical Center

California Parenting Institute

Catholic Charities of Santa Rosa

Ceres Community Project

Community Action Partnership Sonoma County

Community Baptist Church

Community Foundation Sonoma County

Community Health Initiatives in the Petaluma Area (CHIPA)

Council on Aging

Daily Acts

Food Systems Alliance

Healdsburg District Hospital

Healthy Community Consortium

Healthy Healdsburg

John Jordan Foundation

Kaiser Permanente

KRCB North Bay Public Media

La Luz Center

La Tortilla Factory

Leadership Institute for Ecology and the Economy

North Bay Children's Center

North Bay Jobs with Justice

North Bay Labor Council

North Bay Leadership

North Bay Organizing Project

Northern California Center for Well-Beina

Petaluma Coalition to Prevent Alcohol, Tobacco and Other Drug Problems

Petaluma Community Foundation

Petaluma Health Care District

Petaluma Health Center

Regional Climate Protection Authority

Russian River Area Resources and Advocates

Santa Rosa Community Health Centers

Santa Rosa Junior College

Sebastopol Area Community Alliance

Social Advocates for Youth

Sonoma County Agricultural Preservation and Open Space District

Sonoma County Department of Health Services

Sonoma County Economic Development Board

Sonoma County Human Services Department

Sonoma County Office of Education

Sonoma County Regional Parks

Sonoma County Transportation Authority

Sonoma Ecology Center Sonoma State University Sonoma Valley Health Roundtable

от, эозернь пеани Sonoma County

Sutter Medical Center of Santa Rosa

United Way of the Wine Country

Voices

West County Health Centers

WindsorWellness Partnership

Workforce Investment Board (WIB)

Gina Belforte City of Rohnert Park Councilmember

Ken Brown Sonoma City Councilmember

Louann Carlomagno Sonoma Valley Unified School District Superintendent

Tom Chambers City of Healdsburg Councilmember

Julie Combs City of Santa Rosa Councilmember

Bob Cox City of Cloverdale Vice Mayor

John Dell'Osso City of Cotati Mayor Councilmember

John Eder City of Sebastopol Councilmember

Deb Fudae Town of Windsor Councilmember

Laurie Gallian Sonoma City Councilmember

David Glass City of Petaluma Mayor

Sarah Glade Gurney City of Sebastopol Councilmember

Susan Harvey City of Cotati Councilmember

Dr. Steve Herrington Sonoma County Superintendent of Schools

Robert Jacob City of Sebastopol Mayor

Steve Jorgensen Cloverdale Unified School District Superintendent

Mark Landman City of Cotati Councilmember

Keller McDonald West Sonoma County Union High School District Superintendent

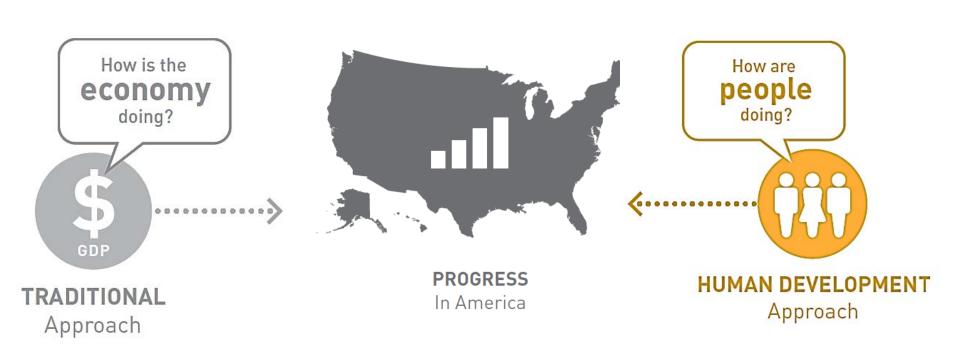
Ernesto Olivares City of Santa Rosa Councilmember

Carol Russell City of Cloverdale Mayor

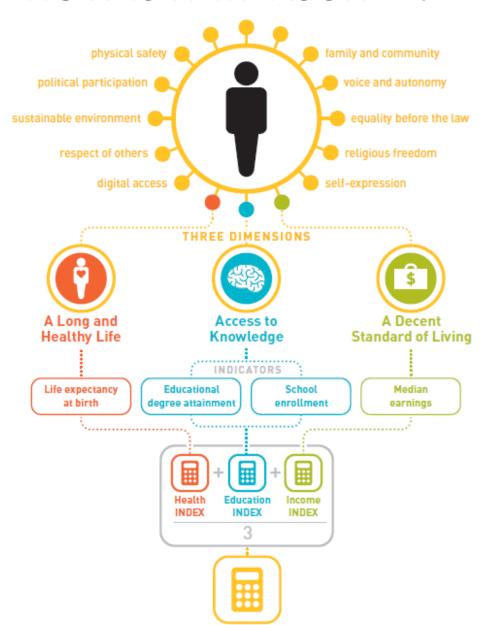
Socorro Shiels Santa Rosa City Schools Superintendent

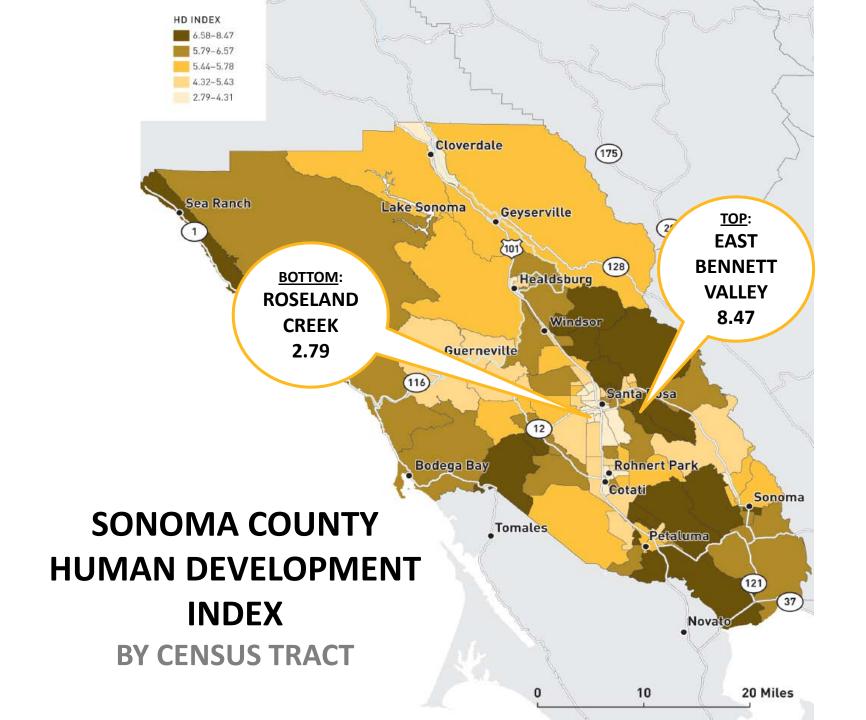
Patrick Slayter City of Sebastopol Councilmember

HUMAN DEVELOPMENT

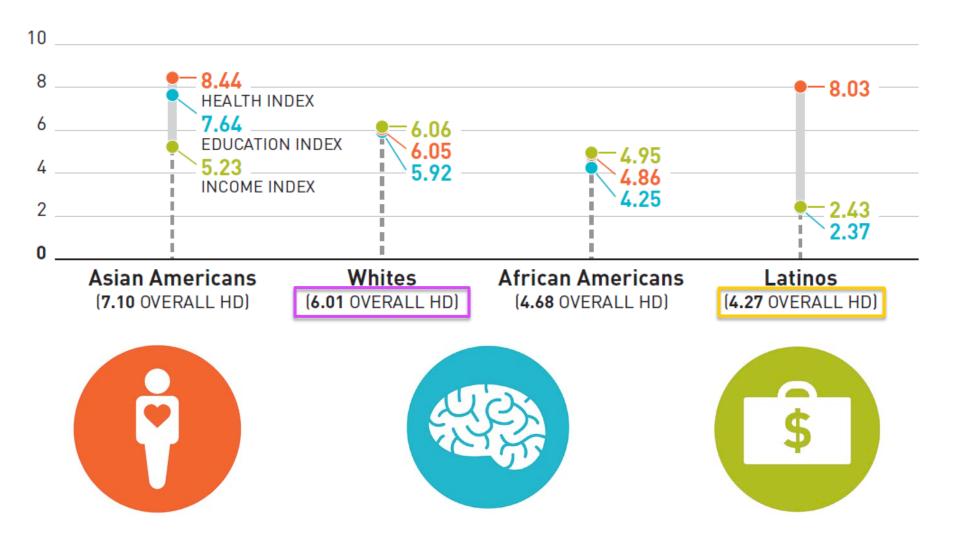


HOW IS IT MEASURED?





SONOMA COUNTY HUMAN DEVELOPMENT INDEX BY RACE AND ETHNICITY



SONOMA COUNTY HUMAN DEVELOPMENT INDEX BY GENDER

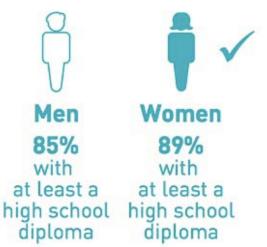
HEALTH







EDUCATION



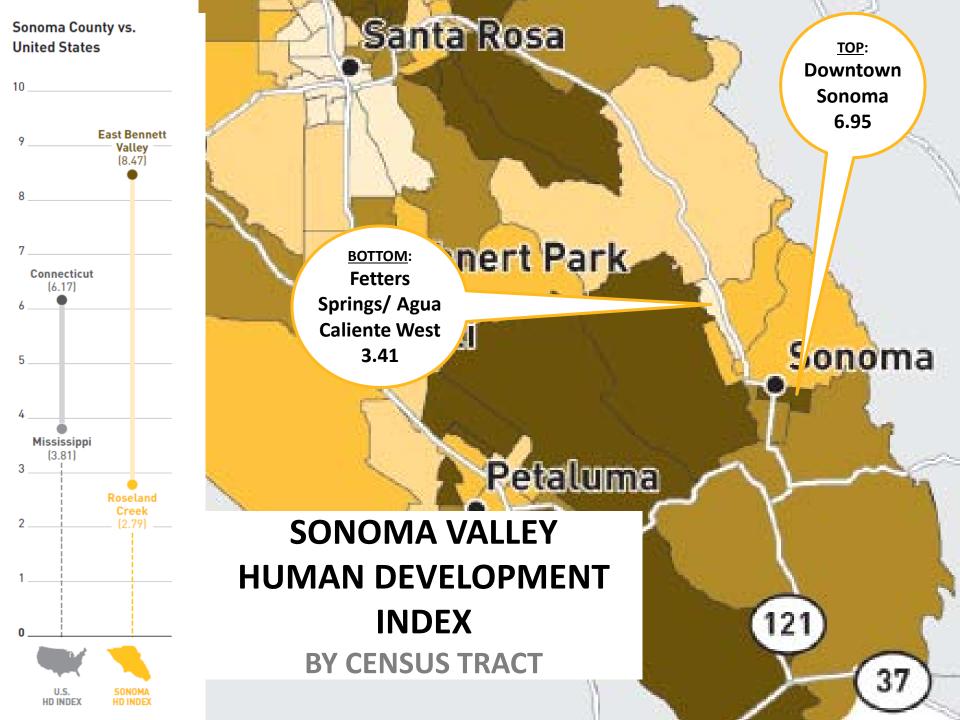


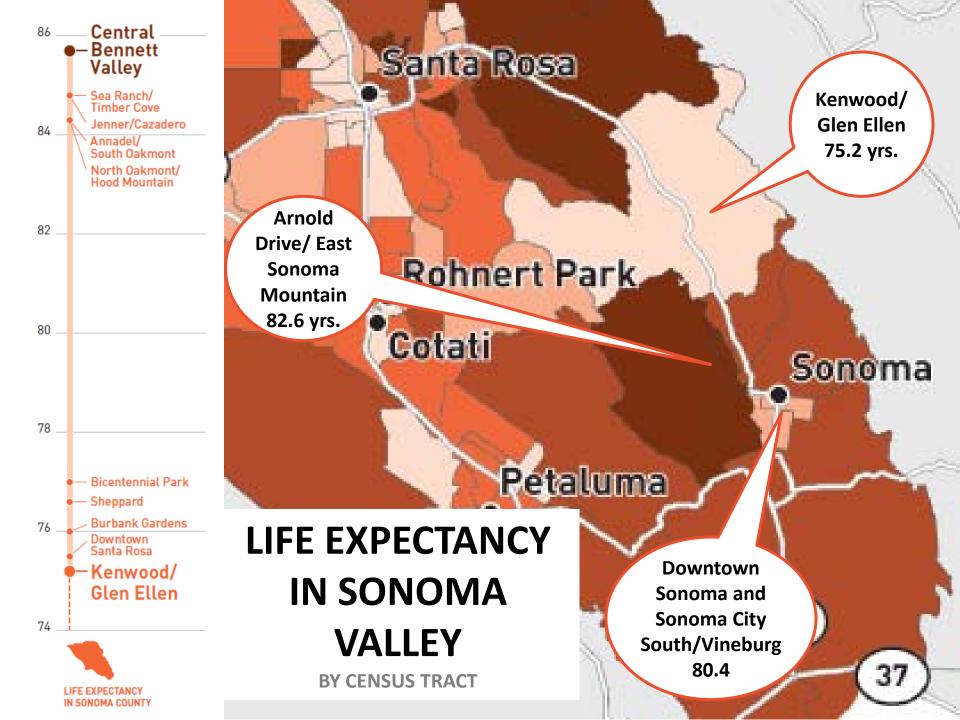
EARNINGS



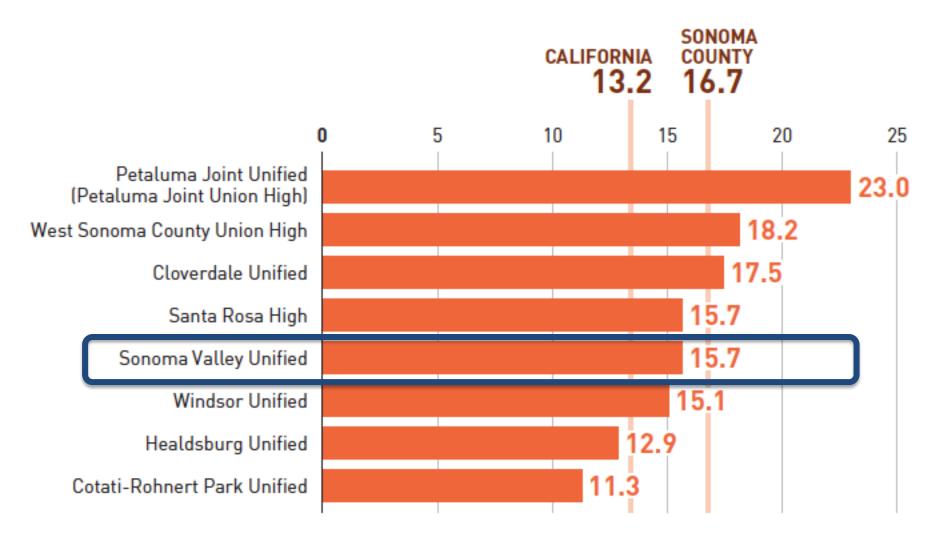




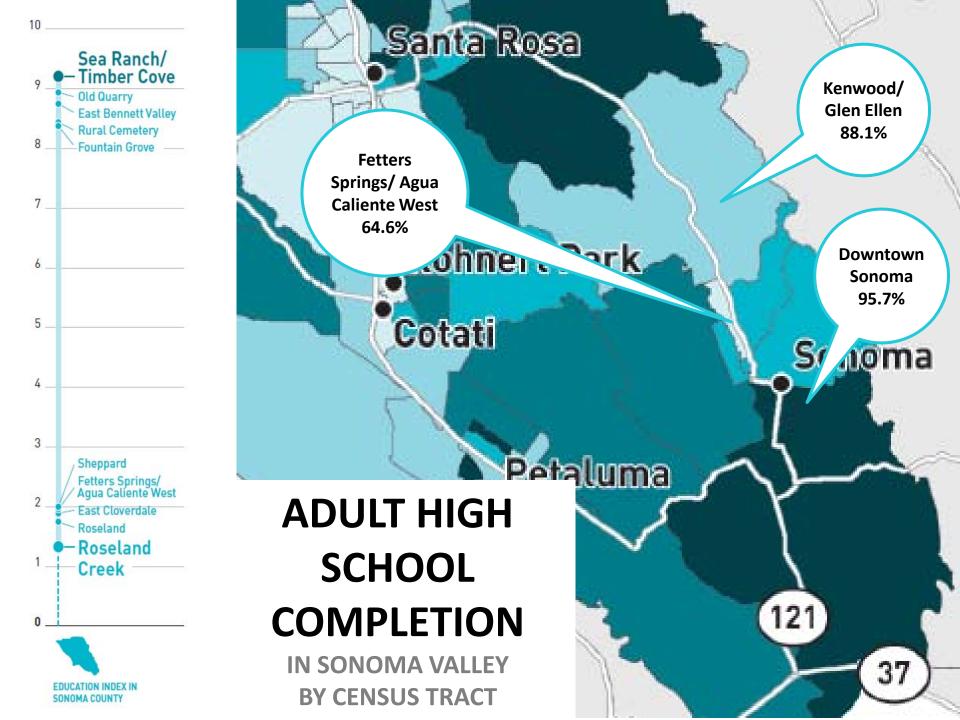




TEENAGE SMOKING VARIES WIDELY BY SCHOOL DISTRICT

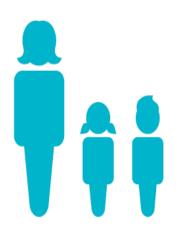


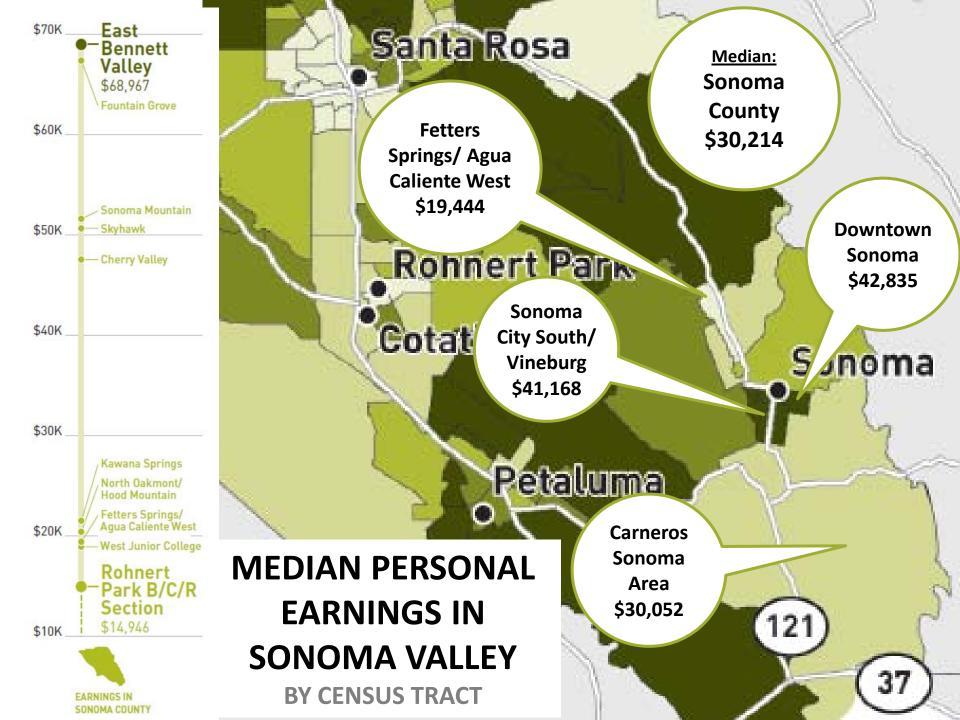
Source: Measure of America calculations from California Department of Education, California Healthy Kids Survey (WestEd), 2008–10. Data for Geyserville Unified not available.



SONOMA VALLEY: EDUCATION DATA

- 90.3% 9th graders graduate4 yrs later
 - 89.7% of Latino students (highest in County)
- 21% of third graders read proficiently (lowest in County)
 - 41% White compared to 7% Latino students
- 56% of 3-4 year old children enrolled in public or private school





SONOMA VALLEY POVERTY DATA



- 43.4% of children in Fetters Springs/ Agua Caliente West tract live in families below poverty level (FPL) (highest in County)
- 25.3% of Fetters Springs/ Agua
 Caliente West residents are living below the FPL
- 12.6 % of adults 65 or older living in poverty in Carneros Sonoma tract

A TALE OF TWO NEIGHBORHOODS

Downtown Sonoma
Human Development Index: 6.95

Fetters Springs/ Agua Caliente West Human Development Index: 3.41

- 14.4% Latino
- 86% school enrollment
- Median earnings \$42,835
- 53% management occupations
- 57% housing owned
- 2.1 average household size

- 66.4% Latino
- 68% school enrollment
- Median earnings \$19,444
- 16% management occupations
- 45% housing owned
- 4.5 average household size

HEALTHY ECOSYSTEMS HAVE...



- Green spaces
- Sidewalks and bike paths
- Affordable housing



- Fresh produce stores
- High-quality schools
- Affordable health care
- Accessible public transportation



- Jobs with decent wages
- Work/life balance
- A diverse economy



- Equality under the law
- Accountable government
- Affordable, safe childcare
- Safety and security

AGENDA FOR ACTION





AGENDA FOR ACTION:



Population-based interventions

- Make universal pre-school a reality
- Redouble anti-smoking efforts

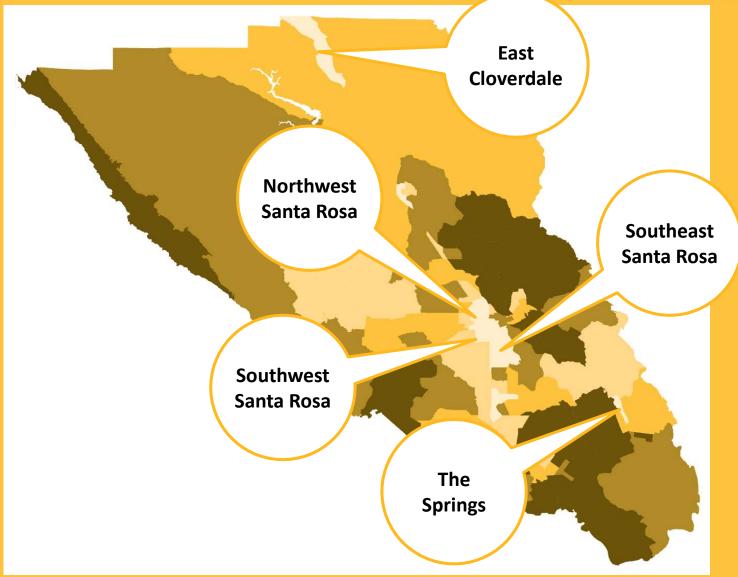
Place-based interventions

- Improve neighborhood conditions to facilitate healthy behaviors
- Mend the holes in the safety net for undocumented immigrants
- Address inequality at education's starting gate
- Prioritize on-time high school graduation
- Reduce youth disconnection from school and work
- Boost educational attainment for higher earnings
- Improve pay and quality of low-skill jobs



AGENDA FOR ACTION: Priority Areas







OPPORTUNITIES AND EFFORTS IN SONOMA VALLEY:



Population-based interventions

- Sonoma City Council reviewing the city's Tobacco Ordinances
- County of Sonoma developing Tobacco Retailer License
- City Goal Setting- adopt a goal to address disparities
- Sonoma Valley Health Roundtable addressing youth binge drinking

Place-based interventions

- Resident-led community garden expansion at Sonoma Charter
- Healthy Food Outlet Project at Carniceria La Chapala and El Brinquito in Boyes Hot Springs
- El Verano Community School

HEALTHACTION

A 2020 VISION FOR SONOMA COUNTY



Committee for Healthcare Improvement



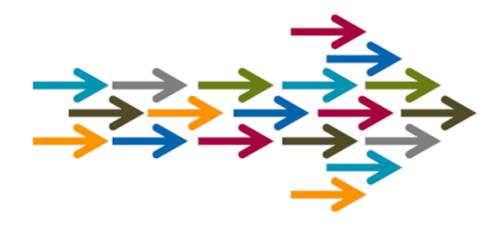
Cradle to Career



Economic Wellness Work Group



Collective Impact



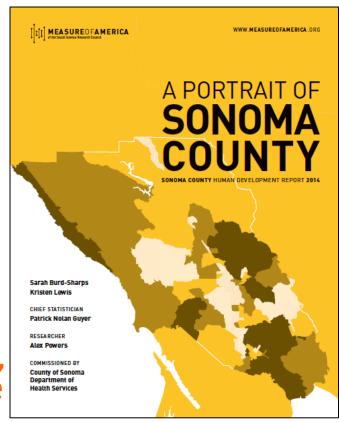
Sonoma Valley Health Roundtable



RESOURCES:

- Map indicators
 www.measureofamerica.org/ SONOMA
- Share the report Outreach materials available
- Use report for strategic planning

Organizational plans, investments, policy development and collective impact interventions



SVH ANNUAL REPORT FY2015

OUTLINE FOR SONOMA VALLEY HOSPITAL ANNUAL REPORT 2014

GATEWAY TO HEALTH CARE

1. PORTRAITS OF THE BOARD OF TRUSTEES

Photo and names: one page

2. BOARD CHAIR MESSAGE

This is an opportunity for the Board Chair to give her personal message to the community. It is a good place to celebrate the continuing excellence, the positive changes, and the ongoing financial stewardship of the "New" Hospital as the fulfillment of a community dream. And it may be an opportunity to recognize the careful financial stewardship that will sustain Sonoma Valley Hospital in the variable times ahead. 250 words

3. – 4. TABLE OF CONTENTS

5. 6. LETTER FROM THE PRESIDENT AND CEO

The CEO's message is an opportunity to build on the theme of the "New" Sonoma Valley Hospital to express her personal pride in the accomplishment so far, in health care practices as well as the completion of the new building and fulfillment of the promise to serve as a gateway to healthcare for the community. Here, she will reinforce awareness in the "culture of health" that pervades the Hospital in all its aspects and to mention specific programs. 250 words

7. 8. THE NEW SONOMA VALLEY HOSPITAL

New Wing Opening - Pictures from the event in November – a photo montage spread with quotes from participants or descriptions, as available celebrating the Hospital's fulfillment of its promise to the community.

SPECIAL FEATURE: Joyce Murphy, Sonoma Valley Greeting Service Coordinator, Kid Scoop/Newspaper in Education.

9.-10. INSIDE THE NEW ER.

Photo - The new ER: High patient satisfaction rating. Higher volume.

Facing page – Interview, Director of Nursing, Mark Kobe

Patient story

11.-12.INSIDE THE NEW OR

Photo – In Surgery

Facing page – At last, an all state of the art equipped new surgery center, great new anesthesiology medical director, outstanding small town personal service with big-city expertise all working together in a holistic healing atmosphere.

Interview – Allan Sendaydiego, Director of Surgery describes all the new services that enhance healing

13.-14. HOME CARE OUTREACH

Photo staff or map showing Marin locations – photo of the Home Care group - Barbara Lee describes the expansion, with comments from home care workers

15.-16. RENOWNED REHAB

Action photo of a class or clinic

Interview with Marek and Angela describing the new focus on health and specialized women's pelvic health issues as well as the focus on seniors with balance classes with comments from patients

17.-18 PARTNERING FOR WELLNESS

Dr. Suzannah Bozzone, Medical Director of Wellness and Steven Lewis, Wellness Coordinator talk about the partnership with ParkPoint and the impact on health improvement from Compass Health Assessment Center

19.-20 OCCUPATIONAL HEALTH

Photo showing patient working with therapist in work setting or in treatment.

Interview with Dawn Kuwahara focuses on the excellence service and volume growth which has led to an increase in the number of clients serving our employers locally

21.-22 BIRTHPLACE

Photo showing the new water birth tub for individualized care with OB staff

Interview with Sue Grixti showing commitment to community and responsiveness to community's needs and mothers' desires. Patient story.

23.-24. SNF

Photo – Director or caregiver in healing garden with patient.

Interview with Melissa Evans story tells about the Baldridge Silver Award for Excellence and the high number of patients/market share of our community who use our SNF. Mentions increased use for hospice room. Wendy Ranzau wranzau@hospicebythebay.org

25.-26 DOCTOR OF THE YEAR

Photo Dr. Streeter

Bonnie Durrance SVH Annual Report for 2014

Interview – an opportunity to give the doctor's view of the "new" construction in med/surg and patient centered care at the hospital and how it is helping him deliver outstanding medical care in every way.

27.-28 QUALITY

Photo – Quality & Culture of Safety team

Leslie Lovejoy discusses the "culture of safety" and how this led to the accolades from the year's recognition as top 15 in the nation for safety.

29.-30.FINANCE TEAM

Photo of Patient Financial Services, Accounting, Materials Management, Admitting and Medical Records teams

These are the unsung heroes that are keeping SVH stable in a tumultuous time in the world of health care.

31.-32. SALUTE TO KEVIN CARRUTH

Photo

Tribute from Kelly and board members for his service and expertise over the past 4 years.

33.-34. FINANCE PAGES

35.-36. AUXILIARY APPRECIATION

Photo

Interviews with past presidents/members

37.-38. FOUNDATION

Photo of new SVHF board

Story and interview about the capital campaign and the new SVHF Executive Director and Foundation board

39-40. Photo montage donors

41.-42. DONORS

Photo - Weil

Photo - McQuown

9.

ACHD MEMBERSHIP



Meeting Date: October 2, 2014

Prepared by: Sharon Nevins

Agenda Item Title: ACHD Membership

Background:

Investigation of the decision as to the worth of the organization and fact that they are not offering a reduced fee based on distressed hospital status.

Consequences of Negative Action/Alternative Actions:

Lack of involvement in District political affairs at the California Legislature.

Financial Impact:

Annual membership \$20,000

Attachments:

- Report of Meeting
- Profile of Health Care Districts
- Listing of District Members
- Advocacy Summary
- Dues Structure

ACHD Meeting, held Wednesday, September 24, 2014 at ACHD Offices, Roseville, CA

Present: David McGhee, CEO ACHD and Alpha Fund; Tom Petersen, retiring ED ACHD; Ken Cohen, incoming ED ACHD; Amber Wiley, Sr. Legislative Advocate ACHD; Sharon Nevins

NOTES FROM MEETING

Reorganized 3 years ago to separate disability insurance company

Budget of \$1.3 million (reduced \$1 million of costs during reorganization)

4 FTE plus contracted services

Executive Director

3 legislative advocates

Funding

60% from membership dues

40% support from Alpha

Considers the organization in the rebuilding phase

Membership (see attached)

New programs for members

Hospital certification, signifying to legislators that best practices have been reviewed and certified by an outside agency

Messaging and Media Training Program, promoting the special qualities of district hospitals

Ongoing programs for members

Ongoing legislative advocacy (see attached)

Tours of district hospitals for legislators

Collaboration with other California advocacy groups

Legislative day

Leadership training

Annual meeting

Their pitch

Every district hospital thinks they are unique, but there are some significant common factors that can and should be used to influence legislation

A different perspective from AHA and CHA, working specifically for the healthcare districts

Dues concession

We can pay dues on a quarterly basis

PROFILE OF HEALTHCARE DISTRICTS

Total Healthcare Districts in California		78	
ACHD Members			
Districts Operating Hospitals		32	
Critical Access Hospitals	18		
Rural Hospitals	8		
Other	6		
Districts Operating Only SNF's		3	
Community Based Districts		<u>18</u>	
Total ACHD Members		53	
Non-ACHD Members			
Districts Operating Hospitals		7	
Critical Access Hospitals	2		
Rural Hospitals	2		
Other	3		
Community Based Districts		<u>18</u>	
Total Non-ACHD Members		25	

Association of California Healthcare Districts -- District Profile

Members	Speciality Designation	District Location	T FTE'S	Total Licensed Beds
Districts Operating Hospitals				
Antelope Valley Healthcare District		Urban	3,043	420
Bear Valley Community Healthcare District	Critical Access Hospital (CAH)	Rural	160	30
Coalinga Hospital District	Rural Hospital	Rural	170	123
Eastern Plumas Healthcare District	CAH	Rural	171	92
El Camino Hospital District		Urban	2,172	443
Hi-Desert Memorial Health Care District	Rural Hospital	Rural	489	179
John C. Fremont Healthcare District	CAH	Rural	165	34
Kern Valley Health Care District	CAH	Rural	180	101
Last Frontier Healthcare District	CAH	Urban	121	87
Marin Healthcare District		Urban	766	235
Mayers Memorial Hospital District	CAH	Rural	181	121
Mendocino Coast Healthcare District	CAH	Rural	281	25
Mountain Communities Healthcare District (Trinity)	Rural Hospital	Urban	122	37
North Sonoma County Healthcare District (Healdsburg)	CAH	Rural	211	43
Northern Inyo County Local Hospital District	CAH	Rural	284	25
Oak Valley Hospital District	Rural Hospital	Rural	363	150
Palo Verde Healthcare District	САН	Rural	178	51
Palomar Health	3 Hospitals	Urban	3,025	714
Pioneers Memorial Healthcare District	Rural Hospital	Rural	818	107
San Gorgonio Memorial Health Care District	Rural Hospital	Rural	285	71
Seneca Healthcare District	CAH	Rural	85	26
Sierra View District Hospital	Rural Hospital	Rural	886	163
Sonoma Valley Health Care District		Urban	326	83
Southern Humboldt Community Healthcare Dist. (Jerold Pł CAH	PŀCAH	Rural	52	17
Southern Inyo Healthcare District	CAH	Rural	74	37
Southern Mono Healthcare District (Mammoth)	CAH	Rural	253	15
Surprise Valley Health Care District	CAH	Rural	64	26
Tahoe Forest Hospital District	САН	Rural	694	62

Tehachapi Valley Healthcare District Tri-City Healthcare District Tulare Local Healthcare District West Contra Costa Health Care District (Doctor's)	CAH CAH Rural Hospital	Rural Urban Rural Urban	2,681 501 763 20,044	25 397 108 189 4,220
Districts Operating Skilled Nursing Facilities Chowchilla Memorial Hospitals District North Kern South Tulare Hospital District Soledad Community Health Care District		Rural Rural Rural	45 82	
Community Based Districts Beach Cities Health District Bloss Memorial Healthcare District Camarillo Health Care District Cloverdale Health Care District		Urban Rural Urban Rural	47 7 9	
Corcoran Hospital District Del Puerto Health Care District Desert Healthcare District Eden Township Healthcare District Fallbrook Healthcare District Grossmont Healthcare District		Rural Rural Urban Urban Rural	87 31 12 5 1	
Los Medanos Community Healthcare District Mark Twain Health Care District Palm Drive Health Care District Peninsula Health Care District Petaluma Health Care District Sequoia Health Care District West Side Community Healthcare District West Side Health Care District		Urban Rural Rural Urban Urban Rural	9 8 4 7	

NON-Members

Community Based

1,674

Rural	Urban	Rural	Urban	Rural	Rural	Rural	Rural	Rural	Rural	Rural	Rural	Rural	Rural	Rural	Rural	Rural	Rural
Alta Hospital District	Avenal Hospital District	Cambria Community Healthcare District	City of Alameda Healthcare District	Coast Life Support District	Corning Healthcare District	Del Norte Healthcare District	East Kern Health Care District	Exeter District Ambulance	Heffernan Memorial Hospital District	Indian Valley Health Care District	Kingsburg District Hospital	Lindsay Local Hospital District	Mt. Diablo Healthcare District	Muroc Healthcare District	Redbud Healthcare District	Selma Health Care District	Sierra Kings Health Care District

ACHD Advocacy Summary September 25, 2014

Sponsored Legislation Timeline:

2008: AB 1944 (Swanson) Physician Employment

2009: AB 405 (Caballero) Design Build for all Healthcare Districts, AB 646 (Swanson)

Physician Employment

2010: SB 1005 (Cox) Design Build for all Healthcare Districts, SB 726 (Ashburn) Physician

Employment

Defeated Legislation in 2012:

AB 2180 (Alejo): would have prohibited District Hospitals from providing to hospital executives, a payment contingent upon severance or retirement, or a lump sum payment, including one based on service or merit, a contribution to more than one retirement plan, or any other retirement benefit, unless the District makes the those options available to all employees. AB 2418 (Gordon): would have required Districts to spend at least 95% of revenue derived from an annual general tax levy on specified community healthcare benefits. Such benefits would include: operating or maintaining a health care facility, providing direct health services, or any other item approved by that County's Local Agency Formation Commission (LAFCO). Excluded benefits include: all staff salaries and other compensation, board member benefits, or expenses paid to any consultant hired by the District.

Proactive Legislation in 2013/2014:

AB 130 (Alejo): Chaptered in 2013 to ensure that a Healthcare District's Chief Executive Officer does not receive retirement benefits prior to retirement.

ACR 110 (Fox): Adopted in 2014 to declare May as Healthcare District month, recognizing the essential role that Healthcare Districts have in the communities they serve and throughout California.

AB 678 (Gordon): would have required specific Healthcare Districts to conduct an assessment of their community's health needs every 5 years, report on those needs as part of their annual report to the community, and submit the assessment to the LAFCO, as part of their Municipal Service Review.

Current Advocacy Efforts:

Advocacy videos on YouTube.

<u>Legislative Day</u> provides an in depth look at the current legislative climate and providing attendees the opportunity to meet with their legislative representatives in the Capitol. Event Goals for 2014:

- Advocate effectively for Healthcare Districts;
- Communicate the priority legislative issues facing Healthcare Districts;
- Exercise best practices to increase transparency and community engagement in their District, and;
- Make informed decisions on Ballot Initiatives facing Healthcare Districts in 2014

Experience the Diversity Tours provides legislative and local representative staff with a firsthand look at the diversity of California's Healthcare Districts. Highlights challenges in providing

access to health care, attracting and retaining a qualified workforce, and discussing labor issues such as workers compensation and risk management.

Event Goals for 2014:

- Discuss the unique nature of Healthcare Districts;
- Describe the communities/constituents that Healthcare Districts serve;
- Explain workforce challenges and opportunities in rural California, and;
- Communicate the positive impact Healthcare Districts make in their communities.

Coalitions:

- California Special Districts Association
- California Hospital Association
- District Hospital Leadership Forum
- California Medical Association
- California State Association of Counties
- The League of California Cities
- Rural County Representatives of California
- Californians Allied for Patient Protection
- California Primary Care Association
- California State Rural Health Association

Special District Caucus:

This is a coalition of lobbyists representing Special District Associations, including: the California Special Districts Association, Association of California Water Agencies, California Association of Sanitation Agencies, California Parks and Recreation Districts, and the California Association of Public Cemeteries. The coalition meets regularly during the legislative session to discuss bills of interest to Special Districts and public entities. Additionally, the coalition meets with Assembly and Senate candidates running for office that will represent various Special Districts to discuss issues and offer our Associations as a resource to them once elected. For example, ACHD set up a meeting with Mike McGuire, running for Senate District 2 and Jim Wood, running for Assembly District 2.

New Legislator Meet & Greets:

Every year ACHD's Advocacy Team meets with newly elected Legislators that represent Healthcare Districts to introduce the Advocacy Team, provide information on each District and offer ourselves a resource on Healthcare and District issues.

My ACHD website:

My ACHD is a members-only website where ACHD Members can take advantage of a resources and information provided exclusively for ACHD Members. Advocacy resources include: All current and archived legislative alerts, in-depth legislative reports, every ACHD letter on legislation, and all ACHD event material. Additionally, the Advocacy Guidebook and the Legislative Toolkit are available electronically, which are tools created by the Advocacy Team to help Healthcare Districts be effective in their outreach communication efforts with legislators, local representatives, the media, constituents and other stakeholders.

ACHD Blog:

The Advocacy Team writes a weekly <u>blog</u>, posted every Friday on various topics throughout the year.

ACHD Dues Structure

ACHD Dues are tiered based on activities of the District. If the District operates a hospital or skilled nursing facility, dues are based on their Operating Revenues as reported to OSHPD. Community Based Districts not operating hospitals, dues are tiered based on Net Assets. Districts operating Ambulance Services as their primary service have a flat fee.

If a District is a Participant in ALPHA Fund, they earn a 25% discount on their dues.

Hospitals

OSHPD Operating Revenue

Over \$200,000,000	\$45,000
60 – 200 million	\$35,000
30 – 60 million	\$20,000
Un to 30 million	\$10,000

Community Based and Other Districts

Community Based w/ Net Assets > 50 million	\$15,000
Community Based w/ Net Assets < 50 million	\$10,000

Ambulance Services

\$7,500

10.

CMO QUARTERLY REPORT



CHIEF MEDICAL OFFICER QUARTERLY REPORT OCTOBER 2, 2014

2014 ACCOMPLISHMENTS

- 1. Successfully completed attestation for Stage II Meaningful Use.
- 2. Strengthened our relationship with Hospice by the Bay in the areas of palliative care and the skilled nursing facility end-of-life room
- Implemented a physician documentation system based upon electronic templates and the use of voice recognition software. 100% participation by emergency room physicians and hospitalists.
- 4. Physician participation in Peer Review and Process Improvement meetings.
- 5. Quarterly meetings with the physician directors.
- 6. Developed and implemented blood product administration protocols.
- 7. Began transition of the Skilled Nursing Department from paper-based to electronic using Paragon. Hospitalists to provide patient care for unassigned patients.
- 8. Developed a physician satisfaction survey which will be deployed in mid-October.
- 9. Began the process of improving Nursing Staff Education and plan to hold frequent mock drills for high-risk situations.
- 10. Agreed to provide Clerkship opportunities for Touro University students in the SVH emergency room.
- 11. SVH contracted physicians agreed to a 10% reduction in stipend. Anesthesiology Consultants of Marin agreed to an annual reduction of \$250,000.

2015 GOALS

- 1. Train and implement ICD-10 by October 2015.
- 2. Implement CCN as part of the population health initiative.
- 3. Deploy major upgrades to the Electronic Health Record (EHR) which will enhance physician workflow, productivity, and patient safety.
- 4. Renegotiate contract with Napa State Hospital.
- 5. Strengthen peer review process.
- 6. Continue to strengthen the Physician- Administration relationship.

Sonoma Valley Hospital Physician Payments FY 2014 & FY 2015 (2 mos)

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	Total Physician Pa	352,486.55	357,527.39	394,042.71	395,783.66	359,828.90	320,082.33	310,030.64	295,766.59	307,526.69	291,179.66	279,415.66	221,857.71	310,448.38	341,710.70

11.

FINANCIAL REPORT AUGUST 2014



Healing Here at Home

To: SVH Finance Committee From: Jeanette Tarver, Controller

Date: September 23, 2014

Subject: REVISED Financial Report for the Month Ending August 31, 2014

Overall Results for August 2014

SVH has a net income before the restricted contributions of \$35,237 on a budgeted net income of \$163,888 for an unfavorable difference of (\$128,651). Total net patient service revenue was better than budget by \$133,568. Risk contract revenue is under budget by (\$65,474) due to lower Napa State inpatient volume. This brings the total operating revenue to \$4,579,799 or \$151,182 higher than budgeted. Expenses were \$4,777,640 on a budget of \$4,491,495 or (\$286,145) over budget. The EBIDA prior to the restricted donations and GO Bond activity for the month was \$367,718 or 8.0%.

Patient Volumes - August

	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
Acute Discharges	104	107	-3	102
Acute Patient Days	376	398	-22	385
SNF Patient Days	687	626	61	615
Home Care Visits	1,109	953	156	736
OP Gross Revenue	\$10,410	\$10,585	(\$175)	\$9,801
Surgical Cases	133	130	3	130

Overall Payer Mix – August

	ACTUAL	BUDGET	VARIANCE	YTD	YTD	VARIANCE
				ACTUAL	BUDGET	
Medicare	48.8%	49.8%	-1.0%	46.8%	49.6%	-2.8%
Medi-Cal	16.4%	11.4%	5.0%	17.6%	11.3%	6.3%
Self Pay	2.3%	3.4%	-1.1%	2.7%	3.4%	-0.7%
Commercial	22.4%	24.9%	-2.5%	21.9%	25.0%	-3.1%
Managed MC	3.9%	4.4%	05%	4.5%	4.4%	0.1%
Workers Comp	3.3%	3.1%	0.2%	3.3%	3.3%	0.0%
Capitated	2.9%	3.0%	-0.1%	3.2%	3.0%	0.2%
Total	100%	100%		100%	100%	

Total Operating Revenues

Total operating revenues for August were \$4.6 million on a budget of \$4.4 million or \$151,182 better than budget.

Net Patient Revenue is over budget by \$151,182 or 3%, due to the following:

- Overall inpatient volume was under budget by 3 discharges, but had a payer mix with higher MediCal and less Medicare and Commercial.
- Outpatient was under budget in volume and had a lower Medicare and commercial insured patients.
- Emergency visit volumes were higher than budget by 46 visits.
- Skilled Nursing Home volume was higher than budget by 61 days.
- Home Care was higher than budget by 156 visits.
- Bad Debt was favorable to budget by \$104,137. We will re-evaluate the reserve next month.
- Risk Contract Revenue is under budget with Napa State no longer using our inpatient services.
- Other Operating Revenue is better than budget due to the yearly Beta dividend of \$75,281.

Expenses

August's expenses were \$4.8 million on a budget of \$4.5 million or over budget by (\$286,145). The following is a summary of the operating expense variances for the month of June:

- Total productive FTE's were 274 on a budget of 257, or (\$54,701) over budget due to higher volumes in several service lines. August had some higher than usual census days and yet expenses were controlled by majority of departments managing the volume surges without adding staff. Registry was over budget by (\$33,353) due to Surgery (\$14,937) and Obstetrics (14,196) travelers. Salaries were also over budget by (\$21,348), due to Skilled Nursing and Home Care volume increases (\$59,324). This increased cost was offset by other departments meeting or exceeding salary expense targets.
- Professional Fees were over budget by (\$69,364) due to an Anesthesiology incentive payment of \$33,131. Pharmacy expenses were also over by (\$48,162) due to the annual cost saving incentive payment to CPS for \$57,639.
- Supplies were over budget by (\$104,358.) This was due to the lack of timeliness of the purchase order system in Surgery. The issue has been addressed and was resolved by the end of August. Surgery will reduce expenses to their annual budget targets by the end of the fiscal year.
- Approximately \$80,000 of expenses in August should have been accrued for in FY 2014 which
 means the august monthly expenses are still \$200,000 over expected. The overage for the last
 two months has been analyzed by department and most will be decreased or represented one
 time expenses. Utilities and lab reference costs will likely be a variance all year.

Cash Collections on Patient Receivables:

For the month of August the cash collection goal was \$3,321,380 the Hospital collected \$3,749,449 or over the goal by \$428,069. Year to date the cash goal was \$6,625,660, the Hospital collected \$7,611,234 or over the goal by \$985,574. The cash collection goal is based upon net hospital revenue from 60 days ago. Days of cash on hand are 12 days at August 31, 2014.



Sonoma Valley Hospital Sonoma Valley Health Care District August 2014 Financial Report

Finance Committee September 23, 2014



Patient Volumes Month of August 31, 2014

<u>-</u>	Actual	Budget	Variance	Prior Year
Acute Discharges	104	107	-3	102
Acute Patient Days	376	398	-22	385
SNF Patient Days	687	626	61	615
Home Health Care Visits	1,109	953	156	736
Outpatient Gross Revenue (in thousands)	\$10,410	\$10,585	(\$175)	\$9,801
Surgical Cases	133	130	3	130

Summary Statement of Revenues and Expenses Month of August 31, 2014

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Percentage</u>	<u>P</u>	rior Year
1Total Operating Revenue	\$ 4,579,799	\$ 4,428,617	\$ 151,182	3%	\$	4,466,411
2Total Operating Expenses	\$ 4,777,640	\$ 4,491,495	\$ (286,145)	-6%	\$	4,468,774
3Operating Margin	\$ (197,841)	\$ (62,878)	\$ (134,963)	-215%	\$	(2,363)
4NonOperating Rev/Exp	\$ 233,078	\$ 226,766	\$ 6,312	3%	\$	257,660
5Net Income before Rest.Cont. & GO Bond	\$ 35,237	\$ 163,888	\$ (128,651)	-78%	\$	255,297
6Restricted Contribution	\$ 66,961	\$ 86,250	\$ (19,289)	-22%	\$	68,958
Net Income with Restricted 7Contributions	\$ 102,198	\$ 250,138	\$ (147,940)	-59%	\$	324,255
8Total GO Bond Rev/Exp	\$ 32,139	\$ 9,985	\$ 22,154	222%	\$	115,418
9Net Income with GO Bond	\$ 134,338	\$ 260,123	\$ (125,785)	-48%	\$	439,673
10EBIDA before Restricted Contributions	\$ 367,718	\$ 521,765	\$ (154,047)		\$	791,794
11EBIDA before Restricted Cont. %	8%	12%	-4%			18%

Summary Statement of Revenues and Expenses Year to Date August 31, 2014 (2 months)

		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Percentage</u>	<u>P</u>	rior Year
1Total Operating Revenue	\$	8,916,984	\$ 8,645,728	\$ 271,256	3%	\$	8,662,878
2Total Operating Expenses	\$	9,403,525	\$ 8,898,700	\$ (504,825)	-6%	\$	8,909,443
3Operating Margin	\$	(486,541)	\$ (252,972)	\$ (233,569)	-92%	\$	(246,566)
4NonOperating Rev/Exp	\$	462,158	\$ 453,532	\$ 8,626	2%	\$	396,708
5Net Income before Rest.Cont. & GO Bond	\$	(24,383)	\$ 200,560	\$ (224,943)	-112%	\$	150,142
6Restricted Contribution Net Income with Restricted 7Contributions	\$ \$	117,825 93,442	172,500 373,060	(54,675) (279,618)	-32% -75%	\$ \$	243,340 393,482
8Total GO Bond Rev/Exp	\$	3,177	\$ 19,957	\$ (16,780)	-84%	\$	230,734
9Net Income with GO Bond	\$	96,619	\$ 393,017	\$ (296,398)	-75%	\$	624,215
10EBIDA before Restricted Contributions	\$	660,792	\$ 916,314	\$ (255,522)		\$	725,765
11EBIDA before Restricted Cont. %		7%	11%	-3%			8%

Sonoma Valley Health Care District Balance Sheet As of August 31, 2014

3 Net Patient Receivables 7,926,063 7,629,045 8,228 4 Allow Uncollect Accts (765,750) (616,783) (1,535) 5 Net A/R 7,160,313 7,012,262 6,692 6 Other Accts/Notes Rec 7,187,423 7,214,697 7,699	,405 ,617 ,908) ,709 ,672 ,821 - ,680
1 Cash \$ 1,757,489 \$ 2,083,036 \$ 1,361 2 Trustee Funds 1,753,339 1,753,339 540 3 Net Patient Receivables 7,926,063 7,629,045 8,228 4 Allow Uncollect Accts (765,750) (616,783) (1,535 5 Net A/R 7,160,313 7,012,262 6,692 6 Other Accts/Notes Rec 7,187,423 7,214,697 7,699	,405 ,617 ,908) ,709 ,672 ,821 - ,680
2 Trustee Funds 1,753,339 1,753,339 540 3 Net Patient Receivables 7,926,063 7,629,045 8,228 4 Allow Uncollect Accts (765,750) (616,783) (1,535) 5 Net A/R 7,160,313 7,012,262 6,692 6 Other Accts/Notes Rec 7,187,423 7,214,697 7,699	,405 ,617 ,908) ,709 ,672 ,821 - ,680
3 Net Patient Receivables 7,926,063 7,629,045 8,228 4 Allow Uncollect Accts (765,750) (616,783) (1,535) 5 Net A/R 7,160,313 7,012,262 6,692 6 Other Accts/Notes Rec 7,187,423 7,214,697 7,699	,617 ,908) ,709 ,672 ,821 - ,680 ,381
4 Allow Uncollect Accts (765,750) (616,783) (1,535) 5 Net A/R 7,160,313 7,012,262 6,692 6 Other Accts/Notes Rec 7,187,423 7,214,697 7,699	,908) ,709 ,672 ,821 - ,680 ,381
5 Net A/R 7,160,313 7,012,262 6,692 6 Other Accts/Notes Rec 7,187,423 7,214,697 7,699	,709 ,672 ,821 - ,680 ,381
6 Other Accts/Notes Rec 7,187,423 7,214,697 7,699	,672 ,821 - ,680 ,381
	,821 - ,680 ,381
	- ,680 ,381_
7 3rd Party Receivables, Net 1,876,820 1,784,687 981	,381
8 Due Frm Restrict Funds	,381
9 Inventory 766,592 768,566 759	
10 Prepaid Expenses 552,420 587,667 1,190	
11 Total Current Assets \$ 21,054,396 \$ 21,204,254 \$ 19,226	
12 Board Designated Assets \$ - \$ - \$ 5	,381
13 Property, Plant & Equip, Net 56,486,369 56,059,486 11,512	,830
14 Hospital Renewal Program - 31,801	,877
15 Unexpended Hospital Renewal Funds - 4,024	,455
16 Investments	-
17 Specific Funds 1,122,919 1,464,113 1,017	,244
18 Other Assets 415,779 475,376 267	,516
19 Total Assets \$ 79,079,463 \$ 79,203,229 \$ 67,855	,564
Liabilities & Fund Balances	
Current Liabilities:	
20 Accounts Payable \$ 4,229,266 \$ 5,586,333 \$ 4,777	,885
21 Accrued Compensation 3,992,303 3,710,055 3,688	,734
22 Interest Payable 818,974 701,045 139	,670
23 Accrued Expenses 2,589,123 2,131,580 1,013	,842
24 Advances From 3rd Parties 441,536 484,665 1,835	,174
25 Deferred Tax Revenue 5,842,977 5,447,569 4,045	,951
26 Current Maturities-LTD 1,580,746 1,580,933 846	,035
27 Other Liabilities 5,045,334 5,175,182 2,423	,891
28 Total Current Liabilities \$ 24,540,259 \$ 24,817,362 \$ 18,771	,182
29 Long Term Debt, net current portion \$ 40,544,239 \$ 40,525,240 \$ 37,600	,238
30 Fund Balances:	
31 Unrestricted \$ 12,701,354 \$ 12,633,976 \$ 6,442	.444
32 Restricted 1,293,612 1,226,651 5,041	
33 Total Fund Balances \$ 13,994,966 \$ 13,860,627 \$ 11,484	
34 Total Liabilities & Fund Balances \$ 79,079,463 \$ 79,203,229 \$ 67,855	

Sonoma Valley Health Care District Statement of Revenue and Expenses Comparative Results For the Period Ended August 2014

				Month					Year-To- Date				YTD
			This Ye		Variance			This Year		Varia			
	Volume Information		Actual	Budget	\$	%	_	Actual	Budget	\$	%		Prior Year
	Acuta Diadeana		404	407	(2)	20/		200	205		20/		202
1	Acute Discharges		104 687	107 626	(3) 61	-3% 10%		209 1,338	205 1,152	4 186	2% 16%		1,072
3	SNF Days		1,109	953		16%		2,255		396	21%		1,496
4	Home Care Visits Gross O/P Revenue (000's)		10,410	10,585	156 (175)	-2%	\$	2,255	1,859 20,722	567	3%	\$	19,872
	Financial Results												
	Gross Patient Revenue												
5	Inpatient	\$	5,261,117 \$	5,652,500	(391,383)	-7%	\$	10,126,383 \$	11,087,497	(961,114)	-9%	\$	10,598,694
6	Outpatient	Ÿ	6,367,958	6,877,045	(509,087)	-7%	Y	12,792,687	13,378,028	(585,341)	-4%	Ÿ	12,386,690
7	Emergency		3,697,116	3,415,390	281,726	8%		7,797,564	6,773,426	1,024,138	15%		7,027,888
8	SNF		2,386,152	2,476,404	(90,252)	-4%		4,865,270	4,516,000	349,270	8%		4,161,433
9	Home Care		344,622	292,433	52,189	18%		698,627	570,756	127,871	22%		457,028
10	Total Gross Patient Revenue	\$	18,056,965 \$		(656,807)	-4%	\$	36,280,531 \$	36,325,707	(45,176)	0%	\$	34,631,732
	Deductions from Revenue												
11	Contractual Discounts	\$ ((13,773,683) \$	(14,447,800)	674,117	5%	\$	(27,879,842) \$	(28,017,060)	137,218	0%	\$	(26,377,722)
12	Bad Debt		(70,000)	(174,137)	104,137	60%		(140,000)	(338,021)	198,021	59%		(400,000)
13	Charity Care Provision		(14,000)	(26,121)	12,121	46%		(50,000)	(50,704)	704	1%		(81,000)
14	Prior Period Adjustments		-			0%		-		-	0%		71,644
15	Total Deductions from Revenue	\$ ((13,857,683) \$	(14,648,058)	790,375	-5%	\$	(28,069,842) \$	(28,405,785)	335,943	-1%	\$	(26,787,078)
16	Net Patient Service Revenue	\$	4,199,282 \$	4,065,714	133,568	3%	\$	8,210,689 \$	7,919,922	290,767	4%	\$	7,844,654
	and the second			200 252	(55.45.4)	2201		.= 4		(404.000)	400/		
17 18	Risk contract revenue Net Hospital Revenue	\$	222,778 \$ 4,422,060 \$	288,252 4,353,966	(65,474) 68,094	-23% 2%	\$	472,484 \$ 8,683,173 \$	576,504 8,496,426	(104,020) 186,747	-18% 2%	\$	474,561 8,319,215
	The Hospital Neverlac	Ψ.	1, 122,000 0	1,555,500	00,03 .	2,0	,	0,003,173	0,130,120	100,7 17	270	Ψ.	0,513,213
19	Other Op Rev & Electronic Health Records	\$	157,739 \$	74,651	83,088	-111%	\$	233,811 \$	149,302	84,509	57%	\$	343,662
20	Total Operating Revenue	\$	4,579,799 \$	4,428,617	151,182	3%	\$	8,916,984 \$	8,645,728	271,256	3%	\$	8,662,878
	Operating Expenses												
21	Salary and Wages and Agency Fees	\$	2,052,050 \$	1,997,349	(54,701)	-3%	\$	4,083,948 \$	3,914,084	(169,864)	-4%	\$	4,004,925
22	Employee Benefits		753,493 \$		12,787	2%		1,516,618	1,535,147	18,529	1%		1,475,160
23	Total People Cost	\$	2,805,543 \$		(41,914)	-2%	\$	5,600,566 \$	5,449,231	(151,335)	-3%	\$	5,480,085
24	Med and Prof Fees (excld Agency)	\$	388,950 \$		(69,364)	-22%	\$	727,943 \$	644,572	(83,371)	-13%	\$	826,446
25	Supplies		594,788	490,430	(104,358)	-21%		1,145,770	977,594	(168,176)	-17%		1,073,980
26	Purchased Services		385,151	308,871	(76,280)	-25%		699,082	609,494	(89,588)	-15%		748,153
27	Depreciation		291,048	272,198	(18,850)	-7%		600,429	544,396	(56,033)	-10%		332,283
28	Utilities		115,483	80,567	(34,916)	-43%		217,010	161,134	(55,876)	-35%		162,383
29	Insurance		19,255	20,000	745	4%		38,510	40,000	1,490	4%		37,775
30	Interest		41,433	85,679	44,246	52%		84,746	171,358	86,612	51%		34,413
31 32	Other	\$	135,989	150,535	14,546	10% -6%	-	289,469	300,921	11,452	-6%	-	213,926
32	Operating expenses	Ş	4,777,640 \$	4,491,495	(286,145)	-0%	\$	9,403,525 \$	8,898,700	(504,825)	-0%	\$	8,909,443
33	Operating Margin	\$	(197,841) \$	(62,878)	(134,963)	-215%	\$	(486,541) \$	(252,972)	(233,569)	-92%	\$	(246,566)
	Non Operating Rev and Expense												
34	Miscellaneous Revenue	\$	2,078 \$		1,145	123%	\$	13,095 \$	1,866	11,229	*	\$	24,040
35	Donations		20,000	10,000	10,000	100%		27,063	20,000	7,063	-35%		1,000
36	Physician Practice Support-Prima		(39,000)	(34,167)	(4,833)	14%		(78,000)	(68,334)	(9,666)	14%		(103,332)
37	Parcel Tax Assessment Rev		250,000	250,000	-	0%		500,000	500,000	-	0%		475,000
38	Total Non-Operating Rev/Exp	\$	233,078 \$	226,766	6,312	3%	\$	462,158 \$	453,532	8,626	2%	\$	396,708
39	Net Income / (Loss) prior to Restricted Contributions	\$	35,237 \$	163,888	(128,651)	-78%	\$	(24,383) \$	200,560	(224,943)	-112%	\$	150,142
40	Capital Campaign Contribution	\$	66,961 \$	86,250	(19,289)	-22%	\$	117,825 \$	172,500	(54,675)	-32%	\$	243,340
41	Restricted Foundation Contributions	\$	- \$		<u> </u>	0%	\$	- \$			100%	\$	
42	Net Income / (Loss) w/ Restricted Contributions	\$	102,198 \$	250,138	(147,940)	-59%	\$	93,442 \$	373,060	(279,618)	-75%	\$	393,482
43	GO Bond Tax Assessment Rev		152,326	150,241	2,085	1%		306,340	300,482	5,858	2%		304,651
44	GO Bond Interest		(120,187)	(140,256)	20,069	-14%		(303,163)	(280,525)	(22,638)	8%		(73,918)
45	Net Income/(Loss) w GO Bond Activity	Ś	134,338 \$	260,123	(125,785)	48%	\$	96,619 \$	393,017	(296,398)	75%	\$	624,215
43	Some/Loss) # 50 Dond Activity	ڔ	137,330 3	200,123	(123,103)	70/0	ڔ	30,013 3	555,017	(230,330)	7370	٠	024,213

12.

ADMINISTRATIVE REPORT SEPTEMBER 2014



Healing Here at Home

To: Sonoma Valley Healthcare District Board of Directors

From: Kelly Mather Date: 9/25/14

Subject: Administrative Report

Summary

Revenue is higher than expected for the first two months of the year and this is very good news. We experienced a surge in the census for a few weeks this summer from a usual census of 33 to 52, which was very unusual for this time of year. As you can see in the trending report, volumes are increasing over the prior year. Because of the positive revenue, August resulted in \$35,237 net income. We are still behind on meeting the annual budget. All departments are expected to meet their expense budget goals and most managers are doing an excellent job maintaining expenses.

Organizational Results

As demonstrated by the August dashboard, we are experiencing a minor setback at inpatient satisfaction due to a change in the survey vendors. The nursing team is working on operational changes to address the new questions. However, patient satisfaction with physicians continues to improve and has reached an all time high this summer. We are concerned about physician satisfaction and are increasing the rounding on the medical staff due to some concerns about communications. In addition, a survey will be distributed to the physicians next week to learn more about the specific opportunities to increase partnership and trust. The expenses for August are were \$286k higher than expected and that was due to a number of one-time expenses and significant variance in Surgery, OB and Patient Accounting. We have new leaders in these areas and improvements are already underway.

Operations

It has been a very busy month with presentations and retreats. Employee Forums were held in September with a focus on discussing the current financial stability and results and the future of SVH. Staff still seems concerned that more expenses will be reduced and this was discussed at length at the forums. The Leadership Development Institute and the Performance Improvement Fair were also held this month. These two initiatives are aimed at enhancing the leadership skills of management to improve coaching and quality management. In addition, we will quality for meaningful use stage 2 – which will bring us \$700k reimbursement in December.

Strategic Update

The marketing to employers to encourage them to consider health plans that use our hospital continues. SCAN (a Medicare Advantage plan) is entering Sonoma County and their marketing campaign begins in October. We are working with a number of physicians, such as pain management and urology (men's health), to increase the volumes in Surgery. In addition, we are planning to re-negotiate our payer contracts starting in October to improve margins and possibly accept capitation. Finally, the Healing Hospital™ showcase was a great success. Over 40 attendees joined us this week to see the new model as implemented at SVH. These attendees included hospitals from all around California, health care industry experts and community stakeholders.



PILLAR	PERFORMANCE METRIC GOAL		ACTUAL RESULT	GOAL LEVEL		
Service Excellence	Highly satisfied Inpatients	Maintain at least 5 out of 8 HCAHPS domain results above the 50 th percentile	4 out of 8	>7 = 5 (stretch) >6 = 4 >5 = 3 (Goal) >4 = 2 <3=1		
Service Excellence	Highly satisfied Emergency Patients	Maintain a year to date average of at least 75 th percentile	79 th (rolling three month average)	>85th = 5 (stretch) >80th=4 >75th =3 (Goal) <75 th = 2 <70 th = 1		
Quality	Excellent Clinical Outcomes	Value Based Purchasing Clinical Score at 68 or higher	71	72 = 5 (stretch) 70 = 4 68 = 3 (Goal) 66=2 <66 = 1		
People	People Highly Engaged and Satisfied Staff		2013 76% mean score at 77 th percentile	>80 th = 5 (stretch) >77th=4 >75th=3 (Goal) >72nd=2 <70 th =1		
Finance	Financial Viability	YTD EBIDA	7%	>10% (stretch) >9%=4 >8% (Goal) <7%=2 <6%=1		
	Efficiency and FN Financial Bud Management Exp		\$9,403,525 (actual) \$8,898,700 (budget)	<2% =5 (stretch) <1% = 4 <budget=3 (goal)<br="">>1% =2 >2% = 1</budget=3>		
Growth	Surgical Cases	Increase surgeries by 2% over prior year	268 YTD FY2015 265 YTD FY 2014	>2% (stretch) >1%=4 >0% (Goal)		
	Outpatient Volumes	2% increase (gross outpatient revenue over prior year)	\$12.792 mm YTD \$12.386 mm prior year	<0%=2 <1%=1		
Community	Community Benefit Hours		290.5 hours for 2 months	>1500 = 5 >1200 = 4 >1000 = 3 >750 = 2 <500 = 1		



FY 2014 TRENDED RESULTS

MEASUREMENT	Goal	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	FY	2014	2014	2013	2013	2013	2013	2014	2014	2014	2014	2014	2014
	2015												
Inpatient Satisfaction	5/8	5	4										
Emergency Satisfaction	>89%	89.4	89.8	88.6	86.9	88.6	89.7	89.5	89.7	88.9	89.1	89.9	90.1
Value Based Purchasing	>68	68	71										
Score													
Staff Satisfaction	>75%	76	76	77	77	77	77	77	76	76	76	76	76
FY YTD Turnover	<10%	1.6	1.9										
EBIDA	>8%	7	7	7	6	6	6	5	5	6	9	4	3
Net Revenues	>4.1m	4.26	4.6	4.0	4.5	3.9	4.1	3.75	3.46	5.54	3.9	3.9	4.9
Expense Management	<4.5m	4.6	4.7	4.3	5.0	4.3	4.4	4.55	4.27	5.0	4.4	4.4	4.8
Net Income	>75	-8	35	883	990	-57	412	13	-12	401	-360	-240	567
Days Cash on Hand	>15	14	12	8	7	11	7	7	6	11	17	8	7
A/R Days	<50	47	45	50	48	50	52	51	47	51	55	46	48
Total FTE's	<301	309	305	320	312	313	315	310	301	318	320	309	303
FTEs/AOB	<4.5	3.92	3.77	4.45	4.12	4.39	4.39	4.39	4.4	3.81	3.86	3.89	3.74
Inpatient Discharges	>100	105	104	107	91	85	112	91	79	117	94	100	91
Outpatient Revenue	>\$10m	10.8	10.4	9.2	10.2	9.3	8.8	9.1	8.6	9.99	9.91	10.2	10.1
Surgeries	>130	135	133	120	135	135	138	113	121	156	147	142	121
Home Health	>1000	1146	1109	748	941	903	951	1040	872	1106	1218	1135	992
Births	>15	16	9	13	9	14	11	6	14	19	6	16	11
SNF days	>660	651	687	585	606	531	733	754	641	750	674	605	613
MRI	>120	132	139	111	125	111	83	103	108	122	103	118	124
Cardiology (Echos)	>70	49	53	93	76	61	50	45	50	55	62	61	57
Laboratory	>12.5	12.6	12.8	13.1	13.9	11.9	12.5	13.1	11.1	13.3	12.4	13.1	13.9
Radiology	>850	968	988	885	801	819	877	963	837	851	868	918	888
Rehab	>2587	3030	2859	2543	2471	2572	2899	2485	2403	2903	3394	2877	2945
СТ	>300	376	345	299	277	295	285	332	295	334	301	332	335
ER	>800	889	868	795	801	665	751	811	655	769	788	909	716
Mammography	>475	414	417	417	677	569	489	430	445	447	404	519	429
Ultrasound	>325	348	361	329	342	341	307	290	350	438	424	497	339
Occupational Health	>575	656	678	853	521	642	535	579	504	534	595	600	618