



**SONOMA VALLEY HEALTH CARE DISTRICT
 CITIZENS BOND OVERSIGHT COMMITTEE
 REGULAR MEETING AGENDA
 Thursday, July 18, 2013
 5:00 p.m.**

**Location: Schantz Conference Room
 Sonoma Valley Hospital
 347 Andrieux Street, Sonoma, CA 95476**

AGENDA ITEM	RECOMMENDATION	
MISSION STATEMENT <i>The mission of the SVHCD is to maintain, improve, and restore the health of everyone in our community.</i>		
1. CALL TO ORDER/ANNOUNCEMENTS	<i>Ciocca</i>	Inform/Action
2. PUBLIC COMMENT SECTION <i>At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Committee at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Committee consideration. At all times please use the microphone.</i>	<i>Ciocca</i>	
3. CONSENT CALENDAR: A. Minutes 4.18.13	<i>Ciocca</i>	Action
4. CBOC FINANCIAL REPORT ENDING JUNE 30, 2013	<i>Tarver</i>	Inform
5. CONSTRUCTION UPDATE	<i>Manning</i>	Inform
6. ITEMS FOR NEXT AGENDA	<i>Ciocca</i>	Inform
7. COMMITTEE COMMENTS	<i>Ciocca</i>	Inform
8. ADJOURN	<i>Ciocca</i>	

3.

CONSENT CALENDAR



**SONOMA VALLEY HEALTH CARE DISTRICT
CITIZENS BOND OVERSIGHT COMMITTEE
REGULAR MEETING MINUTES
Thursday, April 18, 2013
Schantz Meeting Room, Sonoma Valley Hospital**

Committee Members Present	Administrative Staff/Other Present
Steve Berezin, Acting Chair Pamela Gibson Richard Conley David Oster Mary Smith Absent: Dennis Ciocca, Chair	Peter Hohorst Jeannette Tarver Luke Manning Gigi Betta

AGENDA ITEM	DISCUSSION	CONCLUSIONS/ ACTION	FOLLOW-UP/ RESPONSIBLE PARTY
MISSION AND VISION STATEMENTS	<i>The mission of the SVHCD is to maintain, improve, and restore the health of everyone in our community. The vision of the SVHCD is that: SVH will be a nationally recognized, compassionate place of healing for excellence in clinical quality, being the guide and indispensable link for our community's health care journey.</i>		
1. CALL TO ORDER	5:00 p.m.		
2. PUBLIC COMMENT <i>At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Board consideration. At all times please use the microphone.</i>	No public comment.		
3. CONSENT CALENDAR: A. Minutes 10.18.12 B. Minutes 11.09.12 C. Minutes 01.17.13	<i>Berezin</i>	MOTION: by Gibson, second by Oster. All in favor; none opposed. All three items (A-C)	

AGENDA ITEM	DISCUSSION	CONCLUSIONS/ ACTION	FOLLOW-UP/ RESPONSIBLE PARTY
		approved at once.	
4. DESIGN-BUILD PROJECT UPDATE	<i>Manning</i>		
	Mr. Manning gave the update on hospital construction. The exterior framing is completed, roof will go in next week, the 2 nd floor has had extensive pre-planning, medical equipment is in budget and on time, increments 1 and 3 are on time, finally there have been some weather issues but “we have been very lucky”. <u>The new construction completion date is November 2013.</u>		
5. CBOC REPORT ENDING MARCH 31, 2013	<i>Tarver</i>		
	Ms. Tarver presented the financial report ending March 31, 2013 to the Committee and clarified any questions.	MOTION: by Gibson, second by Conley. All in favor; none opposed.	
6. APPROVAL OF THE COMMITTEE ANNUAL REPORT 2013	<i>Berezin/Oster</i>		
	The Committee discussed the Annual Report and suggested changes/insertions to be made. The Annual Report was approved subject to verification of accuracy of the changes discussed (insertions to be made by Ms. Betta and verification to be made by Mr. Oster and Mr. Berezin).	MOTION: by Gibson, second by Oster. All in favor; none opposed. Approved <i>as amended</i> .	
7. DISCUSSION OF TERMINATION OF CBO COMMITTEE UPON COMPLETION OF CONSTRUCTION	<i>Berezin/Oster</i> The Committee discussed Section 11 of the Bylaws, <u>Termination</u> . The CBOC will disband when all bond funds have expired and then produce a final report to the Board.		
8. ITEMS FOR NEXT AGENDA	<i>Berezin</i>		

AGENDA ITEM	DISCUSSION	CONCLUSIONS/ ACTION	FOLLOW-UP/ RESPONSIBLE PARTY
	NA		
9. COMMITTEE COMMENTS	<i>Berezin</i>		
	NA		
10. ADJOURN	<i>Berezin</i>		
	Adjourn 5:30 PM Next meeting is July 18, 2013 at 5PM.		

4.

**CBOC FINANCIAL
REPORT ENDING
JUNE 30, 2013**

CBOC Report: Date Ending June 30, 2013

Summary Information

	Restated Balance -		
	Last Report	Current Activity	Current Balance
	03/31/2013		06/30/2013
Project Management & Planning to Allocate	698,629.01	167,916.23	866,545.24
South Lot Rental	696,453.80	39,459.84	735,913.64
South Lot Option	262,695.20	-	262,695.20
Master Plan			
Project Management	1,525,515.29	105,181.40	1,630,696.69
Master Plan	1,474,125.91	80,108.67	1,554,234.58
Design Build			
Equip & Construction	14,405,565.58	4,601,911.60	19,007,477.18
Central Utility Plant			
Planning & Project Management	322,608.50	-	322,608.50
Equip & Construction	7,888.65	-	7,888.65
HVAC			
Planning & Project Management	25,878.36	-	25,878.36
Equip & Construction	204,822.82	-	204,822.82
West Wing			
Planning & Project Management	49,601.75	15,271.85	64,873.60
Equip & Construction	65,262.48	-	65,262.48
Central Core			
Planning & Project Management	66,579.35	-	66,579.35
Equip & Construction	87,935.45	-	87,935.45
East Wing			
Planning & Project Management	38,525.80	-	38,525.80
Equip & Construction	66,673.89	-	66,673.89
Electrical Panels	150,045.46	-	150,045.46
Major Medical Equipment	617,299.83	-	617,299.83
New Wing		117,758.76	117,758.76
Information Technology			
Planning & Project Management	218,293.68	-	218,293.68
Equip & Construction	595,231.54	6,791.61	602,023.15
Existing Facility Improvements	292,809.74	11,455.20	304,264.94
Sub Total	21,872,442.09	5,145,855.16	27,018,297.25
Retire Revenue Bonds	4,000,000.00		4,000,000.00
Issue Costs	152,068.93		152,068.93
Unallocated	-		-
Sub Total	4,152,068.93	-	4,152,068.93
Total	26,024,511.02	5,145,855.16	31,170,366.18

Cash Balances	LAIF	WestAmerica	Total
Beginning Balance at - 03/31/2013	5,628,329	4,780,925	10,409,254
Deposits			0
Interest Income Received	5,552	754	6,305
Bank Service Charges			0
Transfers Between Accounts	(4,000,000)	4,000,000	0
Withdrawal for Prior Qtr Expenditures		(1,542,918)	(1,542,918)
Withdrawal for Current Qtr Expenditures		(4,848,187)	(4,848,187)
Ending Balance at - 06/30/2013	1,633,881	2,390,574	4,024,454

CBOC Report: Date Ending June 30, 2013

Current Activity

GO Bond Expenditures - Source of Funds

Category	Vendor	Non Capital		Capital	Total
		Expenditure	Operations	Expenditure	
South Lot Rental	North Valley Bank	39,459.84	-	-	39,459.84
		39,459.84	-	-	39,459.84
Prjct Mgmt - Master Plan	Jtec HCM	-	-	105,181.40	105,181.40
		-	-	105,181.40	105,181.40
Master Plan	Fugro West, Inc	-	-	4,330.00	4,330.00
	Cannon Design	-	-	11,558.73	11,558.73
	City of Sonoma	-	-	5,734.75	5,734.75
	Hackley Architectural	-	-	58,485.19	58,485.19
		-	-	80,108.67	80,108.67
Planning - to allocate	ITS Enterprises	-	-	64,000.00	64,000.00
	Matriscope Engineering	-	-	45,734.17	45,734.17
	Millican Jones Interior Planning	-	-	8,859.06	8,859.06
	Kevin Coss	-	-	49,323.00	49,323.00
	-	-	167,916.23	167,916.23	
Planning & Proj Mgmt - West Wing	Labor Compliance Specialists	-	-	15,271.85	15,271.85
		-	-	15,271.85	15,271.85
Design Build - Equip & Const	Otto Construction	-	-	4,592,283.60	4,592,283.60
	Janus Corp	-	-	6,034.00	6,034.00
	HB&T Environmental	-	-	794.00	794.00
	RGA Environmental	-	-	2,800.00	2,800.00
	-	-	4,601,911.60	4,601,911.60	
Existing Facility Improvements	OSHPD	-	-	11,455.20	11,455.20
		-	-	11,455.20	11,455.20
IT - Equipment & Construction	Mazzetti Nash Lipsey Burch	-	-	6,791.61	6,791.61
		-	-	6,791.61	6,791.61
New Wing	Pacific Gas & Electric	-	-	117,758.76	117,758.76
		-	-	117,758.76	117,758.76
Grand Total		39,459.84	-	5,106,395.32	5,145,855.16