



**SONOMA VALLEY HEALTH CARE DISTRICT
GOVERNANCE COMMITTEE MEETING**

AGENDA

WEDNESDAY, FEBRUARY 16, 2022

6:00 P.M.

HELD VIA ZOOM VIDEOCONFERENCE ONLY

*To participate via Zoom videoconferencing,
use the link below:*

<https://sonomavalleyhospital-org.zoom.us/j/95905365996?pwd=VTZvc1lVVK1hmK0tVM0lpcXYzZk1sdz09>

Meeting ID: 959 0536 5996

Passcode: 270075

One tap mobile

+16699009128,94673199502#

+12133388477,94673199502#

Dial by your location

+1 669 900 9128

+1 213 338 8477

Meeting ID: 959 0536 5996

AGENDA ITEM	RECOMMENDATION	
In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a District meeting, please contact the District Clerk, Jenny Fontes, jfontes@sonomavalleyhospital.org or (707) 935.5005, at least 48 hours prior to the meeting.		
MISSION STATEMENT <i>The mission of the SVHCD is to maintain, improve, and restore the health of everyone in our community.</i>		
1. CALL TO ORDER/ANNOUNCEMENTS	<i>Boerum</i>	
2. PUBLIC COMMENT SECTION <i>At this time, members of the public may comment on any item not appearing on the agenda. It is recommended you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Committee at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up.</i>		
3. CONSENT CALENDAR: • Governance Committee Minutes 01.19.22	<i>Boerum</i>	Action
4. REVIEW COMPOSITON OF STANDING COMMITTEES	<i>Boerum</i>	
5. IDENTIFY SKILL SETS OF COMMITTEE MEMBERS & CORRECT PROCEDURES	<i>Boerum</i>	
6. FORM 700 REVIEW	<i>Boerum</i>	
7. PLAN NEXT BOARD RETREAT	<i>Boerum</i>	

8. REVIEW SELECTED POLICES - <i>Format and Instruction for Preparing Board Letters, Investment Policy, MOU Between SVHCD & SVHF – Signed Version</i>	<i>Boerum</i>	
9. ADJOURN	<i>Boerum</i>	



**SVHCD GOVERNANCE
COMMITTEE MEETING**

MINUTES

WEDNESDAY JANUARY 19, 2022

Present	Not Present	Staff	Public	
Bill Boerum via Zoom Judith Bjorndal via Zoom	Amy Jenkins - Excused	Jenny Fontes via Zoom		
AGENDA ITEM	DISCUSSION		ACTIONS	FOLLOW-UP
MISSION & VISION STATEMENT <i>The mission of SVHCD is to maintain, improve and restore the health of everyone in our community.</i>				
1. CALL TO ORDER/ANNOUNCEMENTS	<i>Boerum</i>			
	Called to order at 6:00 p.m.			
2. PUBLIC COMMENT SECTION	<i>Boerum</i>			
	None			
3. CONSENT CALENDAR	<i>Boerum</i>			
Governance Committee Minutes 11.17.21			MOTION: by Bjorndal to approve, 2 nd by Boerum. All in favor.	
4. CONTINUING EDUCATION FOR BOARD SPECIFIC COURSES	<i>Boerum</i>			
	The Committee reviewed the required Board member courses; <i>Corporate Compliance Modules 1 & 2, Compliance Risk Area Awareness</i> , taken one time per year. <i>Preventing Sexual Harassment & an Ethics Course</i> , taken every 2 years. Mr. Boerum suggested bringing specific courses offered by CHA, AHA, and BBK to the attention of the Board members. The committee will compile specific courses. Dr. Bjorndal			

	<p>suggested asking the Board members what continuing education courses they have taken. The committee members suggested creating a resource list with courses that are available to take. Mr. Boerum would like to recommend online attendance at industry conferences, or in-person if feasible. Dr. Bjorndal suggested exploring SVH collaboration with UCSF to receive guidance on courses. Mr. Boerum said we will start discussing the Board Retreat at the next Governance Committee Meeting.</p>		
<p>5. CONDUCT REVIEW AND REVISIONS OF BOARD POLICIES DICTATED BY SCHEDULE</p>	<p><i>Boerum</i></p>		
	<p>The committee reviewed the Board Polices. The Committee will take 4 to 5 policies per meeting and review each of those policies. The Committee will review and make changes and determine when their next review date is needed. Recommendation will be made to the Board as an action item. The polices to be reviewed before the next Governance meeting include, <i>Format and Instruction for Preparing Board Letters, Investment Policy, MOU Between SVHCD & SVHF – Signed Version</i>. Next month’s agenda item, Review Action on the four Policies.</p>		
<p>6. CREATE BOARD COMPLIANCE WORKSHEET</p>	<p>The 700 Form is filled out 1 time per year. The committee concluded that it is the responsibility of the individual Board member to file the form 700 with the county and then send a copy to the Board Clerk. Board Clerk will keep a file with the completed forms.</p>		
<p>7. ADJOURN</p>	<p><i>Boerum</i></p>		
	<p>Adjourned at 6:46 p.m.</p>		