



SVHCD FINANCE COMMITTEE

AGENDA

TUESDAY, APRIL 26, 2022

5:00 p.m. Regular Session

TO BE HELD VIA ZOOM VIDEOCONFERENCE

To Participate via Zoom Videoconferencing,
use the link below:

<https://sonomavalleyhospital-org.zoom.us/j/93270771849?pwd=VizsUTROdE0ralRkZnhKcGRtUTF1dz09&from=addon>

Meeting ID: 932 7077 1849

Passcode: 582460

One tap mobile

+16692192599, 94673368760# US

+16699009128, 94673368760# US

Dial by your location

+1 669 900 9128

Find your local number: <https://sonomavalleyhospital-org.zoom.us/u/abVQJo0niY>

<p>In compliance with the Americans Disabilities Act, if you require special accommodations to participate in a District meeting, please contact District Clerk Jenny Fontes at jfontes@sonomavalleyhospital.org or (707) 935.5005 at least 48 hours prior to the meeting.</p>		
AGENDA ITEM	RECOMMENDATION	
<p>MISSION STATEMENT <i>The mission of the SVHCD is to maintain, improve, and restore the health of everyone in our community.</i></p>		
<p>1. CALL TO ORDER/ANNOUNCEMENTS</p>	<i>Boerum</i>	
<p>2. PUBLIC COMMENT SECTION <i>At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Board consideration.</i></p>	<i>Boerum</i>	
<p>3. CONSENT CALENDAR a. Finance Committee Minutes 03.22.22</p>	<i>Boerum</i>	Action
<p>4. RETIREMENT REVIEW</p>	<i>Empower/ McKissock</i>	Inform
<p>5. REPORT OF FINANCE SUB-COMMITTEE</p>	<i>Boerum</i>	Inform
<p>6. FINANCIAL PRIORITIES</p>	<i>Armfield</i>	Inform

7. CONTRACT UPDATES	<i>Hennelly/ Drummond</i>	Inform
8. LINE OF CREDIT PAY DOWN/INTEREST SAVINGS REVIEW	<i>Armfield</i>	Inform
9. FY 2023 BUDGET UPDATE	<i>Armfield/Dungan</i>	Inform
10. REVIEW 3RD QUARTER FY 2022 CAPITAL SPENDING	<i>Dungan</i>	Inform
11. REVIEW FINANCIAL STATEMENT FORMAT – REVISE FOR FY 2023	<i>Armfield/Dungan</i>	Inform
12. FINANCIAL REPORT FOR MONTH END MARCH 2022	<i>Armfield</i>	Inform
13. ADJOURN	<i>Boerum</i>	



SVHCD
FINANCE COMMITTEE MEETING
MINUTES
TUESDAY, MARCH 22, 2022
Via Zoom Teleconference

Present	Not Present/Excused	Staff	Public	
Bill Boerum via Zoom Joshua Rymer via Zoom Judy Bjorndal via Zoom Catherine Donahue via Zoom Bruce Flynn via Zoom Subhash Mishra (MD) via Zoom Art Grandy via Zoom Peter Hohorst via Zoom Wendy Lee via Zoom	Carl Gerlach	Ben Armfield via Zoom Sarah Dungan via Zoom Jenny Fontes via Zoom John Hennelly via Zoom		
AGENDA ITEM		DISCUSSION	ACTIONS	FOLLOW-UP
MISSION & VISION STATEMENT <i>The mission of SVHCD is to maintain, improve and restore the health of everyone in our community.</i>				
1. CALL TO ORDER/ANNOUNCEMENTS		<i>Boerum</i>	Action	
		Called to order at 5:00 p.m. Mr. Boerum requested a vote to approve adding item #4, GMH Contract Review as an Emergency item. Mr. Boerum said ODC Contract review will be a standing item on the Finance Committee agendas.	MOTION: by Rymer to approve adding GMH Contract Review as Emergency item, 2 nd by Flynn. All in favor.	
2. PUBLIC COMMENT SECTION		<i>Boerum</i>		
		None		
3. CONSENT CALENDAR (ACTION)		<i>Boerum</i>	Action	

<p>a. Finance Committee Minutes 02.02.22</p>		<p>MOTION: by Grandy to approve, 2nd by Rymer. All in favor.</p>	
<p>4. GMH CONTRACT REVIEW – Added as Emergency Item</p>		<p>Inform</p>	
	<p>Mr. Hennelly discussed the GMH Contract Review and presented his ODC Contract Update slides. He mentioned the CT and MRI are two separate projects. He said they are direct contracting with GMH to work with architects SKA on CT phase 1, estimate \$425K. After work is complete, the goal is to have HCAI provide occupancy for use of CT. In the contract there are contingency's, performance incentives, a liquidated damages clause, and exclusions for exhaust fan work and phase 2 work. Ms. Lee does not believe a 1K per day penalty for delayed work is enough and suggests escalating penalties. Mr. Hohorst inquired about the cost of removing asbestos and if that has been considered. Mr. Hennelly said there is an allowance of 5k if there needs to be any asbestos removal. Mr. Rymer asked about the impact of liquidated damages for exhaust fan work, and if there are incentives or penalties if they must do the fan work. Mr. Hennelly mentioned it is not included in the schedule, but the contract talks about unforeseen circumstances that they will revisit. Ms. Lee asked about the language of the penalties, and if the penalties of days slippage is by activity line item, or total phase 1. Mr. Hennelly said it is structured by the failure to deliver the project on 6/24. He mentioned the Project manager is currently Vertran. They are in the process of recruiting an internal Project Manager. Ms. Donahue</p>		

	suggested having the total project budget presented at the meetings to view the unknowns that come up and how much the estimates are to complete them.		
5. BRIDGE LOAN RESOLUTION 365	<i>Dungan</i>	Action	
	Ms. Dungan reviewed the Bridge Loan Resolution 365. The bridge loan is for a total of \$300,487.45, a 2-year term with balloon payment at the end of term, 0% interest, with a 1% admin fee.	MOTION: by Flynn to approve, 2 nd by Grandy. All in favor.	
6. FY 2023 BUDGET UPDATE	<i>Dungan</i>	Inform	
	Ms. Dungan discussed the FY 2023 Budget Update. Ms. Dungan said the meetings have started and Mr. Armfield has attended all the meetings. They did contract with a 3 rd party to do wage analysis; the results will be done in May.		
7. ENGAGE AUDITORS MID-YEAR REVIEW	<i>Dungan</i>	Inform	
	Ms. Dungan will be reaching out to the accounting firm to begin a 1231 analysis of the net AR.		
8. DISCUSS LOAN BALANCE PAYDOWN	<i>Boerum</i>	Inform	
	Mr. Boerum began the discussion of the loan balance paydown. He asked what Mr. Dungan's recommendation is regarding paying down the loan to save interest charges, as a tradeoff between available cash and interest. Ms. Dungan said she likes having the cash reserve for emergencies, and with the implementation of Epic, the new ERP system and ODC, she would like to have the cash reserve. However, there is an opportunity to pay down the line of credit with the ability to draw on the cash if needed. Ms. Donahue would like the new CFO to develop a cash management strategy. Mr. Hohorst mentioned the excess cash is in a money market firm		

	gaining interest, it is a difference in the two interest rates that make a difference. He believes with the uncertainty in the economy it would be a risk to be short of cash. Ms. Dungan will share the LOC agreements with the committee.		
9. FINANCIAL REPORT FOR MONTH END FEBRUARY 2022	<i>Dungan</i>	Inform	
	Ms. Dungan reported outpatient and ER volumes were up in February. The cash collection was under goal in February. Days cash on hand were 58.5, A/R days were 40.8, A/P was \$4.4M, A/P days were about 52 to 53.		
10. ADJOURN	<i>Boerum</i>		
	Meeting adjourned at 5:58 p.m.		

SVH Fiscal 2022-2023 Budget Readiness

Finance Committee

Draft 2/14/22

To achieve Fiscal Budget readiness for the 2022-2023 fiscal year, a detailed revenue analysis is needed to include contribution margins of these care pathways. The Finance Committee (“FC”) is requesting information below to assess the viability of the impending fiscal budget. Importantly, to achieve budgeted financial results, actionable measures must be identified with defined stakeholders and timelines. The FC and SVH will then be able to assess performance against these initiatives incrementally.

Historical Financial Data

1. Three years of SVH historical data by “care pathway” (e.g. OT, PT, etc) and related data to determine contribution margins:
 - a. Gross revenue
 - b. Reimbursements
 - c. Variable costs
2. Three years of data from Valley PCPs and other Specialists as to:
 - a. Cases referred to other facilities and specialists out of Valley
 - b. Further inquiry/analysis/actions are TBD pending results of “a” above

UCSF Affiliation Actionable Deliverables

1. *“Robust Clinical Service Collaboration”* specifics
 - a. Actionable Deliverables by Quarter by “care pathway” with clearly defined SVH and UCSF actions to achieve
2. Recognition as *“their outpatient center in our region”* specifics
 - a. Actionable Deliverables by Quarter by “care pathway” with clearly defined SVH and UCSF actions to achieve
3. *“Offering UCSF Health specialty services to the region”* specifics
 - a. Actionable Deliverables by Quarter by “care pathway” with clearly defined SVH and UCSF actions to achieve
4. *“Collaboration on Specialty Clinics”* and *“Co-host Specialty Clinics”* in Sonoma specifics
 - a. Actionable Deliverables by Quarter by “care pathway” with clearly defined SVH and UCSF actions to achieve

5. “Serve as a Diagnostic Center for UCSF Health patients throughout the North Bay” specifics
 - a. Actionable Deliverables by Quarter by “care pathway” with clearly defined SVH and UCSF actions to achieve

Current Competitor Data

1. What actions are competitors taking to increase market share?
2. What actions can SVH employ by Quarter?

Current Clinical Partnerships with Community Providers

1. What steps can be taken in the near term by Quarter to leverage these relationships?

Current Demographic Data

1. Data compiled on slightly longer timeline (by end of Q2) are the following:
 - a. Valley residents unable to use SVH
 - b. Valley residents with PCPs out of Valley
 - c. Valley residents using Specialists out of Valley by Specialty
 - d. Further analysis/actions are TBD pending results of the above

Status of Outpatient Diagnostic Center

Sonoma Valley Health Care District

Finance Committee

April 26, 2022

CT Suite Remodel Update

- HCAI Replace Team, Review Work Plan
- Architect/Consultants – Pre-Construction Analysis

February Milestones

- General Contractor Pre-Construction Services **Increment Funding**
- Architect – Present Options to Hospital
Occupancy parallel paths – Duct Repair Work & Pre-Air Balance Resolution
- HCAI Consult – Pre-Air Balance

March Milestones

- HCAI Review Plan – **Completed MARCH**
- Architect – Amend Plans HCAI – Duct Repair **4/6**; Pre-air Balance by 4/30
- General Contractor – Schedule & Pricing, Contract Development – **Contract Executed 4/11**
- Project Risks Known – Exhaust Fan, Electrical Coordination, Corridor Ceiling

April Milestones

- GC–Contract Approval – **Completed APRIL**
- General Contractor – Begin Construction
- Finalize Project Risks – HCAI review
- Occupancy/Training Schedule Plan

May Milestones

- General Contractor – Construction Milestone – Duct Repair
- Architect/Engineers – Pre-Air Balance Resolution

June Milestones

- General Contractor – Construction Completion
- Inspections – Architect sign-off
- HCAI – Occupancy – Construction Milestone 2

July Milestones

CT Suite Remodel Update

Incremental Funding	Approved Costs	Cost Incurred thru 4/20/22	Forecast CT Occupancy as of 4/20/22
Architect & General Contractor - 3 rd Party Review	\$103K	\$62K	\$103K
Architect Pre-Construction & Design	\$276K	\$20K	\$276K
General Contractor – Pre-Construction Services	No additional required		
Subtotal	\$379K	\$82K	\$379K
General Contractor – Construction			\$425K
Vertran – Project Management	\$40K		\$40K
Total	\$419K	\$82K	\$844K

MRI Suite Remodel Update

- Architect – Preconstruction Services for Demolition
- HCAI Reactivate Project – Approved 3/9

February Milestones

- Architect – Pre-Construction Services Contract – **Complete**
- Hospital – Develop Bid – General Contractor – Vertran/Architect – Informal Bid for Demolition/Abatement

March Milestones

- Architect – Pre-Con Contract **Complete**; Amend Plans
- HCAI Plan Review
- Vertran/Architect – Informal Bid Package Development
- MRI RFP – Project Delivery Model Decision – **Design Build**

April Milestones

- Bid Process for Demolition and Abatement – Vertran/Architect Issue Informal Bid Package
- Award Demo & Abatement Contracts - Increment Funding **(Was JUNE)**

May Milestones

- General & Abatement Contractor – Demolition & Fire Barrier Duration TBD
- Architect – MRI Re-Design & CT Phase 2 Proposal & Negotiation

June Milestones

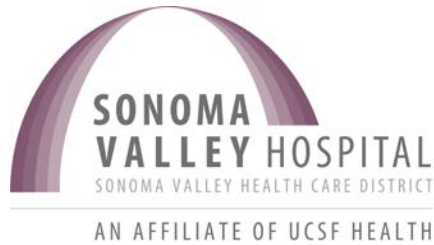
- Demolition Completed
- Architect – Award Contract MRI Re-Design & CT Phase 2
- Architect – Amend Plans Duration TBD

July Milestones

Detailed MRI Costs Breakdown

Incremental Funding	Approved Costs	Cost Incurred to 3/31/22	Forecast Completion
INCREMENT 1 – DEMOLITION/FIRE BARRIER, ABATEMENT			
Architect – Demolition/Fire Barrier – Amend Plans, HCAI Administration	\$76K	\$0	\$76K
General & Abatement Contractor	\$0	\$0	TBD
Vertran – Project Management – Demo/Abatement & Informal Bid	\$15K	\$0	\$15K
Subtotal INCREMENT 1	\$91K	\$0	\$TBD
INCREMENT 2 – MRI RE-DESIGN, CT PHASE 2 (HCAI FINAL), MRI RFP			
Architect – Amend Plans MRI & CT Phase 2	\$0	\$0	TBD
Vertran – Project Management – MRI RFP	\$15K	\$6K	\$15K
Subtotal INCREMENT 2	\$15K	\$6K	\$TBD
INCREMENT 3 – MRI CONSTRUCTION, CT PHASE 2			
Architect – HCAI Administration; Construction Administration			TBD
General Contractor – Construction, Testing, Permits & Inspections	\$0	\$0	TBD
Vertran – Project Management			TBD
Subtotal INCREMENT 3	TBD		TBD
TOTAL PROJECT COSTS	\$106K	\$6K	\$TBD

SVH Board Approved 9.35M – Remaining Funds - \$6.2M Available



To: SVH Finance Committee
From: Ben Armfield, CFO
Date: April 26, 2022
Subject: Union Bank LOC Interest Analysis

Background & Analysis:

At the last finance committee meeting there was a discussion regarding paying down the Union Bank LOC \$1 Million and what would be the interest savings and the change to the “days in cash” on hand.

- Interest expense for CY 2021 was \$180,367 with the interest rate at 2.5% per annum in excess of LIBOR with a LOC outstanding balance of \$5,473,734
- Average LIBOR rate at December 31, 2021 was 0.53%
- Projected interest expense for FY 2023 is \$124,370 with the interest rate of 2.5% per annum in excess of SOFR based on the LOC balance of \$4,473,734
- Current SOFR rate at 4/20/22 is 0.28%
- Reducing operating cash by \$1 Million would reduce days of cash on hand by 6.7 days resulting in forecasted 62.2 days at June 30, 2022 and forecasted 43.5 days at June 30, 2023 (based on 3-Year income statement)

Attachments:

- Schedule of Union Bank LOC interest expense analysis

Sonoma Valley Hospital
 Union Bank LOC Interest Analysis

Union Bank LOC Balance **5,473,734**

Interest Rate is 2.5% per annum in excess of LIBOR

Average LIBOR rate at 12/31/2021 - 0.53%

Calendar Year 2021 Interest Expense

LOC Interest Expense			
<i>Month</i>	<i>Year</i>		<i>Interest</i>
January	2021	0.28%	15,318.86
February	2021	0.25%	13,836.38
March	2021	0.28%	15,318.86
April	2021	0.27%	14,824.70
May	2021	0.28%	15,318.85
June	2021	0.27%	14,824.70
July	2021	0.28%	15,318.85
August	2021	0.28%	15,318.85
September	2021	0.27%	14,824.70
October	2021	0.28%	15,318.85
November	2021	0.27%	14,824.70
December	2021	0.28%	15,318.85
Totals		3.30%	180,367.15

4,473,734

Interest Rate is 2.5% per annum in excess of SOFR

Current SOFR rate at 4/20/22 - 0.28%

Projected FY 2023 Interest Expense with \$1 Million pay down

LOC Interest Expense			
<i>Month</i>	<i>Year</i>		<i>Interest</i>
July	2022	0.24%	10,563
August	2022	0.24%	10,563
September	2022	0.23%	10,222
October	2022	0.24%	10,563
November	2022	0.23%	10,222
December	2022	0.24%	10,563
January	2022	0.24%	10,563
February	2022	0.21%	9,541
March	2022	0.24%	10,563
April	2022	0.23%	10,222
May	2022	0.24%	10,563
June	2022	0.23%	10,222
Totals		2.78%	124,369.81

Estimated reduction in Interest expense from \$1 Million pay down of LOC

55,997.34

Sonoma Valley Hospital

Capital Spending and Planned, CIP, and Capital Leases

Historical Capital Spend For Fiscal Years Ending June 30, 2019, 2020, 2021 & YTD FY 2022

Foundation Support:				Historical Capital Spend			Current
Dept #	Department	DESCRIPTION	FY 2019	FY 2020	FY 2021	FYTD 2022	
1	8340	Dietary	Walk in Freezer	8,498			
2	7500	Laboratory	ABL Flex Plus Analyzer	16,049			
3	8450	Engineering/Plant Ops	Infrared Thermal Imager		10,336		
4	6010	ICU	Patient Lift for ICU		8,605		
5	8450	Engineering/Plant Ops	A Women's Place - Building Improvements (Closed CIP in FY 2020)	22,601			
6	8450	Engineering/Plant Ops	A Women's Place - Equipment and Furniture (Closed CIP in FY 2020)	33,280			
7	6170	Med-Surg	MDM Patient Journey System		71,155		
8	8440	Environmental Services	Xenex - Lightstrike Germ Zapping Robot			87,960	
9	7420	Surgery	Olympus America - Refurbished Bronchoscope			13,088	
10	6010/6170	ICU/Med-Surg	Third floor move (Closed CIP in FY 2021)	233,942			
11	6010/6170	ICU/Med-Surg	Gentherm Medical - Hypothermia unit blanketrol				7,652
12	7771	OP Physical Therapy	Rehab V2 Max Reformer Bundle				5,320
Foundation Support Sub-total				\$ 314,371	\$ 90,096	\$ 101,048	\$ 12,972

Equipment:				Historical Capital Spend			Current
Dept #	Department	DESCRIPTION	FY 2019	FY 2020	FY 2021	FYTD 2022	
13	8340	Dietary	Mobile shelving - Uline	6,909			
14	8480	Information Systems	GHA Technologies UCSF Telemedicine Cart	8,265			
15	7420	Surgery	Stryker Medical - Refurbished PI drive/attachments	15,415			
16	7420	Surgery	Olympus - EVIS EXERA III	29,716			
17	8450	Engineering/Plant Ops	UCSF signage - multiple sites	8,182			
18	7420	Surgery	Stryker Medical - System 8 Drill/saws	107,487			
19	Various		Celtic Lease payoff - various equipment		421,904		
20	7420	Surgery	Zimmer Biomet Intelliscart System w/Evac Station		22,034		
21	7420	Surgery	Alcon Centurian Phaco Machine		65,250		
22	7420	Surgery	Olympus America - Urology equipment		62,118		
23	8340	Dietary	Commercial Blenders - 2		4,838		
24	6010	ICU	Smart IV Pumps - 27		56,994		
25	8450	Engineering/Plant Ops	Security Camera system - South Lot			11,660	
26	7500	Laboratory	Bactec FX40 Blood Culture Unit			36,759	
27	8610	Administration	History Wall Panels - Hallway			18,819	
28	6010	ICU	Series 980S Ventilator			36,921	
29	6010	ICU	CAPR Hood Ventilator (PPE)			14,777	
30	7420	Surgery	Stryker Medical - Eye Surgery Stretcher			13,140	
31	8340	Dietary	Alladin Temp Rite - Activator/base/dome/heating unit			5,475	
32	7630	Medical Imaging	Stryker Medical - Transport Gurney			4,569	
33	7630	Medical Imaging	Stryker Medical - OB Gyn Stretcher			7,250	
34	7500	Laboratory	Fisher Healthcare - Logic Purifier Bio-safety cab			11,397	
35	7420	Surgery	Steris Corp - Surgical table				42,724
36	7420	Surgery	Depuy - Monobloc flexible reamers				14,997
37	7630	Medical Imaging	Barco Niodsply 21.3 monitor				8,713
38	7740	Wound Care	Carts/exam table Wound Care (Closed CIP in FY 2021)				6,824
39	7740	Wound Care	IPADS/IS Costs for Wound Care (Closed CIP in FY 2021)				35,555
40	8390	Pharmacy	Compounding aseptic isolater system (used)				5,000
Equipment Sub-total				\$ 175,974	\$ 633,138	\$ 160,767	\$ 73,258

Sonoma Valley Hospital

Capital Spending and Planned, CIP, and Capital Leases

Historical Capital Spend For Fiscal Years Ending June 30, 2019, 2020, 2021 & YTD FY 2022

Information Systems/Electronic Health Records:				Historical Capital Spend			Current
Dept #	Department	DESCRIPTION	FY 2019	FY 2020	FY 2021	FYTD 2022	
41	8480	Information Systems	Dell Computers - 20		17,252		
42	8480	Information Systems	Dragon One Speech Recognition - Physician dictation		11,300		
43	8480	Information Systems	Lenovo Thinkpads - Laptops			8,760	
44	8480	Information Systems	Dell computers with monitors			25,311	
45	8480	Information Systems	Vx Rail Server Upgrades			24,981	
46	8480	Information Systems	Dell computers with monitors			21,450	
47	8480	Information Systems	Vx Rail Server Upgrades			10,376	
48	8480	Information Systems	Dell computers (Optiplex 7080)			37,261	
49	8480	Information Systems	Cisco catalyst network switch upgrade				40,820
50	8480	Information Systems	TrueNAS Network Storage Server				32,474
51	8480	Information Systems	E.H.R. Close CIP in FY 2021				44,955
Equipment Sub-total			\$ -	\$ 28,552	\$ 128,139	\$ 118,249	
Building/Leasehold Improvements				Historical			Current
Dept #	Department	DESCRIPTION	FY 2019	FY 2020	FY 2021	FYTD 2022	
52	7073	SFP Clinic - Perkins	Conklin Bros Flooring	16,859			
53	8450	Engineering/Plant Ops	Conversion of Rooms - 215-217 - Closed CIP	87,317			
54	8450	Engineering/Plant Ops	SNF Courtyard walkway (1/2)		5,240		
55	8610	Administration	Garden Murals			9,336	
56	8450	Engineering/Plant Ops	Energy mgt system BAS upgrade			30,214	
57	7740	Wound Care	Painting & wiring for Wound care (Closed CIP in FY 2021)				2,940
58	8450	Engineering/Plant Ops	Roof Restoration - Advanced Foam Roofing				134,956
Infrastructure Sub-total			104,176	5,240	39,550	137,896	
Total Capital Assets			\$ 594,521	\$ 757,026	\$ 429,504	\$ 342,375	
Recap:							
Capital Spend - Hospital			280,150	666,930	328,456	329,403	
Capital Spend - Foundation			314,371	90,096	101,048	12,972	
Total Capital Assets			\$ 594,521	\$ 757,026	\$ 429,504	\$ 342,375	

Sonoma Valley Hospital

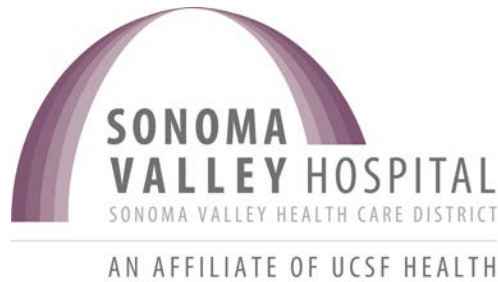
Capital Spending and Planned, CIP, and Capital Leases

Historical Capital Spend For Fiscal Years Ending June 30, 2019, 2020, 2021 & YTD FY 2022

Account #	Construction In Progress (CIP)	CIP Budget	CIP Balance at 6/30/2021	Spending Fiscal YTD 2022	CIP Balance Fiscal YTD 2022	Funding
1258-0050	ODC - Project CT & MRI	21,000,000	9,991,080	680,343	10,671,423	Foundation
1258-9200	ATS (Automatic Transfer Switches)	49,281	-	55,159	55,159	Operations
1258-0810	Medivator Scopes Room	82,720	-	18,444	18,444	Operations
1250-0007	Endoscopy Cabinet & Install	20,680	-	1,638	1,638	Operations
CIP Balance		\$ 21,152,681	\$ 9,991,080	\$ 755,584	\$ 10,746,664	

Dept #	Department	DESCRIPTION	Original Principal	Origination - Fiscal Year	Term - Months	Monthly Cost	Balance at 3/31/2022	Final Payment	
8450	CEC Loan Phase 1	California Energy Commission loan	443,774	2012	180	3,563	63,525	6/22/2023	Bi-annual Payments
8450	CEC Loan Phase 2	California Energy Commission loan	675,452	2014	96	7,796	46,545	6/22/2022	Bi-annual Payments
8480	Information Systems	Citrix Netscaler	380,237	2018	48	6,677	80,315	8/1/2022	Annual payments
8480	Information Systems	Dell Financing - Recovery labor costs *	522,032	2021	36	14,502	302,755	2/1/2024	Interest free
Capital Financing/Leasing Total			\$ 2,021,495			\$ 32,538	\$ 493,140		

* - Financing could be paid off when insurance proceeds are received from cyber claim.



To: SVH Finance Committee
From: Benjamin Armfield, CFO
Date: April 26, 2022
Subject: Financial Report for the Month Ending March 31, 2022

For the month of March the hospital's actual operating margin of (\$798,858) was (\$36,824) unfavorable to the budgeted operating margin of (\$762,034). After accounting for all other activity; the net loss for March was (\$302,881) vs. the budgeted net income of \$277,200 with a monthly EBDA of -7.1% vs. a budgeted -4.9%.

Gross patient revenue for March was \$25,618,267; 1,291,834 over budget. Inpatient gross revenue was under budget by (\$369,237). Inpatient days were over budget by 17 days and inpatient surgeries were close to budget at 16 cases. Outpatient gross revenue was over budget by \$729,790. Outpatient visits were over budget by 70 visits, outpatient surgeries were under budget by (3) cases, and special procedures were over budget by 17 cases. The Emergency Room gross revenue was over budget by \$931,281 with ER visits over budgeted expectations by 49 visits.

Deductions from revenue were unfavorable to budgeted expectations by (\$1,279,078) primarily due to higher gross revenue than budgeted.

After accounting for all other operating revenue, the **total operating revenue** was favorable to budgeted expectations by \$17,853.

Operating Expenses of \$4,712,502 were unfavorable to budget by (\$54,677). Salaries and wages were under budget by \$72,155 and agency fees are over by (\$59,716). Professional fees were over budget by (\$68,467) due to higher than budgeted UCSF management costs including the new IT director, higher than budgeted HR legal fees, and dietary management services and chef. Supplies are over budget by (\$13,104) due to higher costs in laboratory and surgery. Utilities are over budget due to receiving a smaller credit than anticipated related to the contract renewal process with AT&T.

After accounting for all income and expenses, but not including Restricted Contributions and GO bond activity, the net loss for March was (\$500,738) vs. a budgeted net loss of (\$444,391). In the month of March the hospital received \$17,940 in donations from the Sonoma Valley Hospital Foundation. The total net loss for March after all activity was (\$302,881) vs. a budgeted net income of \$277,200.



EBDA for the month of March was -7.1% vs. the budgeted -4.9%.

Patient Volumes – March

	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
Acute Discharges	65	83	-18	69
Acute Patient Days	293	276	17	309
Observation Days	8	0	8	16
OP Gross Revenue	\$19,517	\$17,856	\$1,661	\$17,755
Surgical Cases	122	126	-4	133

Gross Revenue Overall Payer Mix – March

	ACTUAL	BUDGET	VARIANCE	YTD ACTUAL	YTD BUDGET	VARIANCE
Medicare	36.6%	39.6%	-3.0%	36.5%	39.7%	-3.2%
Medicare Mgd Care	18.4%	15.4%	3.0%	17.5%	15.4%	2.1%
Medi-Cal	17.5%	19.0%	-1.5%	16.8%	19.1%	-2.3%
Self Pay	1.6%	1.1%	0.5%	1.6%	1.1%	0.5%
Commercial	23.1%	21.8%	1.3%	24.5%	21.6%	2.9%
Workers Comp	2.8%	3.1%	-0.3%	3.1%	3.1%	0.0%
Total	100.0%	100.0%		100.0%	100.0%	

Cash Activity for March:

For the month of March the cash collection goal was \$3,617,887 and the Hospital collected \$4,025,285 or over the goal by \$407,398. The year-to-date cash collection goal was \$33,443,428 and the Hospital has collected \$32,974,740 or under goal by (\$468,688).

	CURRENT MONTH	PRIOR MONTH	VARIANCE	PRIOR YEAR
Days of Cash on Hand – Avg.	58.8	58.5	0.3	36.3
Accounts Receivable Days	38.5	40.8	-2.3	46.9
Accounts Payable	\$3,900,288	\$4,402,661	-\$502,373	\$3,446,736
Accounts Payable Days	47.0	52.8	-5.8	47.2

ATTACHMENTS:

- Attachment A is the Payer Mix Analysis which includes the projected collection percentage by payer
- Attachment B is the Operating Indicators Report
- Attachment C is the Balance Sheet
- Attachment D (two pages) is the Statement of Revenue and Expense. The first page breaks out the hospital operations and page two includes all other activity.
- Attachment E is the Variance Analysis
- Attachment F is the Cash Projection



Sonoma Valley Hospital
Payer Mix for the month of March 31, 2022

ATTACHMENT A

	Month				Year-to-Date			
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance
Gross Revenue:								
Medicare	9,385,661	9,616,919	-231,258	-2.4%	79,035,963	78,868,758	167,205	0.2%
Medicare Managed Care	4,714,477	3,752,742	961,735	25.6%	37,670,231	30,690,528	6,979,703	22.7%
Medi-Cal	4,477,266	4,614,694	-137,428	-3.0%	36,154,864	37,874,551	-1,719,687	-4.5%
Self Pay	403,286	263,457	139,829	53.1%	3,467,500	2,125,392	1,342,108	63.1%
Commercial & Other Government	5,929,192	5,320,379	608,813	11.4%	53,034,274	43,248,551	9,785,723	22.6%
Worker's Comp.	708,385	758,242	-49,857	-6.6%	6,629,113	6,129,919	499,194	8.1%
Total	25,618,267	24,326,433	1,291,834		215,991,945	198,937,699	17,054,246	

	Month				Year-to-Date			
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance
Net Revenue:								
Medicare	1,061,519	1,128,077	-66,558	-5.9%	8,887,463	9,414,852	-527,389	-5.6%
Medicare Managed Care	484,648	433,066	51,582	11.9%	3,960,574	3,516,686	443,888	12.6%
Medi-Cal	432,504	485,927	-53,423	-11.0%	3,675,585	3,958,190	-282,605	-7.1%
Self Pay	131,592	99,402	32,190	32.4%	1,389,376	801,910	587,466	73.3%
Commercial & Other Government	1,616,716	1,531,319	85,397	5.6%	14,264,329	12,432,371	1,831,958	14.7%
Worker's Comp.	108,595	140,351	-31,756	-22.6%	1,087,137	1,122,204	-35,067	-3.1%
Prior Period Adj/IGT	(4,676)	-	-4,676 *		4,650,889	6,835,000	-2,184,111	-32.0%
Total	3,830,898	3,818,142	12,756	0.3%	37,915,353	38,081,213	(165,860)	-0.4%

	Month				Year-to-Date			
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance
Percent of Net Revenue:								
Medicare	27.7%	29.5%	-1.8%	-6.1%	23.4%	24.7%	-1.4%	-5.7%
Medicare Managed Care	12.7%	11.3%	1.4%	12.4%	10.4%	9.2%	1.2%	13.0%
Medi-Cal	11.3%	12.7%	-1.4%	-11.0%	9.7%	10.4%	-0.7%	-6.7%
Self Pay	3.4%	2.6%	0.8%	30.8%	3.7%	2.1%	1.6%	76.2%
Commercial & Other Government	42.2%	40.2%	2.0%	5.0%	37.6%	32.8%	4.8%	14.6%
Worker's Comp.	2.8%	3.7%	-0.9%	-24.3%	2.9%	2.9%	0.0%	0.0%
Prior Period Adj/IGT	-0.1%	0.0%	-0.1% *		12.3%	17.9%	-5.6%	-31.3%
Total	100.0%	100.0%	0.0%	0.0%	100.0%	100.0%	-0.1%	-0.1%

	Month				Year-to-Date			
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance
Projected Collection Percentage:								
Medicare	11.3%	11.7%	-0.4%	-3.4%	11.2%	11.9%	-0.7%	-5.9%
Medicare Managed Care	10.3%	11.5%	-1.2%	-10.4%	10.5%	11.5%	-1.0%	-8.7%
Medi-Cal	9.7%	10.5%	-0.8%	-7.6%	10.2%	10.5%	-0.3%	-2.9%
Self Pay	32.6%	37.7%	-5.1%	-13.5%	40.1%	37.7%	2.4%	6.4%
Commercial & Other Government	27.3%	28.8%	-1.5%	-5.2%	26.9%	28.7%	-1.8%	-6.3%
Worker's Comp.	15.3%	18.5%	-3.2%	-17.3%	16.4%	18.3%	-1.9%	-10.4%

**SONOMA VALLEY HOSPITAL
OPERATING INDICATORS
For the Period Ended March 31, 2022**

ATTACHMENT B

	<u>CURRENT MONTH</u>				<u>YEAR-TO-DATE</u>			<u>YTD</u>
	<u>Actual 03/31/22</u>	<u>Budget 03/31/22</u>	<u>Favorable (Unfavorable) Variance</u>		<u>Actual 03/31/22</u>	<u>Budget 03/31/22</u>	<u>Favorable (Unfavorable) Variance</u>	<u>Prior Year 03/31/21</u>
Inpatient Utilization								
Discharges								
1	46	67	(21)	Med/Surg	416	536	(120)	451
2	19	16	3	ICU	136	137	(1)	121
3	65	83	(18)	Total Discharges	552	673	(121)	572
Patient Days:								
4	184	181	3	Med/Surg	1,542	1,554	(12)	1,567
5	109	95	14	ICU	821	815	6	830
6	293	276	17	Total Patient Days	2,363	2,369	(6)	2,397
7	8	-	8	Observation days	180	-	180	169
Average Length of Stay:								
8	4.0	2.7	1.3	Med/Surg	3.7	2.9	0.8	3.5
9	5.7	5.9	(0.2)	ICU	6.0	5.9	0.1	6.9
10	4.5	3.3	1.2	Avg. Length of Stay	4.3	3.5	0.8	4.2
Average Daily Census:								
11	5.9	5.8	0.1	Med/Surg	5.6	5.7	(0.0)	5.7
12	3.5	3.1	0.5	ICU	3.0	3.0	0.0	3.0
13	9.5	8.9	0.5	Avg. Daily Census	8.6	8.6	(0.0)	8.7
Other Utilization Statistics								
Emergency Room Statistics								
14	730	681	49	Total ER Visits	6,750	5,645	1,105	6,213
Outpatient Statistics:								
15	5,049	4,979	70	Total Outpatients Visits	41,833	40,852	981	35,158
16	16	17	(1)	IP Surgeries	103	147	(44)	143
17	106	109	(3)	OP Surgeries	929	877	52	890
18	65	48	17	Special Procedures	484	382	102	402
19	273	312	(39)	Adjusted Discharges	2,469	2,422	47	2,108
20	1,229	1,036	193	Adjusted Patient Days	10,538	8,507	2,031	8,796
21	39.7	33.4	6.2	Adj. Avg. Daily Census	38.5	31.0	7.4	32.1
22	1.7738	1.4000	0.374	Case Mix Index - Medicare	1.4444	1.4000	0.044	1.5690
23	1.5846	1.4000	0.185	Case Mix Index - All payers	1.4179	1.4000	0.018	1.4974
Labor Statistics								
24	205	215	10	FTE's - Worked	205	209	3.8	207
25	227	237	10	FTE's - Paid	227	231	3.6	228
26	47.54	45.74	(1.80)	Average Hourly Rate	46.39	44.92	(1.48)	46.68
27	5.72	7.10	1.38	FTE / Adj. Pat Day	5.90	7.43	1.52	7.11
28	32.6	40.5	7.9	Manhours / Adj. Pat Day	33.6	42.3	8.7	40.5
29	147.0	134.6	(12.4)	Manhours / Adj. Discharge	143.6	148.7	5.1	169.0
30	22.4%	23.9%	1.4%	Benefits % of Salaries	24.6%	24.6%	0.1%	22.1%
Non-Labor Statistics								
31	15.6%	15.3%	-0.3%	Supply Expense % Net Revenue	16.7%	13.3%	-3.5%	15.8%
32	2,187	1,872	(315)	Supply Exp. / Adj. Discharge	2,278	2,087	(191)	2,410
33	17,471	15,214	(2,256)	Total Expense / Adj. Discharge	18,010	18,059	49	19,761
Other Indicators								
34	57.2			Days Cash - Operating Funds				
35	38.5	50.0	(11.5)	Days in Net AR	41.7	50.0	(8.3)	50.9
36	112%			Collections % of Net Revenue	99%			101.1%
37	47.0	55.0	(8.0)	Days in Accounts Payable	47.0	55.0	(8.0)	46.4
38	15.0%	15.7%	-0.8%	% Net revenue to Gross revenue	15.6%	19.2%	-3.6%	17.7%
39	14.4%			% Net AR to Gross AR	14.4%			17.9%

Sonoma Valley Health Care District
Balance Sheet
As of March 31, 2022

ATTACHMENT C

	<u>Current Month</u>	<u>Prior Month</u>	<u>Prior Year</u>
Assets			
Current Assets:			
1 Cash	\$ 2,856,174	\$ 3,342,020	\$ 1,275,042
2 Cash - Money Market	5,844,476	5,844,185	3,638,083
3 Net Patient Receivables	7,072,017	7,124,422	6,446,661
4 Allow Uncollect Accts	(2,283,478)	(2,117,220)	(1,006,831)
5 Net A/R	4,788,539	5,007,202	5,439,830
6 Other Accts/Notes Rec	1,831,571	1,778,140	1,832,721
7 Parcel Tax Receivable	1,665,888	1,665,888	1,753,089
8 GO Bond Tax Receivable	1,225,217	1,225,217	1,411,343
9 3rd Party Receivables, Net	495,689	495,689	184,922
10 Inventory	1,033,302	1,044,623	883,604
11 Prepaid Expenses	906,701	923,701	774,496
12 Total Current Assets	\$ 20,647,557	\$ 21,326,665	\$ 17,193,130
13 Property, Plant & Equip, Net	\$ 51,363,470	\$ 51,557,815	\$ 52,688,262
14 Trustee Funds - GO Bonds	4,785,876	5,091,558	4,573,447
15 Designated Funds - Board Approved	1,000,000	1,000,000	1,000,000
16 Total Assets	\$ 77,796,903	\$ 78,976,038	\$ 75,454,839
Liabilities & Fund Balances			
Current Liabilities:			
17 Accounts Payable	\$ 3,900,288	\$ 4,402,661	\$ 3,446,736
18 Accrued Compensation	3,850,924	3,613,514	3,693,562
19 Interest Payable - GO Bonds	61,714	315,500	179,447
20 Accrued Expenses	2,010,048	1,797,166	1,822,435
21 Advances From 3rd Parties	-	-	-
22 Deferred Parcel Tax Revenue	950,001	1,266,668	949,985
23 Deferred GO Bond Tax Revenue	695,437	927,249	827,300
24 Current Maturities-LTD	348,292	348,292	285,430
25 Line of Credit - Union Bank	5,473,734	5,473,734	5,473,734
26 Other Liabilities	1,569,456	1,578,083	252,412
27 Total Current Liabilities	\$ 18,859,894	\$ 19,722,867	\$ 16,931,041
28 Long Term Debt, net current portion	\$ 25,033,848	\$ 25,047,129	\$ 27,190,475
29 Fund Balances:			
30 Unrestricted	\$ 18,247,781	\$ 18,568,602	\$ 16,569,661
31 Restricted	15,655,380	15,637,440	14,763,662
32 Total Fund Balances	\$ 33,903,161	\$ 34,206,042	\$ 31,333,323
33 Total Liabilities & Fund Balances	\$ 77,796,903	\$ 78,976,038	\$ 75,454,839

**Sonoma Valley Health Care District
Statement of Revenue and Expenses
Comparative Results
For the Period Ended March 31, 2022**

ATTACHMENT D

	Month				Volume Information	Year-To-Date				YTD	
	This Year		Variance			This Year		Variance			Prior Year
	Actual	Budget	\$	%		Actual	Budget	\$	%		
1	65	83	(18)	-22%	Acute Discharges	552	673	(121)	-18%	572	
2	293	276	17	6%	Patient Days	2,363	2,369	(6)	0%	2,397	
3	8	-	8	0%	Observation Days	180	-	180	*	169	
4	\$ 19,517	\$ 17,856	\$ 1,661	9%	Gross O/P Revenue (000's)	\$ 167,497	\$ 143,633	\$ 23,865	17%	\$ 131,798	
					Financial Results						
					Gross Patient Revenue						
5	\$ 6,101,094	\$ 6,470,331	(369,237)	-6%	Inpatient	\$ 48,494,748	\$ 55,305,176	(6,810,428)	-12%	\$ 49,357,402	
6	12,068,734	11,338,944	729,790	6%	Outpatient	101,950,566	90,652,671	11,297,895	12%	79,387,007	
7	7,448,439	6,517,158	931,281	14%	Emergency	65,546,631	52,979,852	12,566,779	24%	52,672,782	
8	\$ 25,618,267	\$ 24,326,433	1,291,834	5%	Total Gross Patient Revenue	\$ 215,991,945	\$ 198,937,699	17,054,246	9%	\$ 181,417,191	
					Deductions from Revenue						
9	(21,669,938)	(20,330,720)	(1,339,218)	-7%	Contractual Discounts	\$ (181,051,756)	\$ (166,093,347)	(14,958,409)	-9%	\$ (150,757,547)	
10	(100,000)	(150,000)	50,000	33%	Bad Debt	(1,600,000)	(1,350,000)	(250,000)	-19%	(1,070,000)	
11	(12,755)	(27,571)	14,816	54%	Charity Care Provision	(75,725)	(248,139)	172,414	69%	(235,743)	
12	(4,676)	-	(4,676)	*	Prior Period Adj/Government Program Revenue	4,650,889	6,835,000	(2,184,111)	-32%	2,722,396	
13	\$ (21,787,369)	\$ (20,508,291)	(1,279,078)	6%	Total Deductions from Revenue	\$ (178,076,592)	\$ (160,856,486)	(17,220,106)	11%	\$ (149,340,894)	
14	\$ 3,830,898	\$ 3,818,142	12,756	0%	Net Patient Service Revenue	\$ 37,915,353	\$ 38,081,213	(165,860)	0%	\$ 32,076,297	
15	\$ 82,746	\$ 77,649	5,097	7%	Other Op Rev & Electronic Health Records	\$ 838,862	\$ 788,841	50,021	6%	\$ 769,592	
16	\$ 3,913,644	\$ 3,895,791	17,853	0%	Total Operating Revenue	\$ 38,754,215	\$ 38,870,054	\$ (115,839)	0%	\$ 32,845,889	
					Operating Expenses						
17	\$ 1,906,405	\$ 1,918,844	12,439	1%	Salary and Wages and Agency Fees	\$ 16,446,859	\$ 16,174,579	(272,280)	-2%	\$ 16,633,807	
18	686,798	712,635	25,837	4%	Employee Benefits	6,229,653	6,149,372	(80,281)	-1%	5,909,598	
19	\$ 2,593,203	\$ 2,631,479	38,276	1%	Total People Cost	\$ 22,676,512	\$ 22,323,951	(352,561)	-2%	\$ 22,543,405	
20	\$ 582,343	\$ 513,876	(68,467)	-13%	Med and Prof Fees (excl Agency)	\$ 5,156,690	\$ 4,611,524	(545,166)	-12%	\$ 3,917,998	
21	596,460	583,356	(13,104)	-2%	Supplies	5,624,364	5,055,735	(568,629)	-11%	5,079,467	
22	413,201	405,938	(7,263)	-2%	Purchased Services	3,799,365	3,592,967	(206,398)	-6%	3,851,279	
23	223,335	252,880	29,545	12%	Depreciation	2,105,806	2,275,920	170,114	7%	2,299,186	
24	132,210	100,830	(31,380)	-31%	Utilities	1,121,702	1,019,316	(102,386)	-10%	1,031,789	
25	48,877	46,909	(1,968)	-4%	Insurance	465,826	422,181	(43,645)	-10%	403,188	
26	16,977	17,966	989	6%	Interest	146,966	161,694	14,728	9%	158,013	
27	105,896	104,591	(1,305)	-1%	Other	1,078,766	916,721	(162,045)	-18%	936,960	
28	-	-	-	*	Matching Fees (Government Programs)	1,601,524	2,600,000	998,476	-38%	620,237	
29	\$ 4,712,502	\$ 4,657,825	(54,677)	-1%	Operating expenses	\$ 43,777,521	\$ 42,980,009	(797,512)	-2%	\$ 40,841,522	
30	\$ (798,858)	\$ (762,034)	(36,824)	-5%	Operating Margin	\$ (5,023,306)	\$ (4,109,955)	(913,351)	-22%	\$ (7,995,633)	

**Sonoma Valley Health Care District
Statement of Revenue and Expenses
Comparative Results
For the Period Ended March 31, 2022**

ATTACHMENT D

	Month				Year-To- Date				YTD
	This Year		Variance		This Year		Variance		Prior Year
	Actual	Budget	\$	%	Actual	Budget	\$	%	
31	\$ (18,826)	\$ 976	(19,802)	*	\$ (89,038)	\$ 8,784	(97,822)	*	\$ 24,146
32	279	-	279	0%	26,864	-	26,864	0%	498
33	-	-	-	*	-	-	-	*	0
34	316,667	316,667	-	0%	2,850,003	2,850,003	-	0%	2,850,003
35	-	-	-	0%	(97,933)	-	(97,933)	0%	36
36	<u>\$ 298,120</u>	<u>\$ 317,643</u>	<u>(19,523)</u>	<u>-6%</u>	<u>\$ 2,689,896</u>	<u>\$ 2,858,787</u>	<u>(70,958)</u>	<u>-6%</u>	<u>\$ 2,874,683</u>
37	<u>\$ (500,738)</u>	<u>\$ (444,391)</u>	<u>(56,347)</u>	<u>13%</u>	<u>\$ (2,333,410)</u>	<u>\$ (1,251,168)</u>	<u>(984,309)</u>	<u>79%</u>	<u>\$ (5,120,950)</u>
38	\$ -	\$ -	-	0%	\$ -	\$ -	-	0%	\$ -
39	\$ 17,940	\$ 523,803	(505,863)	0%	\$ 437,824	\$ 4,714,227	(4,276,403)	100%	\$ 5,468,729
40	<u>\$ (482,798)</u>	<u>\$ 79,412</u>	<u>(562,210)</u>	<u>-708%</u>	<u>\$ (1,895,586)</u>	<u>\$ 3,463,059</u>	<u>(5,358,645)</u>	<u>-155%</u>	<u>\$ 347,779</u>
41	179,917	197,788	(17,871)	-9%	1,404,167	1,774,009	(369,842)	-21%	1,668,606
42	<u>\$ (302,881)</u>	<u>\$ 277,200</u>	<u>(580,081)</u>	<u>-209%</u>	<u>\$ (491,419)</u>	<u>\$ 5,237,068</u>	<u>(5,728,487)</u>	<u>-109%</u>	<u>\$ 2,016,385</u>
	\$ (277,403)	\$ (191,511)	(85,892)		\$ (227,604)	\$ 1,024,752	(1,252,356)		\$ (2,821,764)
	-7.1%	-4.9%			-0.6%	2.6%			-8.6%

* Operating Margin without Depreciation expense:

\$ (798,858)	\$ (762,034)	\$ (36,824)	-5%	Operating Margin	\$ (5,023,306)	\$ (4,109,955)	\$ (913,351)	-22%	\$ (7,995,633)
223,335	252,880	29,545	12%	Add back Depreciation	2,105,806	2,275,920	170,114	7%	2,299,186
<u>\$ (575,523)</u>	<u>\$ (509,154)</u>	<u>(7,279)</u>	<u>-13%</u>	Operating Margin without Depreciation expense	<u>\$ (2,917,500)</u>	<u>\$ (1,834,035)</u>	<u>(743,237)</u>	<u>-59%</u>	<u>\$ (5,696,447)</u>

**Sonoma Valley Health Care District
Variance Analysis
For the Period Ended March 31, 2022**

ATTACHMENT E

Operating Expenses	YTD Variance	Month Variance	
Salary and Wages and Agency Fees	(272,280)	12,439	Salaries and wages are under budget by \$72,155 and agency fees are over by (\$59,716). Agency fees are over budget in emergency room, surgery, respiratory therapy, and physical therapy.
Employee Benefits	(80,281)	25,837	Paid time off is over budget by (\$16,596)3 and employee benefits are under by \$42,433.
Total People Cost	(352,561)	38,276	
Med and Prof Fees (excl Agency)	(545,166)	(68,467)	Professional fees are over budget due to higher than budgeted UCSF management costs including the unbudgeted position of IT director which is offset by a savings in salaries & wages. The hospital has also contracted management and chef costs for dietary for 8-weeks beginning in March. Human resources has also experienced higher than budgeted legal costs in March.
Supplies	(568,629)	(13,104)	
Purchased Services	(206,398)	(7,263)	
Depreciation	170,114	29,545	
Utilities	(102,386)	(31,380)	Utilities are over budget due to receiving a smaller credit than anticipated related to the contract renewal process with AT&T.
Insurance	(43,645)	(1,968)	
Interest	14,728	989	
Other	(162,045)	(1,305)	
Matching Fees (Government Programs)	998,476	-	
Operating expenses	(797,512)	(54,677)	

Sonoma Valley Hospital
Cash Forecast
FY 2022

ATTACHMENT F

	Actual July	Actual Aug	Actual Sept	Actual Oct	Actual Nov	Actual Dec	Actual Jan	Actual Feb	Actual Mar	Forecast Apr	Forecast May	Forecast Jun	TOTAL
Hospital Operating Sources													
1 Patient Payments Collected	3,768,614	3,604,012	3,741,094	3,556,171	3,899,456	4,078,858	3,650,080	3,486,789	4,046,254	3,646,790	3,557,629	3,579,175	44,614,923
2 Other Operating Revenue	50,926	33,133	27,360	158,301	168,773	44,417	57,192	298,629	63,676	80,485	80,485	80,485	1,143,862
3 Other Non-Operating Revenue	10,121	10,229	9,624	10,574	10,823	9,676	11,783	17,553	5,064	14,516	14,516	14,518	138,997
4 Unrestricted Contributions	14,875			6,564	12,201		8,303	6,126	279				48,347
5 Line of Credit													-
Sub-Total Hospital Sources	3,844,535	3,647,375	3,778,079	3,731,610	4,091,253	4,132,951	3,727,358	3,809,097	4,115,273	3,741,791	3,652,630	3,674,178	45,946,129
Hospital Uses of Cash													
6 Operating Expenses	5,686,921	4,339,055	4,171,999	4,009,059	3,881,749	5,466,683	4,329,164	4,812,819	4,572,839	4,871,799	4,256,798	4,216,081	54,614,966
7 Add Capital Lease Payments	116,550	26,560	34,320	20,919	15,355	93,827	13,280	13,280	13,280	13,280	14,502	82,109	457,262
8 Additional Liabilities/LOC													-
9 Capital Expenditures	114,099	104,421	21,501	56,972	29,172	308,751	190,985	66,365	32,940	1,245,500	638,012	638,012	3,446,730
Total Hospital Uses	5,917,571	4,470,037	4,227,821	4,086,949	3,926,275	5,869,260	4,533,429	4,892,464	4,619,059	6,130,579	4,909,312	4,936,202	58,518,958
Net Hospital Sources/Uses of Cash	(2,073,036)	(822,662)	(449,742)	(355,339)	164,978	(1,736,310)	(806,072)	(1,083,367)	(503,786)	(2,388,788)	(1,256,682)	(1,262,024)	(12,572,829)
Non-Hospital Sources													
10 Restricted Cash/Money Market			1,000,000	2,000,000	(1,203,742)		(2,000,000)						(203,742)
11 Restricted Capital Donations	107,079	101,291	27,342	19,084	8,258		146,527		17,940	333,000	525,512	525,511	1,811,544
12 Parcel Tax Revenue	164,000					2,134,112				1,662,000			3,960,112
13 Other Payments - Ins. Claims/HHS/Grants/Loans					1,203,742	173,982					611,000	850,000	2,838,724
14 Other:													-
15 IGT			51,360				2,717,483	1,298,801					4,067,644
16 IGT - AB915			70,338								382,000		452,338
17 QIP					42,180					497,844			540,024
Sub-Total Non-Hospital Sources	271,080	101,291	1,149,040	2,019,084	50,438	2,308,094	864,010	1,298,801	17,940	2,492,844	1,518,512	1,375,511	13,466,644
Non-Hospital Uses of Cash													
18 Matching Fees		29,494		1,096,301		398,059		78,482			44,500		1,646,836
Sub-Total Non-Hospital Uses of Cash	-	29,494	-	1,096,301	-	398,059	-	78,482	-	-	44,500	-	1,646,836
Net Non-Hospital Sources/Uses of Cash	271,080	71,797	1,149,040	922,783	50,438	1,910,035	864,010	1,220,319	17,940	2,492,844	1,474,012	1,375,511	11,819,809
Net Sources/Uses	(1,801,956)	(750,865)	699,298	567,444	215,416	173,725	57,939	136,952	(485,846)	104,056	217,330	113,487	
Operating Cash at beginning of period	4,044,067	2,242,111	1,491,246	2,190,544	2,757,988	2,973,404	3,147,129	3,205,068	3,342,020	2,856,174	2,960,230	3,177,560	
Operating Cash at End of Period	2,242,111	1,491,246	2,190,544	2,757,988	2,973,404	3,147,129	3,205,068	3,342,020	2,856,174	2,960,230	3,177,560	3,291,047	
Money Market Account Balance - Undesignated	5,638,824	5,639,115	4,639,373	2,639,564	3,843,478	3,843,684	5,843,923	5,844,185	5,844,476	5,844,476	5,844,476	6,844,476	
Total Cash at End of Period	7,880,935	7,130,361	6,829,917	5,397,552	6,816,883	6,990,813	9,048,991	9,186,205	8,700,650	8,804,706	9,022,036	10,135,523	
Average Days of Cash on Hand													
	58.8	52.3	45.5	40.0	36.6	46.3	54.3	58.5	58.8				
Days of Cash on Hand at End of Month													
	54.6	50.1	47.3	35.3	45.1	46.0	59.7	60.0	57.2	59.9	61.4	68.9	