



SVHCD FINANCE COMMITTEE

AGENDA

TUESDAY, June 23, 2020

5:30 p.m. Regular Session

TO BE HELD VIA ZOOM VIDEOCONFERENCE

To Participate Via Zoom Videoconferencing,
use the link below:

<https://zoom.us/j/94169255683?pwd=OG54L2U2ODFRYmM2NmNiODNocEJwZz09>

and Enter the **Meeting ID: 941 6925 5683**

Password: 653391

To Participate via Telephone only (no video), dial:

1-669-900-9128 or 1-669-219-2599

and Enter the **Meeting ID: 941 6925 5683**

Password: 653391

In compliance with the Americans Disabilities Act, if you require special accommodations to participate in a District meeting, please contact District Clerk Vivian Woodall at vwoodall@sonomavalleyhospital.org or (707) 935.5005 at least 48 hours prior to the meeting.	
AGENDA ITEM	RECOMMENDATION
MISSION STATEMENT <i>The mission of the SVHCD is to maintain, improve, and restore the health of everyone in our community.</i>	
1. CALL TO ORDER/ANNOUNCEMENTS	Nevins
2. PUBLIC COMMENT SECTION <i>At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Board consideration.</i>	Nevins
3. CONSENT CALENDAR a. Finance Committee Minutes 05.26.20 b. Finance Committee Minutes 06.16.20	Nevins
4. OUTPATIENT DIAGNOSTIC CENTER UPDATE	Mather/ Sarmiento
5. ADMINISTRATIVE REPORT JUNE 2020	Mather
6. FINANCIAL REPORT MONTH ENDED MAY 31, 2020	Jensen
7. ADJOURN	Nevins



SVHCD
FINANCE COMMITTEE MEETING
MINUTES
TUESDAY, MAY 26, 2019
Via Zoom Teleconference

Present		Staff	Public		
Sharon Nevins via Zoom Joshua Rymer via Zoom Dr. Subhash Mishra via Zoom Peter Hohorst via Zoom		Art Grandy via Zoom Bruce Flynn via Zoom Susan Porth via Zoom	Kelly Mather, CEO via Zoom Ken Jensen, CFO, via Zoom Sarah Dungan, Controller, via Zoom Dawn Kuwahara, via Zoom	Luis Sarmiento, Vertran Assoc., via Zoom	
AGENDA ITEM		DISCUSSION		ACTIONS	FOLLOW-UP
MISSION & VISION STATEMENT <i>The mission of SVHCD is to maintain, improve and restore the health of everyone in our community.</i>					
1. CALL TO ORDER/ANNOUNCEMENTS		Nevins			
		Called to order at 5:02 pm			
2. PUBLIC COMMENT SECTION		Nevins			
		None			
3. CONSENT CALENDAR		Nevins			
		The minutes of 4.28.20 were reviewed.		MOTION: by Rymer to approve, 2 nd by Grandy. All in favor.	
4. REVIEW OF SONOMA VALLEY HOSPITAL RETIREMENT PLAN		Securities America; CLS Investments			
		Ms. Ratto-Young from Securities America discussed the retirement plans for SVH, and Mr. Eichenberger from CLS Investments discussed management of the plans. The managers are performing at less than 50% of the average of other similar fund managers. Ms. Nevins received clarification that the Committee’s fiduciary responsibilities are to meet with the funds’ holder and manager and review what they are doing as SVH’s acting fiduciary. The Committee allows the advisors to evaluate the funds.			Eichenberger to check if audit reports available, as well as mgmt. letter.

5. OUTPATIENT DIAGNOSTIC CENTER UPDATE	<i>Mather/Sarmiento</i>		
	Ms. Mather and Mr. Sarmiento gave a brief report on the Outpatient Diagnostic Center.		
6. APPROVAL OF UNISON ENERGY AGREEMENT FOR ALTERNATIVE POWER	<i>Drummond</i>		
	<p>Ms. Drummond reported that Unison Energy validated their initial findings and indicated SVH should realize greater annual savings than previously presented. There is a 20 year agreement. Unison has an incentive to operate efficiently; there is no capital investment or any maintenance costs on the part of SVH. The system will provide backup power for normal operations.</p> <p>The Committee asked whether complete due diligence had been done on this company as far as financial information, customer interviews, noise issues, etc. Ms. Drummond had spoken with customers who gave favorable reviews and also performed a site visit to a company with a similar installation in San Jose. However, Ms. Drummond was asked to address the Committee's concerns in writing before moving ahead. The agreement would be sent out for legal review.</p>	No action was taken.	
7. ADMINISTRATIVE REPORT	<i>Mather</i>		
	SVH celebrated Hospital Week and its 75 th anniversary. Additional donations have been received on the ODC Project and the Foundation has \$800k left to raise. There is a \$1M contingency in the project that has not been used. However, the Foundation has to reach \$20M to trigger an extra \$1M donation. Ms. Mather believed the funds can be raised without a loan. SVH received their three-year accreditation from CIHQ. Dr. Gleser started practicing May 1, 2020, in the Prima office.		
8. DRAFT BUDGET	<i>Jensen</i>		
	Ms. Dungan reviewed the draft budget, which currently shows no changes in volume and includes		

	<p>a 6% price increase. She reviewed significant changes to the budget. The Committee asked for data regarding the impact of the COVID-19 situation on the first few months of the fiscal year.</p> <p>A special meeting of the Committee will be scheduled in mid-June to review additional changes.</p>		
9. FINANCIAL REPORT MONTH ENDED MARCH 31, 2020	<i>Jensen</i>		
	<p>Mr. Jensen reviewed patient volumes and the payer mix for April. Inpatients had higher acuity for the month. Cash collections were \$1.2 million under goal, but the hospital received CARES Act funds of \$1.1 million in April and \$4.4 million in May. Days' cash on hand were 43.1, A/R days were 35.5, A/P was \$2.9 million and A/P days were 41.9.</p> <p>Gross patient revenue was off by (53%) or (\$11.8 million), with total operating revenue off by (27%) or (\$1 million). Expenses and salaries were under budget, but the operating margin was (\$958,000), or (\$392,000) off budget. Net income after all activity was (\$297,000), under budget by (\$391,000).</p>		
10. HELP II LOAN PROGRAM APPLICATION DISCUSSION	<i>Jensen</i>		
	This item was added to the agenda in the event the Committee wished to consider it further.	No action was taken.	
10. REVIEW OF LINE OF CREDIT	<i>Jensen</i>		
	The Committee previously approved deferring the April 2021 payment to April 2022. Nothing further was discussed.		
11. ADJOURN	<i>Nevins</i>		
	Meeting adjourned at 6:30 p.m.		



SVHCD
FINANCE COMMITTEE MEETING
MINUTES

TUESDAY, JUNE 16, 2019
Via Zoom Teleconference

Present		Staff	Public	
Sharon Nevins via Zoom Joshua Rymer via Zoom Dr. Subhash Mishra via Zoom Peter Hohorst via Zoom		Art Grandy via Zoom Bruce Flynn via Zoom Susan Porth via Zoom	Ken Jensen, CFO, via Zoom Sarah Dungan, Controller, via Zoom Dawn Kuwahara, via Zoom	
AGENDA ITEM		DISCUSSION		ACTIONS
MISSION & VISION STATEMENT <i>The mission of SVHCD is to maintain, improve and restore the health of everyone in our community.</i>				FOLLOW-UP
1. CALL TO ORDER/ANNOUNCEMENTS		<i>Nevins</i>		
		Called to order at 5:02 pm		
2. PUBLIC COMMENT SECTION		<i>Nevins</i>		
		None		
3. REVIEW PROPOSED FISCAL YEAR 2021 BUDGET		<i>Jensen</i>		
		<p>The Committee asked about preliminary financials for May. Mr. Jensen said that preliminary numbers showed an operating loss for the month of \$2.6 million, not counting the \$4.4 million CARES funds received in May, but does include reclassification of \$1.1 million CARES funds received in April. Month to date revenue for June is tracking on budget with volume slightly higher than 50%. May showed an increase over April of \$500,000.</p> <p>Ms. Dungan reviewed additional budget assumptions: 25% revenue reduction for the months of July and August, a parity pool of \$24,000, elimination of the Prima subsidy, elimination of the Director of Care Transitions in December, assuming regular business in Sept. with no additional COVID</p>		MOTION: by Flynn to approve and recommend to the Board, 2 nd by Rymer. Vote by roll call with 7 ayes. All in favor.

	<p>surges. There are many variables that cannot be anticipated, including, among other things, uncertainty about the payer mix with patients losing jobs and insurance.</p> <p>Ms. Nevins suggested creating a discussion model of two additional months of reduced revenue as a talking point for the Board meeting.</p>		
4. ADJOURN	<i>Nevins</i>		
	Meeting adjourned at 5:33 p.m.		

SONOMA VALLEY HOSPITAL
COST PROJECTIONS and FUNDING SUMMARY
FISCAL YEAR 5/2020 THROUGH 6/2020
DESIGN, PRECONSTRUCTION AND CONSTRUCTION
As Reported 6/18/2020

	Through:	May '20	Jun '20	
Campaign				
Fundraising Goal:		\$ 21,000,000		
Total Confirmed Pledges:		\$ 17,010,924		
Total Verbal Pledges:		\$ 1,500,000		
Total Cash Gifts Collected:		\$ 1,670,470		
Total Committed:		\$ 20,181,394		
Per 6/2/2020 eMail from Carla Kappel.				
Total Pledge Payments Collected:		\$ 10,816,974		Per 6/2/2020 eMail from Carla Kappel.
Total Cash Gifts Collected:		\$ 1,670,470		
Total Pledges & Cash Due*:		\$ 11,616,019	\$ 11,648,769	
*Includes (\$8,580) in Uncollectible Pledges.				

Project				
Total Approved Funding:				
Total Spent**:				
Total Projected Costs:		\$ 4,669,076	\$ 5,779,479	
**Includes \$462,846 in Campaign Expenses.				
Total Projected Cash In Hand***:		\$ 7,421,687	\$ 6,344,034	Per 6/17/2020 eMail from Carla Kappel and Dave Pier
***Includes \$200,000 from Women's Health and Wellness				
Available Line of Credit:		\$ -	\$ -	
Total		\$ 7,421,687	\$ 6,344,034	

	May '20	Jun '20
Funds		
Pledge Payments	\$ 42,610	\$ 32,750
Verbal Pledges Amortized Over Span of Campaign	\$ -	\$ -
Expenses		
Proj. #0 - ODC Preparation	\$ 655,549	\$ -
Proj. #0 - Master Facility Planning	\$ 127,812	\$ -
SPC 4D	\$ -	\$ -
Proj. #0 - Decommissioning Study	\$ 125,622	\$ -
Proj. #1 CT, Waiting, Imaging Refurb	\$ 1,545,570	\$ 395,889
IT/Other	\$ 360,686	\$ 61,810
Proj. #2 Cardiology Equipment	\$ 130,757	\$ 159,456
Blood Draw	\$ -	\$ -
Proj. #3 MRI	\$ 695,290	\$ 485,128
Cardio Rooms	\$ -	\$ 2,250
Old MRI Area	\$ -	\$ 5,870
Proj. #4 UCSF Clinic	\$ 8,235	\$ -
3D Mammo	\$ 556,709	\$ -
Campaign Expenses	\$ 462,846	\$ -
Other	\$ -	\$ -
Total	\$ 4,669,076	\$ 1,110,403

SONOMA VALLEY HOSPITAL
COST PROJECTIONS and FUNDING SUMMARY
FISCAL YEAR 7/2020 THROUGH 6/2021
DESIGN, PRECONSTRUCTION AND CONSTRUCTION
As Reported 6/18/2020

	Through:	Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21
Campaign													
Fundraising Goal:													
Total Confirmed Pledges:													
Total Verbal Pledges:													
Total Cash Gifts Collected:													
Total Committed:													
Total Pledge Payments Collected:													
Total Cash Gifts Collected:													
Total Pledges & Cash Due*:		\$ 11,686,059	\$ 11,697,059	\$ 11,698,809	\$ 12,303,142	\$ 12,305,142	\$ 15,844,339	\$ 15,854,339	\$ 15,859,339	\$ 16,262,339	\$ 16,337,085	\$ 16,349,585	\$ 16,395,085
*Includes (\$8,580) in Uncollectible Pledges.													
Project													
Total Approved Funding:													
Total Spent**:													
Total Projected Costs:		\$ 6,478,542	\$ 7,745,036	\$ 9,521,732	\$ 12,191,190	\$ 13,674,499	\$ 14,504,276	\$ 15,042,384	\$ 15,555,055	\$ 16,053,188	\$ 16,581,169	\$ 19,281,079	\$ 19,758,698
**Includes \$462,846 in Campaign Expenses.													
Total Projected Cash In Hand***:		\$ 5,682,261	\$ 4,426,767	\$ 2,651,821	\$ 586,696	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
***Includes \$200,000 from Women's Health and Wellness													
Credit Line Req.													
Available Line of Credit:		\$ -	\$ -	\$ -	\$ 4,000,000	\$ 3,105,387	\$ 5,814,806	\$ 5,286,699	\$ 4,779,028	\$ 4,683,895	\$ 4,230,660	\$ 1,543,250	\$ 1,111,130
Total		\$ 5,682,261	\$ 4,426,767	\$ 2,651,821	\$ 4,586,696	\$ 3,105,387	\$ 5,814,806	\$ 5,286,699	\$ 4,779,028	\$ 4,683,895	\$ 4,230,660	\$ 1,543,250	\$ 1,111,130
		Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21
Funds													
Pledge Payments		\$ 37,290	\$ 11,000	\$ 1,750	\$ 604,333	\$ 2,000	\$ 2,039,197	\$ 10,000	\$ 5,000	\$ 403,000	\$ 74,746	\$ 12,500	\$ 45,500
Verbal Pledges Amortized Over Span of Campaign		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses													
Proj. #0 - ODC Preparation		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proj. #0 - Master Facility Planning		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SPC 4D		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proj. #0 - Decommissioning Study		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proj. #1 CT, Waiting, Imaging Refurb		\$ 358,506	\$ 973,415	\$ 1,174,415	\$ 2,149,602	\$ 970,825	\$ 377,456	\$ 60,622	\$ 34,700	\$ -	\$ -	\$ -	\$ -
IT/Other		\$ 230,143	\$ 212,838	\$ 173,142	\$ 102,535	\$ 82,913	\$ 10,625	\$ 875	\$ 1,375	\$ 2,500	\$ 32,348	\$ 32,973	\$ 17,986
Proj. #2 Cardiology Equipment		\$ 39,787	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Blood Draw		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proj. #3 MRI		\$ 62,211	\$ 75,490	\$ 418,139	\$ 397,071	\$ 408,071	\$ 426,071	\$ 469,236	\$ 475,236	\$ 495,633	\$ 495,633	\$ 2,666,937	\$ 459,633
Cardio Rooms		\$ 2,750	\$ 4,750	\$ 11,000	\$ 20,250	\$ 21,500	\$ 15,625	\$ 7,375	\$ 1,360	\$ -	\$ -	\$ -	\$ -
Old MRI Area		\$ 5,665	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proj. #4 UCSF Clinic		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3D Mammo		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Campaign Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 699,063	\$ 1,266,494	\$ 1,776,696	\$ 2,669,458	\$ 1,483,309	\$ 829,777	\$ 538,108	\$ 512,671	\$ 498,133	\$ 527,981	\$ 2,699,910	\$ 477,620

SONOMA VALLEY HOSPITAL
COST PROJECTIONS and FUNDING SUMMARY
FISCAL YEAR 7/2021 THROUGH 2024 & BEYOND
DESIGN, PRECONSTRUCTION AND CONSTRUCTION
As Reported 6/18/2020

	Through:	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Dec '22	Dec '23	2024 & Beyond	Adjustment 1	Adjustment 2	Total
Campaign													
Fundraising Goal:													
Total Confirmed Pledges:													
Total Verbal Pledges:													
Total Cash Gifts Collected:													
Total Committed:													
Total Pledge Payments Collected:													
Total Cash Gifts Collected:													
Total Pledges & Cash Due*:		\$ 16,431,418	\$ 16,441,418	\$ 16,466,918	\$ 17,070,252	\$ 17,071,252	\$ 17,257,752	\$ 18,372,399	\$ 19,121,133	\$ 19,171,133	\$ 19,162,553	\$ 19,120,662	\$ 19,120,662
*Includes (\$8,580) in Uncollectible Pledges.													
Project													
Total Approved Funding:													
Total Spent**:													
Total Projected Costs:		\$ 20,229,402	\$ 20,318,915	\$ 20,514,816	\$ 20,814,431	\$ 20,974,616	\$ 21,000,000	\$ 21,000,000	\$ 21,000,000	\$ 21,000,000	\$ 21,000,000	\$ 21,000,000	\$ 21,000,000
**Includes \$462,846 in Campaign Expenses.													
Total Projected Cash In Hand***:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
***Includes \$200,000 from Women's Health and Wellness											Additional Funds Required By:		
											10/31/2020		
Available Line of Credit:		\$ 676,760	\$ 597,247	\$ 426,846	\$ 730,564	\$ 571,379	\$ 732,495				Funds Exhausted By:		
Total		\$ 676,760	\$ 597,247	\$ 426,846	\$ 730,564	\$ 571,379	\$ 732,495						
		Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Dec '22	Dec '23	2024 & Beyond	Uncollectible	Adjustments	Total
Funds													
Pledge Payments		\$ 36,333	\$ 10,000	\$ 25,500	\$ 603,333	\$ 1,000	\$ 186,500	\$ 1,114,647	\$ 748,735	\$ 50,000	\$ (8,580)	\$ (41,891)	\$ 6,047,253
Verbal Pledges Amortized Over Span of Campaign		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Expenses													
Proj. #0 - ODC Preparation		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 655,549
Proj. #0 - Master Facility Planning		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,812
SPC 4D		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proj. #0 - Decommissioning Study		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,622
Proj. #1 CT, Waiting, Imaging Refurb		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,041,000
IT/Other		\$ 2,160	\$ 1,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,326,000
Proj. #2 Cardiology Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 330,000
Blood Draw		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proj. #3 MRI		\$ 448,133	\$ 37,013	\$ 10,806	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,525,733
Cardio Rooms		\$ 4,750	\$ 30,750	\$ 158,750	\$ 283,750	\$ 150,250	\$ 25,384	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740,494
Old MRI Area		\$ 15,660	\$ 20,660	\$ 26,345	\$ 15,865	\$ 9,935	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Proj. #4 UCSF Clinic		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,235
3D Mammo		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 556,709
Campaign Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 462,846
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 470,703	\$ 89,513	\$ 195,901	\$ 299,615	\$ 160,185	\$ 25,384	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,000,000

Status / Issues	Finances / Budget
<div>Key</div> <div><div>Complete,</div><div>No Issue,</div><div>Likely Risk,</div><div>Budget or Schedule at Risk</div></div>	<div><div>Description</div><div>Board Approved Budget</div><div>Committed</div><div>Spent to Date</div><div>Exposure</div><div>Forecast</div></div>
Project #0 - ODC: Study Scope Complete	Project #0
	ODC Preparation\$845,904\$655,549\$655,549\$-\$655,549
	Master Facility Planning\$142,039\$127,812\$127,812\$-\$127,812
	SPC 4D\$-\$-\$-\$-\$-
	Decommissioning Study\$288,468\$125,622\$125,622\$-\$125,622
	Total\$1,276,411\$908,983\$908,983\$-\$908,983
Project #0 - Master Planning: Study Scope Complete	Project #1
After Several Master Facility Planning meetings, the following was determined to be the best path forward:	CT, Waiting, Imaging Refurb\$9,365,951\$7,846,157\$1,545,570\$(452,157)\$7,394,000
Enhance diagnostic services to remain viable to population: replace aging CT, locate a 3T MRI inside the hospital, improve revenue streams through Cardiology and Orthopedics on site.	CT ContingencyIncluded Above\$-\$-\$647,000\$647,000
Provide more patient amenities, centralize scheduling, and upgrade technology to remain competitive.	IT/OtherIncluded Above\$574,542\$360,686\$751,458\$1,326,000
Leverage UCSF affiliation to provide the framework needed to thrive in Sonoma.	Total\$9,365,951\$8,420,700\$1,906,256\$946,300\$9,367,000
The Board and CEO to continue to dialogue about future steps to meet 2030 seismic requirements.	Project #2
	Cardiology Equipment\$330,000\$379,538\$377,033\$(63,416)\$316,122
	Cardiology ContingencyIncluded Above\$-\$-\$13,878\$13,878
	Blood Draw\$-\$-\$-\$-\$-
	Total\$330,000\$379,538\$377,033\$(49,538)\$330,000
Project #0 - Decommissioning: Study Scope Complete	Project #3
The study of the Central and East Wings to determine the feasibility of decommissioning these wings yielded the following:	MRI\$1,229,347\$843,630\$695,290\$7,434,769\$8,278,399
Cost of scope required for decommissioning exceeds any benefit to the hospital.	MRI ContingencyForecasted as:\$-\$-\$247,334\$247,334
The scopes of work would include building a stand-by kitchen in the west wing, removal of the SNF from the east wing, having to relocate medical records to the West Wing, and building structural and fire separations between the West Wing and the Central Wing.	Cardiology Rooms/Shell Space\$-\$-\$740,494\$740,494
	Old MRI Area\$-\$15,725\$84,275\$100,000
	Total\$1,229,347\$859,355\$695,290\$8,506,872\$9,366,227
Project #1 - CT	Project #4
Relocation of Existing MEP Utilities. Utilities Were Obstructed and Could Not Be Verified During Pre-Construction. ACO Identified Work as Material Altering. Work Captured Within ACD006. Field Review of ACD006 Requested of ACO But ACO Differed Review to Office. ACD006 Work Impacted the Critical Path and Its Review Affected the Following Milestones:	UCSF Clinic\$50,000\$50,000\$8,235\$(41,765)\$8,235
CT Construction Start - Phase 2 (Staff Hub, Old CT) - Updated to 11/05/2020 Per ACD006	Total\$12,251,709\$10,618,576\$3,895,797\$9,361,869\$19,980,445
CT Go Live - Updated to 11/2020 Per ACD006 (Contingent on CDPH Sign-off)	3D Mammo\$505,762\$556,709\$556,709\$-\$556,709
Wait Area Available for Staff Hub Relocation - Updated to 10/15/2020 Per ACD006 (Contingent on CDPH Sign-Off)	Campaign Expenses\$-\$462,846\$462,846\$-\$462,846
	Other\$-\$-\$-\$-\$-
	Subtotal\$12,757,471\$11,638,131\$4,915,352\$9,361,869\$21,000,000
	Budget Notes
	1.) 3-D Mammography Equipment was purchased by the Foundation.
	2.) Forecast Includes Amendment 20 to Dome Construction for Pre-Construction Services.
	3.) Forecast Includes Amendment 1 to Dome Construction for CT Construction. Amendment 1 Draws from Project Contingency.
	4.) Forecast Includes Draft MRI GMP Overages Resulting from Lacking Subcontractor Bid Coverage and RF Shileding.
Project #2 - Cardio	Cash Flow/ Cost Projections
Project #3 - MRI	
Backcheck 1 Comments Expected From OSHPD - 6/15/20	
GMP Proposal Draft - Received 6/1/2020	
Draft Costs Were Higher Than Budget and Resulted From Inadequate Bid Coverage Due to COVID-19 Impacts to Construction Sector (Subcontractor Offices Were Closed for Business or Insufficiently Staffed to Bid) and an Increase to Radio Frequency (RF) Shileding Costs. Potential Exists for Value Engineering (VE) Savings and Re-bidding of Select Scopes Following the Next Round of OSHPD Backcheck Comments.	
Response to Backcheck 1 To Be Submitted to OSHPD - 7/13/20	
OSHPD Plan Approval - 8/7/2020	
Construction Start - MRI Area - 8/10/20	
Construction Start - Roof - 1/18/21	
Substantial Completion - MRI - 7/1/21	
MRI Go Live - Summer 2021	
Project #4 - UCSF Clinic	
Project to remain open until directed to close by CEO.	
Test fit for UCSF in progress.	



To: SVHCD Board of Directors
From: Kelly Mather
Date: 5/27/2020
Subject: Administrative Report

Summary

The hospital team has done an outstanding job managing under the pandemic. We had a very nice Hospital Week celebration thanks to many donations from our community. It was appreciated by all! The 75th Anniversary celebration was also featured with staff and banners are up around the plaza. Volumes are slowly picking up, but as you can see from the trending report they were very low these past two months. The CARES support was a life saver.

Update from FY 2020 Strategic Plan:

Strategic Priorities	Update
Exceed Community Expectations especially in Emergency Services	<ul style="list-style-type: none"> ➤ As the pandemic continues, our Emergency services are available and we have enough PPE for the staff. ➤ Drive thru testing for anyone in the community is now open Monday – Saturday through the Health Center. The hospital provides the space on weekdays. ➤ COVID 19 communications have been well received and effective. The community updates had a very high engagement level and response. ➤ The Brand Communication Plan will be rolling out in June focusing on being seen as the Compassionate Heart for Sonoma Valley.
Create UCSF Health Outpatient Center	<ul style="list-style-type: none"> ➤ Construction is underway with a plan to complete the CT in the fall. ➤ Our updated strategic plan now demonstrates the position SVH has in the new UCSF affiliate network of hospitals. UCSF is releasing their 2025 strategic plan and it states they “will expand their reach to serve the growing and changing Bay Area by creating a broader network and partnering with more high-quality local providers. Their goal will be to ensure that no Bay Area resident will need to travel more than 20 miles to receive quality care from UCSF Health.” ➤ We are making good progress on bringing UCSF physicians through telehealth and already have Neurology and Infectious Disease. Working on GI.
Become a 5 Star Hospital	<ul style="list-style-type: none"> ➤ We are converting to the “Human Experience” model for patients and staff starting this summer. The change will be noticed in how we manage the whole person – physically, cognitively, emotionally and spiritually. ➤ We are re-doing orientation with the new brand and human experience. ➤ Staff Engagement results have been shared and we are gathering feedback for the action plans this month.
Provide Access to Excellent Physicians	<ul style="list-style-type: none"> ➤ Physician clinic visits are increasing again. Many are telehealth visits now. ➤ There are several UCSF specialists that are interested in coming to Sonoma. ➤ Satellite Healthcare (Dialysis company) is working on a new proposal due to enhancements in home based strategies and a change of focus. ➤ We are ready for the accreditation survey for Bariatrics Accreditation.
Healthy Hospital	<ul style="list-style-type: none"> ➤ We are starting Wellness Wednesdays in July with a new Wellness Team. ➤ Physical distancing, limited gatherings to essential meetings only and teleworking will continue during the pandemic. ➤ Performance Evaluations are underway and should be complete by June.

APRIL 2020

			National
Patient Experience	Current Performance	FY 2020 Goal	Benchmark
Would Recommend Hospital	80%	> 70 percent	50th percentile
Inpatient Overall Rating	75%	>70 percent	50th percentile
Outpatient Services	4.8	4.5	3.8
Emergency Department	4.6	4.5	3.8
Quality & Safety	YTD Performance	FY 2020 Goal	Benchmark
Central Line Infection	0	<1	<.51
Catheter Infection	0	<1	<1.04
Surgery Site Infection – Colon	1	<1	N/A
Surgery Site Infection – Joint	0	<1.5%	N/A
MRSA Bacteremia	0	<.13	<.13
C. Difficile	1	3.5	2.7/10,000 pt days
Patient Safety Indicator	.76	<1	<1
Heart Failure Mortality Rate	11.7%	12%	12.9%
Pneumonia Mortality Rate	17.5%	20%	15.6%
Stroke Mortality Rate	15.1%	15%	13.8%
Sepsis Mortality Rate	7.3%	<18%	25%
30 Day All- Cause Readmissions	14.1%	< 15.3 %	< 15%
Serious Safety Events	1	0	0
Falls	1.5	< 2.3	2.3
Pressure Ulcers	0	<3.7	3.7
Injuries to Staff	10	< 10	17
Adverse Drug Events with Harm	0	0	0
Reportable HIPAA Privacy Events	0	0	0
Case Mix Index	1.8	1.4	1.3
Hospital Star Rating	4	4	3
Staff Satisfaction	Performance	FY 2020 Goal	Benchmark
Staff Pulse Survey	4.05 out of 5	>3.8	75%
Turnover	7.3%/8.76%	< 15%	< 20%
Financial Stability	YTD Performance	FY 2020 Goal	Benchmark
EBDA	11.8%	3%	3%
Paid FTE's	190	<235	n/a
Days Cash on Hand	43.1	20	30
Days in Accounts Receivable	35.5	45	50
Length of Stay	4.0	3.85	4.03
Funds raised by SVHF	\$19.2 million	\$21 million	\$1 million
Strategic Growth		FY 2020 Goal	FY 2019
Inpatient Discharges	753/903	900	984
Outpatient Visits	41,017/49,220	55,000	54,596
Emergency Visits	8503/10,203	10,000	10,181
Surgeries + Special Procedures	2007/2408	3000	2950
Community Benefit Hours	978/1173	1000	1222

Note: Colors demonstrate comparison to National Benchmark





To: SVH Finance Committee
From: Ken Jensen, CFO
Date: June 23, 2020
Subject: Financial Report for the Month Ending May 31, 2020

During the month of May the hospital began to experience an increase in overall volume but still recognized significant decreases from budget. The decrease in volume in May has resulted in a loss of net revenue of approximately (\$1.6M). The hospital received an additional distribution from the CARES Act funding in May of \$4,423,886. The hospital has received total net distributions of \$5,383,443 from the CARES Act funding. The funds are posted to line 33 non-operating miscellaneous revenue based on the recommendation from our financial auditors.

For the month of May the hospital's actual operating margin of (\$2,561,412) was (\$2,057,421) unfavorable to the budgeted operating margin of (\$503,991). The reclassification of (\$1,149,084) from April's CARES Act distribution is included in the operating margin; without the reclassification May's operating margin would be (\$1,412,328) or (\$908,337) unfavorable to budget. After accounting for all other activity; the net gain for May was \$3,600,344 vs. the budgeted net income of \$154,857 with a monthly EBDA of 253.0% vs. a budgeted 1.2%.

Gross patient revenue for May was \$13,869,447, or (8,999,547) under budget. Inpatient gross revenue was under budget by (\$3,470,812). Inpatient days were under budget by (145) days and inpatient surgeries were under budget by (21) cases. Outpatient gross revenue was under budget by (\$4,567,618). Outpatient visits were under budgeted expectations by (2,338) visits, outpatient surgeries were under budget by (105) cases, and special procedures were under budget by (79) cases. The Emergency Room gross revenue was under budget by (\$961,117) with ER visits under budgeted expectations by (352) visits.

Deductions from revenue were favorable to budgeted expectations by \$6,366,150 due to the decreased volumes. Prior period adjustments include the reclassification of April's CARES Act funding of (\$1,149,084) to non-operating and accrual of additional 2018/2019 AB915 funds of \$138,059.

After accounting for all other operating revenue, the **total operating revenue** was unfavorable to budgeted expectations by (\$2,636,713).

Operating Expenses of \$3,889,592 were favorable to budget by \$579,292. Salaries and wages and agency fees were under budget by \$256,536 due to flexing both clinical and non-clinical staff due to low



volumes, and employee benefits were under budget by \$36,336. Professional fees are under budget by \$44,206 partly due to clinic physician costs being under budgeted expectations by \$22,874 and a decrease in Prima support. Supplies are under budget by \$251,332 due to lower volumes. Purchased services were over budget by (\$36,161) primarily due to plant operations being over budget by (\$20,006). Total expenses in the month of May related to Covid-19 are (\$95,853).

After accounting for all income and expenses, but not including Restricted Contributions and GO bond activity, the net income for May was \$3,101,523 vs. a budgeted net loss of (\$218,304). The hospital received \$335,520 in donations from the Sonoma Valley Hospital Foundation primarily for the Outpatient Diagnostic Center costs. The total net income for May after all activity was \$3,600,344 vs. a budgeted net income of \$154,857.

EBDA for the month of May was 253.0% vs. the budgeted 1.2%.

Patient Volumes – May

	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
Acute Discharges	44	86	-42	86
Acute Patient Days	179	324	-145	340
Observation Days	9	0	9	6
OP Gross Revenue	\$10,520	\$16,048	(\$5,528)	\$16,224
Surgical Cases	44	170	-126	166

Gross Revenue Overall Payer Mix – May

	ACTUAL	BUDGET	VARIANCE	YTD ACTUAL	YTD BUDGET	VARIANCE
Medicare	47.9%	41.5%	6.4%	41.3%	41.6%	-0.3%
Medicare Mgd Care	14.1%	14.0%	0.1%	14.6%	14.1%	0.5%
Medi-Cal	14.6%	17.6%	-3.0%	17.5%	17.6%	-0.1%
Self-Pay	2.3%	1.5%	0.8%	1.8%	1.5%	0.3%
Commercial	18.2%	21.0%	-2.8%	21.5%	20.9%	0.6%
Workers Comp	2.6%	2.4%	0.2%	2.6%	2.3%	0.3%
Capitated	0.3%	2.0%	-1.7%	0.7%	2.0%	-1.3%
Total	100.0%	100.0%		100.0%	100.0%	

Cash Activity for May:

For the month of May the cash collection goal was \$3,749,623 and the Hospital collected \$2,257,487 or under the goal by (\$1,492,136). The year-to-date cash collection goal was \$40,858,318 and the Hospital has collected \$38,212,380 or under goal by (\$2,645,938).

Please note the correction of April's Average Days of Cash on Hand from 43.1 to 53.9; the corrected average reflects the correct daily AP expense.



	CURRENT MONTH	PRIOR MONTH	VARIANCE	PRIOR YEAR
Days of Cash on Hand – Avg.	87.1	53.9	33.2	28.9
Accounts Receivable Days	44.2	35.5	8.7	37.2
Accounts Payable	\$2,417,235	\$2,918,422	-\$501,187	\$3,621,402
Accounts Payable Days	35.2	41.9	-6.7	45.3

ATTACHMENTS:

- Attachment A is the Payer Mix Analysis which includes the projected collection percentage by payer.
- Attachment B is the Operating Indicators Report
- Attachment C is the Balance Sheet
- Attachment D (two pages) is the Statement of Revenue and Expense. The first page breaks out the hospital operations and page two includes all other activity.
- Attachment E is the Variance Analysis
- Attachment F is the Cash Projection



Sonoma Valley Hospital
Payer Mix for the month of May 31, 2020

ATTACHMENT A

YTD

Gross Revenue:	Actual	Budget	Variance	% Variance
Medicare	6,640,232	9,476,440	-2,836,208	-29.9%
Medicare Managed Care	1,954,138	3,204,933	-1,250,795	-39.0%
Medi-Cal	2,026,040	4,028,811	-2,002,771	-49.7%
Self Pay	317,200	354,211	-37,011	-10.4%
Commercial & Other Government	2,525,841	4,801,709	-2,275,868	-47.4%
Worker's Comp.	363,658	547,772	-184,114	-33.6%
Capitated	42,338	455,118	-412,780	-90.7%
Total	13,869,447	22,868,994	(8,999,547)	

Actual	Budget	Variance	% Variance
90,386,813	98,640,416	-8,253,603	-8.4%
31,973,986	33,293,148	-1,319,162	-4.0%
38,260,830	41,774,984	-3,514,154	-8.4%
3,959,840	3,670,391	289,449	7.9%
47,098,954	49,576,116	-2,477,162	-5.0%
5,704,126	5,560,649	143,477	2.6%
1,568,959	4,664,012	-3,095,053	-66.4%
218,953,508	237,179,716	(18,226,208)	

Net Revenue:	Actual	Budget	Variance	% Variance
Medicare	776,991	1,266,779	-489,788	-38.7%
Medicare Managed Care	222,185	380,426	-158,241	-41.6%
Medi-Cal	223,472	413,759	-190,287	-46.0%
Self Pay	189,178	179,656	9,522	5.3%
Commercial & Other Government	763,062	1,450,116	-687,054	-47.4%
Worker's Comp.	72,368	115,142	-42,774	-37.1%
Capitated	783	8,283	-7,500	-90.5%
Prior Period Adj/IGT	(1,011,025)	56,250	-1,067,275	-1897.4%
Total	1,237,014	3,870,411	(2,633,397)	-68.0%

Actual	Budget	Variance	% Variance
10,917,610	12,997,107	-2,079,497	-16.0%
3,555,859	3,951,898	-396,039	-10.0%
3,921,840	4,290,290	-368,450	-8.6%
2,021,276	1,861,622	159,654	8.6%
14,399,230	15,081,337	-682,107	-4.5%
1,157,489	1,168,849	-11,360	-1.0%
32,128	84,884	-52,756	-62.2%
7,579,316	5,741,780	1,837,536	32.0%
43,584,748	45,177,767	(1,593,019)	-3.5%

Percent of Net Revenue:	Actual	Budget	Variance	% Variance
Medicare	62.8%	32.7%	30.1%	92.0%
Medicare Managed Care	18.0%	9.8%	8.2%	83.7%
Medi-Cal	18.1%	10.7%	7.4%	69.2%
Self Pay	15.3%	4.6%	10.7%	232.6%
Commercial & Other Government	61.5%	37.5%	24.0%	64.0%
Worker's Comp.	5.9%	3.0%	2.9%	96.7%
Capitated	0.1%	0.2%	-0.1%	-50.0%
Prior Period Adj/IGT	-81.7%	1.5%	-83.2%	-5546.7%
Total	100.0%	100.0%	0.0%	0.0%

Actual	Budget	Variance	% Variance
25.0%	28.8%	-3.9%	-13.5%
8.2%	8.7%	-0.5%	-5.7%
9.0%	9.5%	-0.5%	-5.3%
4.6%	4.1%	0.5%	12.2%
33.0%	33.4%	-0.4%	-1.2%
2.7%	2.6%	0.1%	3.8%
0.1%	0.2%	-0.1%	-50.0%
17.4%	12.7%	4.7%	37.0%
100.0%	100.0%	-0.1%	-0.1%

Projected Collection Percentage:	Actual	Budget	Variance	% Variance
Medicare	11.7%	13.4%	-1.7%	-12.7%
Medicare Managed Care	11.4%	11.9%	-0.5%	-4.2%
Medi-Cal	11.0%	10.3%	0.7%	6.8%
Self Pay	59.6%	50.7%	8.9%	17.6%
Commercial & Other Government	30.2%	30.2%	0.0%	0.0%
Worker's Comp.	19.9%	21.0%	-1.1%	-5.2%

Actual	Budget	Variance	% Variance
12.1%	13.2%	-1.1%	-8.3%
11.1%	11.9%	-0.8%	-6.7%
10.3%	10.3%	0.0%	0.0%
51.0%	50.7%	0.3%	0.6%
30.6%	30.4%	0.2%	0.7%
20.3%	21.0%	-0.7%	-3.3%

SONOMA VALLEY HOSPITAL
OPERATING INDICATORS
For the Period Ended May 31, 2020

ATTACHMENT B

	CURRENT MONTH				YEAR-TO-DATE			YTD
	Actual 05/31/20	Budget 05/31/20	Favorable (Unfavorable) Variance		Actual 05/31/20	Budget 05/31/20	Favorable (Unfavorable) Variance	Prior Year 05/31/19
				Inpatient Utilization				
				Discharges				
1	34	73	(39)	Med/Surg	625	785	(160)	825
2	10	13	(3)	ICU	172	139	33	132
3	44	86	(42)	Total Discharges	797	924	(127)	957
				Patient Days:				
4	113	242	(129)	Med/Surg	2,099	2,617	(518)	2,731
5	66	82	(16)	ICU	888	892	(4)	890
6	179	324	(145)	Total Patient Days	2,987	3,509	(522)	3,621
7	9	-	9	Observation days	181	-	181	97
				Average Length of Stay:				
8	3.3	3.3	0.0	Med/Surg	3.4	3.3	0.0	3.3
9	6.6	6.3	0.3	ICU	5.2	6.4	(1.3)	6.7
10	4.1	3.8	0.3	Avg. Length of Stay	3.7	3.8	(0.0)	3.8
				Average Daily Census:				
11	3.6	7.8	(4.2)	Med/Surg	6.2	7.8	(1.5)	8.1
12	2.1	2.6	(0.5)	ICU	2.6	2.7	(0.0)	2.6
13	5.8	10.5	(4.7)	Avg. Daily Census	8.9	10.4	(1.6)	10.8
				Other Utilization Statistics				
				Emergency Room Statistics				
14	645	997	(352)	Total ER Visits	9,089	10,170	(1,081)	9,240
				Outpatient Statistics:				
15	2,762	5,100	(2,338)	Total Outpatients Visits	43,779	51,672	(7,893)	50,160
16	7	28	(21)	IP Surgeries	221	303	(82)	302
17	37	142	(105)	OP Surgeries	1,211	1,436	(225)	1,488
18	8	87	(79)	Special Procedures	632	879	(247)	901
19	182	375	(193)	Adjusted Discharges	2,971	3,918	(947)	3,448
20	741	1,086	(345)	Adjusted Patient Days	11,114	11,262	(147)	23,401
21	23.9	35.0	(11.1)	Adj. Avg. Daily Census	33.1	33.5	(0.4)	69.6
22	1.5078	1.4000	0.108	Case Mix Index - Medicare	1.3928	1.4000	(0.007)	1.5212
23	1.4549	1.4000	0.055	Case Mix Index - All payers	1.5238	1.4000	0.124	1.5453
				Labor Statistics				
24	183	220	37	FTE's - Worked	202	217	14.5	259
25	205	246	42	FTE's - Paid	225	242	17.4	288
26	45.86	43.98	(1.89)	Average Hourly Rate	45.13	43.43	(1.70)	42.81
27	8.56	7.03	(1.52)	FTE / Adj. Pat Day	6.80	7.23	0.43	4.13
28	48.8	40.1	(8.7)	Manhours / Adj. Pat Day	38.8	41.2	2.4	23.5
29	198.4	116.0	(82.4)	Manhours / Adj. Discharge	145.0	118.5	(26.6)	159.6
30	23.2%	22.1%	-1.0%	Benefits % of Salaries	22.9%	23.2%	0.3%	22.8%
				Non-Labor Statistics				
31	23.5%	14.0%	-9.5%	Supply Expense % Net Revenue	15.8%	14.1%	-1.7%	11.8%
32	1,620	1,456	(164)	Supply Exp. / Adj. Discharge	1,905	1,503	(402)	1,849
33	21,875	12,196	(9,679)	Total Expense / Adj. Discharge	17,116	13,034	(4,081)	16,979
				Other Indicators				
34	86.1			Days Cash - Operating Funds				
35	44.2	50.0	(5.8)	Days in Net AR	42.2	50.0	(7.8)	42.6
36	81%			Collections % of Net Revenue	96%			102.0%
37	35.2	55.0	(19.8)	Days in Accounts Payable	35.2	55.0	(19.8)	50.0
38	9.1%	17.1%	-8.0%	% Net revenue to Gross revenue	16.4%	17.6%	-1.3%	21.6%
39	18.8%			% Net AR to Gross AR	18.8%			17.7%

Sonoma Valley Health Care District
Balance Sheet
As of May 31, 2020

ATTACHMENT C

	<u>Current Month</u>	<u>Prior Month</u>	<u>Prior Year</u>
Assets			
Current Assets:			
1 Cash	\$ 1,763,015	\$ 2,719,200	\$ 4,082,531
2 Cash - Money Market	10,235,586	6,235,214	2,201,431
3 Net Patient Receivables	4,339,211	4,841,011	6,258,285
4 Allow Uncollect Accts	(824,014)	(1,299,500)	(1,255,011)
5 Net A/R	3,515,197	3,541,511	5,003,274
6 Other Accts/Notes Rec	89,180	264,593	28,246
7 Parcel Tax Receivable	114,617	114,617	118,348
8 GO Bond Tax Receivable	(160,080)	1,172,250	(220,003)
9 3rd Party Receivables, Net	535,012	573,802	1,279,593
10 Inventory	984,566	987,778	877,125
11 Prepaid Expenses	626,219	742,843	797,542
12 Total Current Assets	\$ 17,703,312	\$ 16,351,808	\$ 14,168,087
13 Property, Plant & Equip, Net	\$ 49,304,171	\$ 49,287,211	\$ 51,098,617
14 Trustee Funds - GO Bonds	5,527,015	4,192,341	4,999,410
15 Other Assets	-	-	-
16 Total Assets	\$ 72,534,498	\$ 69,831,360	\$ 70,266,114
Liabilities & Fund Balances			
Current Liabilities:			
17 Accounts Payable	\$ 2,417,235	\$ 2,918,422	\$ 3,621,402
18 Accrued Compensation	3,538,088	3,248,403	3,802,899
19 Interest Payable - GO Bonds	381,709	286,278	403,057
20 Accrued Expenses	1,390,721	1,519,187	1,386,452
21 Advances From 3rd Parties	-	-	105,388
22 Deferred Parcel Tax Revenue	316,655	633,322	571,102
23 Deferred GO Bond Tax Revenue	258,737	517,469	-
24 Current Maturities-LTD	343,332	347,571	611,934
25 Line of Credit - Union Bank	-	5,473,734	6,723,734
26 Other Liabilities	5,508,370	37,836	201,386
27 Total Current Liabilities	\$ 14,154,847	\$ 14,982,222	\$ 17,427,354
28 Long Term Debt, net current portion	\$ 28,660,787	\$ 28,730,618	\$ 32,778,482
Fund Balances:			
29 Unrestricted	\$ 20,635,437	\$ 17,370,898	\$ 13,191,576
30 Restricted	9,083,427	8,747,622	6,868,702
31 Total Fund Balances	\$ 29,718,864	\$ 26,118,520	\$ 20,060,278
32 Total Liabilities & Fund Balances	\$ 72,534,498	\$ 69,831,360	\$ 70,266,114

**Sonoma Valley Health Care District
Statement of Revenue and Expenses
Comparative Results
For the Period Ended May 31, 2020**

ATTACHMENT D

Month					Year-To-Date					YTD
This Year		Variance			This Year		Variance			Prior Year
Actual		\$	%	Actual	Budget	\$	%			
1	44	86	(42)	-49%	Volume Information					
2	179	324	(145)	-45%	Acute Discharges	797	924	(127)	957	
3	9	-	9	0%	Patient Days	2,987	3,509	(522)	3,621	
4	10,520	16,048	(5,528)	-34%	Observation Days	181	-	181	13	
					Gross O/P Revenue (000's)	159,992	163,317	(3,326)	\$ 164,135	
Financial Results										
Gross Patient Revenue										
5	\$ 3,349,860	\$ 6,820,672	(3,470,812)	-51%	Inpatient	\$ 58,961,421	\$ 73,862,766	(14,901,345)	\$ 87,255,102	
6	5,009,626	9,577,244	(4,567,618)	-48%	Outpatient	89,603,960	97,050,743	(7,446,783)	94,983,752	
7	5,509,961	6,471,078	(961,117)	-15%	Emergency	70,388,127	66,266,207	4,121,920	69,208,307	
8	\$ 13,869,447	\$ 22,868,994	(8,999,547)	-39%	Total Gross Patient Revenue	\$ 218,953,508	\$ 237,179,716	(18,226,208)	\$ 251,447,161	
Deductions from Revenue										
9	(11,424,408)	(18,881,161)	7,456,753	39%	Contractual Discounts	\$ (180,774,610)	\$ (195,833,337)	15,058,727	\$ (205,058,056)	
10	(170,000)	(150,000)	(20,000)	-13%	Bad Debt	(2,050,000)	(1,650,000)	(400,000)	(1,785,000)	
11	(27,000)	(23,672)	(3,328)	-14%	Charity Care Provision	(123,465)	(260,392)	136,927	(262,426)	
12	(1,011,025)	56,250	(1,067,275)	*	Prior Period Adj/Government Program Revenue	7,579,315	5,741,780	1,837,535	9,142,978	
13	\$ (12,632,433)	\$ (18,998,583)	6,366,150	-34%	Total Deductions from Revenue	\$ (175,368,760)	\$ (192,001,949)	16,633,189	\$ (197,962,504)	
Net Patient Service Revenue										
14	\$ 1,237,014	\$ 3,870,411	(2,633,397)	-68%		\$ 43,584,748	\$ 45,177,767	(1,593,019)	\$ 53,484,657	
15	\$ 21,083	\$ 35,682	(14,599)	-41%	Risk contract revenue	\$ 264,507	\$ 392,502	(127,995)	\$ 731,717	
16	\$ 1,258,097	\$ 3,906,093	(2,647,996)	-68%	Net Hospital Revenue	\$ 43,849,255	\$ 45,570,269	(1,721,014)	\$ 54,216,374	
17	\$ 70,083	\$ 58,800	11,283	19%	Other Op Rev & Electronic Health Records	\$ 749,351	\$ 646,800	102,551	\$ 427,981	
18	\$ 1,328,180	\$ 3,964,893	(2,636,713)	-67%	Total Operating Revenue	\$ 44,598,606	\$ 46,217,069	(1,618,463)	\$ 54,644,355	
Operating Expenses										
19	\$ 1,657,726	\$ 1,914,262	256,536	13%	Salary and Wages and Agency Fees	\$ 19,449,087	\$ 20,162,264	713,177	\$ 23,563,943	
20	637,410	\$ 673,746	36,336	5%	Employee Benefits	7,205,837	7,309,122	103,285	8,344,194	
21	\$ 2,295,136	\$ 2,588,008	292,872	11%	Total People Cost	\$ 26,654,924	\$ 27,471,386	816,462	\$ 31,908,137	
22	\$ 393,628	\$ 437,834	44,206	10%	Med and Prof Fees (excl Agency)	\$ 4,631,012	\$ 4,800,071	169,059	\$ 5,187,743	
23	295,032	546,364	251,332	46%	Supplies	5,660,269	5,888,093	227,824	6,376,335	
24	399,450	363,289	(36,161)	-10%	Purchased Services	4,212,627	4,066,129	(146,498)	4,365,998	
25	258,621	266,763	8,142	3%	Depreciation	2,850,105	2,934,393	84,288	3,136,052	
26	94,061	90,047	(4,014)	-4%	Utilities	1,070,811	1,116,771	45,960	1,071,072	
27	37,783	39,582	1,799	5%	Insurance	425,876	435,402	9,526	401,298	
28	17,977	40,752	22,775	56%	Interest	325,101	508,129	183,028	592,765	
29	97,904	96,245	(1,659)	-2%	Other	1,093,741	1,085,409	(8,332)	1,164,245	
30	-	-	-	*	Matching Fees (Government Programs)	2,765,336	1,561,029	(1,204,307)	2,796,223	
31	\$ 3,889,592	\$ 4,468,884	579,292	13%	Operating expenses	\$ 49,689,802	\$ 49,866,812	177,010	\$ 56,999,868	
32	\$ (2,561,412)	\$ (503,991)	\$ (2,057,421)	-408%	Operating Margin	\$ (5,091,196)	\$ (3,649,743)	(1,441,453)	\$ (2,355,513)	

**Sonoma Valley Health Care District
Statement of Revenue and Expenses
Comparative Results
For the Period Ended May 31, 2020**

ATTACHMENT D

Month						Year-To- Date					YTD	
This Year			Variance			This Year			Variance		Prior Year	
Actual			\$		%	Actual	Budget	\$	%			
33	\$	5,345,983	\$	(18,942)	5,364,925	-28323%	Non Operating Rev and Expense					
34		285		1,378	(1,093)	-79%	Miscellaneous Revenue/(Expenses)					
35		0		(13,416)	13,416	-100%	Donations					
36		316,667		316,667	-	0%	Physician Practice Support-Prima					
37		0		0	-	0%	Parcel Tax Assessment Rev					
38	\$	5,662,935	\$	285,687	5,377,248	*	Extraordinary Items					
							Total Non-Operating Rev/Exp					
39	\$	3,101,523	\$	(218,304)	3,319,827	-1521%	Net Income / (Loss) prior to Restricted Contributions					
40	\$	-	\$	-	-	0%	Capital Campaign Contribution					
41	\$	335,520	\$	209,860	125,660	0%	Restricted Foundation Contributions					
42	\$	3,437,043	\$	(8,444)	3,445,487	-40804%	Net Income / (Loss) w/ Restricted Contributions					
43		163,301		163,301	-	0%	GO Bond Activity, Net					
44	\$	3,600,344	\$	154,857	3,445,487	2225%	Net Income/(Loss) w GO Bond Activity					
	\$	3,360,144	\$	48,459	3,311,685		EBDA - Not including Restricted Contributions					
		253.0%		1.2%								

* Operating Margin without Depreciation expense:

\$ (2,561,412)	\$ (503,991)	\$ (2,057,421)	-408%
258,621	266,763	8,142	3%
\$ (2,302,791)	\$ (237,228)	\$ (2,049,279)	-871%

Operating Margin
Add back Depreciation
Operating Margin without Depreciation expense

\$ (5,091,196)	\$ (3,649,743)	\$ (1,441,453)	-39%
2,850,105	2,934,393	84,288	3%
\$ (2,241,091)	\$ (715,350)	\$ (1,357,165)	-213%

Sonoma Valley Health Care District
Variance Analysis
For the Period Ended May 31, 2020

ATTACHMENT E

Operating Expenses	YTD Variance	Month Variance	
Salary and Wages and Agency Fees	713,177	256,536	Salaries & wages under budget by \$198,097 and agency fees under budget by \$58,439
Employee Benefits	103,285	36,336	
Total People Cost	816,462	292,872	
Med and Prof Fees (excl Agency)	169,059	44,206	Physician and professional fees are under budget partly due to clinic physician costs being under budget by \$22,874.
Supplies	227,824	251,332	Supplies are under budget by due to lower volumes.
Purchased Services	(146,498)	(36,161)	Plant Operations over budget in Purchased Services by (\$20,006)
Depreciation	84,288	8,142	
Utilities	45,960	(4,014)	
Insurance	9,526	1,799	
Interest	183,028	22,775	
Other	(8,332)	(1,659)	
Matching Fees (Government Programs)	(1,204,307)	-	
Operating expenses	(402,282)	638,784	

Sonoma Valley Hospital
Cash Forecast
FY 2020

ATTACHMENT F

	Actual July	Actual Aug	Actual Sept	Actual Oct	Actual Nov	Actual Dec	Actual Jan	Actual Feb	Actual Mar	Actual Apr	Actual May	Forecast Jun	TOTAL
Hospital Operating Sources													
1 Patient Payments Collected	4,267,579	3,747,119	3,783,981	3,724,440	3,674,833	4,402,798	4,285,824	3,729,401	4,098,798	2,787,408	2,443,885	2,612,725	43,558,790
2 Capitation Revenue	26,337	24,434	24,943	24,298	25,643	26,005	24,819	19,835	23,554	23,556	21,083	22,735	287,242
3 Napa State	2,565	983	6,153	17,109	18,240	49,465	14,872	-	142	2,063	9,427	11,231	132,250
4 Other Operating Revenue	27,168	113,630	31,381	162,702	77,470	51,209	86,697	148,851	96,064	83,650	98,050	58,800	1,035,672
5 Other Non-Operating Revenue	38,832	43,824	24,455	35,838	13,448	22,627	20,495	10,126	22,181	9,463	9,025	25,785	276,099
6 Unrestricted Contributions	12,593		755	3,263	6,219	2,765	10,214	1,550	545	24,128	285	1,375	63,692
7 Line of Credit													-
Sub-Total Hospital Sources	4,375,074	3,929,990	3,871,668	3,967,650	3,815,852	4,554,869	4,442,921	3,909,763	4,241,285	2,930,267	2,581,755	2,732,651	45,353,746
Hospital Uses of Cash													
8 Operating Expenses	4,751,297	5,353,928	4,260,382	4,307,504	4,160,854	4,479,501	5,664,106	4,235,166	3,575,640	4,678,063	4,172,559	4,085,675	53,724,674
9 Add Capital Lease Payments	111,366	185,165	32,638	390,032	112,524	33,887	71,986	7,732	7,757	7,757	74,070	7,150	1,042,064
10 Additional Liabilities/LOC		625,000				625,000							1,250,000
11 Capital Expenditures	435,215	73,951	160,473	54,243	187,550	59,628	447,224	146,675	304,401	161,937	335,520	209,859	2,576,677
Total Hospital Uses	5,297,879	6,238,044	4,453,493	4,751,778	4,460,928	5,198,016	6,183,316	4,389,573	3,887,797	4,847,757	4,582,148	4,302,684	58,593,414
Net Hospital Sources/Uses of Cash	(922,805)	(2,308,055)	(581,825)	(784,129)	(645,076)	(643,147)	(1,740,395)	(479,810)	353,488	(1,917,490)	(2,000,393)	(1,570,033)	(13,239,668)
Non-Hospital Sources													
12 Restricted Cash/Money Market	(1,056,509)	725,000	1,500,000			(500,000)	200,000		1,100,000	(6,000,000)	(4,000,000)	1,000,000	(7,031,509)
13 Restricted Capital Donations	342,251	5,000	160,473	36,918	187,550	59,628	447,224	146,675	304,401	161,937	335,520	209,859	2,397,436
14 Parcel Tax Revenue	100,099					2,108,197			1,000,000	574,501			3,782,796
15 Other Payments - South Lot/Ins. Claims/HHS	956,411		51,682							1,149,084	4,423,886		6,581,062
16 Other:									35,656		117,500		153,156
17 IGT									1,408,802	5,481,012		294,488	7,184,302
18 IGT - AB915					31,705					1,033,318		113,200	1,178,223
19 PRIME PUB3172						135,000					229,500		364,500
Sub-Total Non-Hospital Sources	342,251	730,000	1,712,154	36,918	219,255	1,802,825	647,224	146,675	3,848,859	2,399,851	1,106,406	1,617,547	14,609,967
Non-Hospital Uses of Cash													
20 Matching Fees					67,500		451,221		2,314,115	114,750	62,198		3,009,784
Sub-Total Non-Hospital Uses of Cash	-	-	-	-	67,500	-	451,221	-	2,314,115	114,750	62,198	-	3,009,784
Net Non-Hospital Sources/Uses of Cash	342,251	730,000	1,712,154	36,918	151,755	1,802,825	196,003	146,675	1,534,744	2,285,101	1,044,208	1,617,547	11,600,183
Net Sources/Uses													
Net Sources/Uses	(580,553)	(1,578,055)	1,130,329	(747,211)	(493,321)	1,159,679	(1,544,392)	(333,135)	1,888,232	367,612	(956,185)	47,514	
Operating Cash at beginning of period	3,450,014	2,869,461	1,291,406	2,421,736	1,674,525	1,181,204	2,340,883	796,491	463,356	2,351,588	2,719,200	1,763,015	
Operating Cash at End of Period	2,869,461	1,291,406	2,421,736	1,674,525	1,181,204	2,340,883	796,491	463,356	2,351,588	2,719,200	1,763,015	1,810,529	
Money Market Account Balance	3,258,551	2,533,925	1,034,199	1,034,330	1,035,454	1,534,600	1,334,793	1,334,946	235,051	6,235,214	10,235,586	9,235,586	
Total Cash at End of Period	6,128,012	3,825,331	3,455,935	2,708,855	2,216,658	3,875,483	2,131,284	1,798,302	2,586,639	8,954,414	11,998,601	11,046,115	
Average Days of Cash on Hand	38.82	36.60	28.00	22.51	16.89	17.85	20.38	15.67	15.61	53.90	87.11	82.05	