



**SONOMA VALLEY HEALTH CARE DISTRICT
AFFILIATION OVERSIGHT COMMITTEE MEETING**

AGENDA

WEDNESDAY, AUGUST 12, 2026

REGULAR SESSION 2:00 P.M.

**To Be Held in Person at
Sonoma Valley Hospital, 347 Andrieux Street
Administrative Conference Room
and Via Zoom Videoconference**

Join Zoom Meeting
<https://sonomavalleyhospital-org.zoom.us/j/95670539915?pwd=WAbmjbCERLqMO9xhtA6T5yhc96iZo4.1&from=addon>

Meeting ID: 956 7053 9915
Passcode: 554189

In compliance with the Americans Disabilities Act, if you require special accommodations to participate in a District meeting, please contact Whitney Reese, Board Clerk at wreese@sonomavalleyhospital.org at least 48 hours prior to the meeting

MISSION STATEMENT

The mission of SVHCD is to maintain, improve, and restore the health of everyone in our community.

1. CALL TO ORDER	Wendy Lee Myatt	
2. PUBLIC COMMENT <i>At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Board consideration.</i>		
3. AOC CHARTER UPDATE	Wendy Lee Myatt	Inform
4. JOC INITIATIVES UPDATES FROM AFFILIATION AGREEMENT a. Project List b. Hospital Purchased Services	Kelley Kaiser	Inform
5. ADJOURN	Wendy Lee Myatt	



SUBJECT: Affiliation Oversight Committee Charter

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REVISED: 05.06.26

EFFECTIVE: 05.08.26

PURPOSE:

This charter sets forth the duties and responsibilities and governs the operations of the Affiliation Oversight Committee (the "AOC") of the Board of Directors (the "BOD") of Sonoma Valley Health Care District ("SVHCD"), a local Health Care District organized and existing under the California Law.

The AOC's purpose is to assist the BOD in its oversight of SVHCD's collaboration with UCSF Health (UCSF), including the review of progress made towards the goals of the ~~Collaboration amended and restated Affiliation~~ Agreement (the "Agreement") ~~entered into~~ signed by SVHCD and UCSF in ~~December-March~~ of ~~2020~~2026. The AOC will coordinate with and review the progress of the Joint Operations Committee (the "JOC") in the process of updating and making recommendations to BOD on all decisions relating to the affiliation between the two organizations.

RESPONSIBILITIES:

The Committee's primary duties and responsibilities are, as follows:

- Annually, draft and recommend to the BOD for approval, objectives for the affiliation for coming year; a proposed draft of annual goals shall be submitted to the Affiliation Oversight Committee by the ~~Joint Operations Committee~~JOC;
- Review the progress made by the ~~Joint Operations Committee~~JOC against the objectives of the ~~Collaboration~~ Agreement and annual objectives; including any significant changes to timelines and/or objectives themselves

POLICY:

The AOC shall submit recommendations for action to the BOD on any draft policies developed by the AOC, the ~~Joint Operations Committee~~JOC and those developed by the Hospital regarding the Collaboration Agreement and/or the affiliation.

Oversight

The AOC shall review and monitor the ongoing performance of the UCSF and SVHCD affiliation. The AOC shall constitute a committee of BOD. The BOD shall refer all matters brought to it by any party regarding this agreement to the AOC for review, assessment, and recommended BOD action. The AOC makes recommendations and reports to the BOD. The AOC is an advisory committee and has no authority to make decisions or take actions on behalf of SVHCD unless the BOD specifically delegates such authority.



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To this end the AOC shall:

- Regularly review the strategic objectives for the ~~Collaboration~~ Agreement, seek approval from the BOD for any changes to these objectives and timelines;
- Provide oversight, monitoring and assessment of the ~~Collaboration~~ Agreement and report to the BOD regularly on that progress;

PROCEDURE:

Annual JOC Work Plan

Each year, the AOC shall review and approve a proposed Work Plan comprised of any required annual activities and additional activities selected by the JOC. The Annual JOC Work Plan shall be reviewed and approved by the BOD in December of each year.

Required Annual Calendar Activities

- Draft recommendations for the affiliation partners for the year.
- The JOC Work Plan shall be approved by the AOC and submitted to the BOD for its review and approval no later than each December.
- The AOC shall deliver a report to the BOD on the status of its prior year's Work Plan accomplishments each February.



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Rules

Charter Review: Will be reviewed/revised, at a minimum, every three years. Changes will be submitted to the BOD of Directors for approval.

Authority to Act: In compliance with the Charter and as directed by Executive Leadership and the BOD

Meeting Schedule: At least two meetings per year

~~Voting~~ Members: The AOC shall ~~be comprised of have at least four voting~~ two SVHCD Board members and two UCSF Health liaisons.

- Two BOD members, one being the BOD Chair
 - One of whom shall be the AOC chair, the other the vice-chair
- Two representatives from UCSF
 - o UCSF Health President, Affiliates Network and an additional designee

Quorum Requirement: ~~Half plus one~~ One member and at least one liaison present.

Chair: BOD Chair

Composition: ~~Voting~~ Committee Members, SVHCD liaisons, and the Sonoma Valley Hospital CEO, who will provide all materials for review by the AOC.

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Public Participation

All AOC meetings shall be announced and conducted pursuant to the Brown Act. The general public, patients, and their families and friends, Medical and SVH Staff are always welcome to attend and provide input. Other BOD members may attend but only as "observers" as defined in the Brown Act.

Exhibit 4(b)

Project List

The JOC shall review existing and planned projects to populate this Exhibit 4(b) within the first six months following the Effective Date of this Agreement.

Project	Goal	Status
EPIC/APEX Integration		
Infusion Center		
Primary Care Strategy Coordination and Development		
Specialty Care Strategy Coordination and Development		
Coordination of Patient Transfers		

[Exhibit 4\(c\)](#)

Hospital Purchased Services

The JOC shall review existing and planned Hospital purchased services to populate this Exhibit 9(c) within the first six months following the Effective Date of this Agreement.

Role Description	Time Commitment (monthly hours)
<i>Clinical & Medical Expertise:</i> Facilitate access to UCSF clinical leadership and specialty expertise to support SVHCD in areas such as clinical program development, service line planning, physician engagement, care model design, and evaluation of clinical quality or operational opportunities.	< 10/ month
<i>Strategic Planning & Decision Support:</i> Provide strategic planning and analytical support to assist SVHCD with market assessments, service line evaluations, growth opportunities, financial decision-making, and long-range planning.	< 10/ month
<i>Quality & Patient Safety:</i> Provide quality and regulatory expertise to support SVHCD's quality improvement initiatives, patient safety programs, accreditation readiness, and regulatory compliance efforts.	< 10/ month
<i>Human Resources Support:</i> Provide access to UCSF Human Resources expertise to support SVHCD in areas such as workforce planning, recruitment and retention strategies, compensation benchmarking, leadership development, employee relations best practices, labor compliance guidance, and HR policy development.	< 10/ month
<i>Marketing, Communications Support:</i> Provide strategic marketing and communications support to assist SVHCD with brand positioning, service line growth, community outreach, physician alignment, and patient access initiatives.	< 10/ month